

# VILLAGE OF FLOSSMOOR COMMUNITY RELATIONS COMMISSION

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Tuesday, July 23, 2019  
7:00 pm

## Flossmoor Village Hall Committee Room

### MINUTES

- I. Call to Order  
Commissioner Mustafa made a motion to appoint Commissioner Graham as acting Chair.  
2<sup>nd</sup>: Commissioner Leon-Thompson. The motion was approved by a voice vote.  
Acting Chair Myron Graham called the meeting to order at 7:03 pm.
- II. Roll Call  
Present: Myron Graham, Acting Chair; Commissioners Rosalind Mustafa and Phillippa Leon-Thompson  
Absent: Kate Goesel, Vice Chair; Commissioner Scott Ford  
Staff: Laura Brennan-Levy, Program and Event Coordinator; Allison Matson, Assistant Village Manager
- III. Residents Present Wishing to Address the Commission  
Leonard Harris, President of Flossmoor Hills/Highlands homeowners Association attended to observe commission. The neighborhood is hosting the Flossmoor Hills garage sale on August 3<sup>rd</sup>, from 9 am – 3 pm. All Flossmoor residents are welcome to participate.
- IV. Approval of July 23, 2019 Minutes  
Acting Chair Graham asked for a motion to approve the minutes of the July 23, 2019 meeting. Motion: Commissioner Leon-Thompson; Second: Commissioner Mustafa. The minutes were approved as amended by a voice vote.
- V. CRC Budget Review  
No new expenses this month.
- VI. CRC Events/Programs
  - A. National Night Out – August 6<sup>th</sup>  
Sargent Taylor is planning event to include games, fire trucks, flyover, and station tours. CRC help is requested to help residents signup for E-News, E-Cop, and Code Red. Ideas were discussed to promote safety tips. A bookmark with three tips will include:  
Police – “If you love it – lock it”  
Fire – “Close before you doze”  
Village – “Connect with Village” – Code Red  
CRC will share event flyers and how share how residents can get involved. Next event – Back to School Movie on August 10<sup>th</sup>, and Chalk the Walk on August 14<sup>th</sup>.
  - B. Back to School Movie in the Park – August 10<sup>th</sup>  
Laura will recruit volunteers to join commissioners to pass out chalk (provided by Meijer), connect cards, and event calendars. HFHS, SD161, and HF Parks will all participate. Mr. Harris will share flyers at the Flossmoor Hill garage sale, and Commissioner Graham will connect with SD161 PTO.

C. Flossmoor Fest – September 7<sup>th</sup>

Allison confirmed that a letter will go to Central Drive residents to explain the new Flossmoor Fest layout. The new ride location will help with event insurance. Signs and fencing will be in place to protect private property. The entertainment line-up is being finalized. CRC booth ideas include using the pin map to locate Fest guest homes, and add other south suburban locations on map. Commissioner Leon-Thompson suggested an electronic event survey at booth. Guests can access on smart phones.

a. Sign proposal

Commissioner Mustafa presented a proposal to place Hidden Gem/Flossmoor Fest yard sign along the race route. Allison will get price and communicate with Hidden Gem organizers.

VII. CRC Quarterly Newsletter Submission

The newsletter will include full Flossmoor Fest information, and an invitation to the Community Relations Booth.

VIII. Reports

A. Police Liaison Report

No report.

B. Village of Flossmoor Staff Report

Allison shared that the Village is recruiting for two positions – Program and Event Coordinator and Administrative Assistant.

-The Village of Flossmoor has issued a Request for Qualifications (RFQ) for developers and development teams interested in developing 17 Village-owned parcels totaling 28.6 acres located at the intersection of Crawford Avenue and Vollmer Road in the southwest corner of the Village.

- Laura asked the commission to help promote the Flags of Flossmoor Art Commission fundraiser. The on-line auction will run through the evening of Flossmoor Fest.

C. Commissioner Reports

1. Flossmoor History Project Update

-Commissioner Graham - The volunteer history project group is working with the Village to contract with a historical registry consultant, and use volunteers to keep costs down. The goal is to have the program in place by 2024 for the 100<sup>th</sup> anniversary of Flossmoor.

-Commissioner Mustafa put together a New Resident Event binder complete with detailed plans and handouts. Allison will keep with commission files for next year.

IX. New Business

A. 2020 Census

CRC will act as Complete Count Committee to encourage resident participation in the census. Commissioners discussed a “Flossmoor Counts” promotional campaign to explain the importance of the census to the financial future of the Village.

B. Flossmoor Business Association

The Flossmoor Business Association has been rejuvenated, and will hold monthly meetings at Village Hall. A meet and Greet is scheduled for July 31<sup>st</sup> at Flossmoor Station and Brewery.

X. Adjournment

Acting Chair Graham called for a motion to adjourn the meeting at 8:24 pm.

Motion: Commissioner Leon-Thompson; Second: Commissioner Mustafa. Motion passed by a voice vote. NEXT MEETING: August 27, 2019 @ 7pm