



FLOSSMOOR

RAFFLE LICENSE APPLICATION

**THIS APPLICATION WAS PREPARED PURSUANT TO
ILLINOIS COMPILED STATUTES 230/15-1
AND CHAPTER 224 OF THE 2014 FLOSSMOOR MUNICIPAL CODE**

THE LICENSE FEE IS: \$25

Revised (12/28/17)

**** To ensure timely permit issuance, please submit your application no later than 3 weeks prior to your event date, to allow for administrative processing ****

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Revised December 2017**

It is the responsibility of all holders of licenses to notify the Village of any changes in the initial application data immediately as they occur.

Date received by the Village of Flossmoor: _____ day of _____
20____.

Received by: _____

I. GENERAL INFORMATION

A. Name of Organization: _____

Address: _____

Phone: _____ Email: _____

(Please attach a statement attesting to the not-for-profit charter of your organization signed by the presiding officer and secretary of your organization.)

B. What type of organization are you? (CIRCLE ONE)

Religious Charitable Labor Fraternal Educational Veterans Other

Explain: _____

C. Has your organization been in existence for a minimum of five years?

Yes _____ No _____

D. What are the objectives of your organization and how long has your organization been pursuing them?

II. RAFFLE BACKGROUND INFORMATION

A. Name of person responsible for conducting the raffle:

Address: _____

Phone: _____ Email: _____

B. Where will the raffle drawing be held? _____

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C. Are the premises where the raffle drawing is to be held owned by your organization?
Yes _____ (If yes, skip to Section E) No _____

D. If the raffle applicant is not the owner of the premise where the raffle will be conducted, the raffle applicant is responsible for obtaining a license, in addition to their own license, on behalf of the premise owner.

The owners of the premises where the raffle will be conducted should complete the following:

Name of location where raffle will be conducted _____

Address _____

Business phone _____

Contact Name _____ Contact cell phone _____

Email _____

Signature of Authorized Representative _____

Printed name _____

E. At what location(s) and by whom will raffle chances (tickets) be sold? (Please give names and addresses.)

F. On what days will raffle chances (tickets) be sold? _____

THE TOTAL NUMBER OF DAYS CANNOT EXCEED 120.

G. On what date or dates will the raffle drawing be held? _____

III. FINANCING AND PROCEEDS OF THE RAFFLE

A. What is the aggregate retail value of all prizes? _____

THE TOTAL VALUE CANNOT EXCEED \$250,000.

B. What is the retail value of each prize to be awarded? _____

THE VALUE OF THE MAXIMUM PRIZE CANNOT EXCEED \$250,000.

C. What will the price be for each raffle chance (ticket)? _____

THE PRICE OF EACH CHANCE (TICKET) CANNOT EXCEED \$100.

D. Where will the proceeds of the raffle go? _____

E. How will the proceeds be used? _____

F. Upon completion of the raffle drawing, you must present to the Village a statement which itemizes your gross receipts, expenses, and net proceeds from the raffle. All financial records for the raffle are to be kept separate and only the person authorized to conduct the raffle is to prepare and maintain the records.

IV. OTHER INFORMATION

- A. No person participating in the management or operation of the raffle is to receive remuneration for his or her services.
- B. No person under the age of 18 may participate in the management or operation of the raffle.
- C. No person under the age of 18 may sell a raffle chance(s) (ticket).
- D. A person under 18 may be within the area where the raffle drawing takes place only when accompanied by his or her parents or guardian.

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- E. The Village requires that your organization post a bond with the Village of Flossmoor within one week after the license application is approved. The bond shall be in an amount equal to the aggregate retail value of all prizes or merchandise to be awarded by the licensee in the raffle.

The representative of the organization shall give a copy of the fidelity bond, in favor of the organization conditioned upon his honesty in the performance of his duties, to the Village of Flossmoor. Terms of the bond shall provide that notice shall be given in writing to the Village not less than 30 days prior to its cancellation. The Village may waive this bond requirement by including a waiver provision in the license issued to an organization, provided that a license containing such waiver shall be granted only by unanimous vote of the members of the licensed organization.

Does the organization have a fidelity bond(s) on individual management members?
Yes_____ No_____

If not, is the organization requesting the Village to waive the bond requirement?
Yes_____ No_____ (Please include a letter reflecting that the organization's members have voted for the fidelity bond waiver.)

- F. The bond will be released when the Village receives the financial statement referenced in Section III (F).
- G. A determination to approve or deny this application will be made within 30 days of the date on the application.
- H. A license fee of _____ will be paid to the Village within one week after the license application is approved.

V. AFFIDAVIT

- A. No person participating in the management or organization of the raffle: 1) has been convicted of a felony; 2) has been a professional gambler or gambling promoter; or 3) has been determined to be of bad moral character.
- B. No firm or corporation participating in the management or organization of the raffle shall have an employee or person with a proprietary, equitable or credit interest in the company and who has been convicted of a felony, has been a professional gambler or gambling promoter or has been determined to be of bad moral character.
- C. No organization participating in the management or organization of the raffle has an officer, director or employee, whether compensated or not, who has been convicted of a felony, has been a professional gambler or gambling promoter, or has been determined to be of bad moral character.
- D. I hereby certify that there are no willful misrepresentations or falsifications of the above statements, answers and attachments. I am aware that should investigation disclose such misrepresentations and falsifications, my application will be rejected or, if already issued, my license will be subject to revocation.

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Please provide the printed name, title and signatures of the President and Secretary of the organization and the authorized person who will be conducting the raffle.

1. Name _____

Title _____

Signature _____

2. Name _____

Title _____

Signature _____

3. Name _____

Title _____

Signature _____

Date: _____

Subscribed and Sworn To Before
Me This

_____ Day of _____ 20_____

Notary