

**VILLAGE OF FLOSSMOOR
PUBLIC ART COMMISSION**

Village Hall Committee Room

Monday, April 8, 2019

7:00 p.m.

MINUTES

- I. Call to Order
Chair Nancy Burrows called the meeting to order at 7:07 p.m
- II. Roll Call

Present: Chair Burrows; Vice Chair Stevenson, Commissioners Lorsch and Cheney
Absent: Commissioners Gordon, Lombardi and Hobson
Staff: Laura Brennan-Levy, Program and Event Coordinator
- III. Citizens Present Wishing to Address the Commission
Residents Jodie Lawrence and Lisa Porter attended to offer help with the commission fundraiser.
- IV. Approval of the March, 2019 Minutes

Chairman Burrows called for a motion to approve the minutes of the meetings held on February 11, 2019 and March 11, 2019. Motion: Commissioner Stevenson; Second: Commissioner Lorsch. Motion passed by a voice vote.
- V. Fundraiser
The commission discussed the flag fundraiser details, and agreed on a timeline and next steps (see end of minutes).
- VI. Installations
Artist Kaiulani and Agent Fernandez will come for installation of two sculptures on April 25th, 2019. There will be a public dedication ceremony, most likely at Flossmoor Hills School. Laura will contact the school district, and share dedication time with the commission.
- VII. New Business
The May 13th, 2019 commission meeting will be moved to May 9th. The June Flossmoor Newsletter will include information on the sculpture installation and announce the fundraiser.
- X. Adjournment
Chairman Burrows called for a motion to adjourn the meeting.

Motion: Commissioner Stevenson
Second: Commissioner Cheney

The motion passed by a voice vote and the meeting was adjourned at 9:17 pm.

2019 Flossmoor Flag Fundraiser Timeline

- April 8: Art Meeting – approve entry guidelines and application, June newsletter submission
- April 22: Artist Call for entry & application out
- May 9: Art Meeting
- May 31: Art submission deadline
- June 10: Art Meeting – jury selection and auction set up
- June 14: Flag Day – jury results announced
- July 1: Installation & Advertising flyers – auction goes live
- July 4: Volunteer Fire Department Children’s 4th of July Parade
- July 8: Art Meeting, finalize Flags of Flossmoor poster for sale
- Aug 10: Back to School Movie
- Aug 12: Art Meeting
- Sept 7: Flossmoor Fest - Poster Sales and Auction Ends – Winners Announced

Fundraiser Planning - Next Steps

- Commissioner Stevenson: Working on “Call for Submission” for Laura to create on-line application like rotational sculpture program application.
- Commissioner Cheney: Send image through <http://www.flossmoor.org/FormCenter/Art-Commission-11/Artist-Submission-Entry-Form-53> for sample flag
- Laura: Research flag vendors, and order sample 2’ x 3’ with grommets – use image supplied by Commissioner Stevenson or Cheney.
- All Commissioners: When application ready, everybody can share. Laura will send a list of groups mentioned in meeting.