

INTERIOR REMODEL

Village of Flossmoor, Illinois
Inspectional Services Department
2800 Flossmoor Road
Flossmoor, IL 60422

Monday through Friday 8:30 a.m. – 12:30 pm, 1:30 p.m. – 5:00 p.m.
Phone: 708-957-4101
Fax: 708-335-5490

THIS IS A LIST OF THE MOST FREQUENTLY ASKED QUESTIONS AND ANSWERS REGARDING INTERIOR REMODELS

Q. Do I need a permit?

A. Yes. The review time varies based on the number of applications we are currently processing. Generally 7 to 10 working days are required for processing.

Q. How much will a permit for a remodel cost?

A. Permit fees vary based on cost, scope of work and the number of inspections required.

Q. How do I apply for a permit?

A. Complete the building permit application and send in the signed contract with a detailed scope of work. You may need to include drawings.

Depending on the scope of work, we may require architectural drawings stamped by an architect registered in Illinois. You may want to call us while you are in the planning stages of your project to determine what types of drawings we will require.

You may send all documents via email or **apply online** directly through the Building/Inspectional Services page on our website. You will be able to upload all necessary documents and you will be notified via our permitting system as the application moves through the process.

Q. Where should the permit placard be placed?

A. The permit placard should go in a window or where it can be seen from the street.

Q. Can I do the work myself?

A. Yes, as long as you are the homeowner and living in the house. Permits and inspections are still required. However, if you are hiring contractors please check out the Contractor Requirement List on our website

Q. Are there particular building codes to follow?

A. Yes, the Village has adopted certain codes. The listing of the adopted codes is on the main Building/Inspectional Services page of our website – www.flossmoor.org.

NOTE: The property owner is responsible for correct placement of structures upon a parcel of land to comply with the building and zoning laws.

Good luck with your project! Remember we are here to serve and protect you, our residents.

PLEASE CALL J.U.L.I.E. AT 811 OR 1-800-892-0123 TO PLACE A UTILITY LOCATE REQUEST. THIS SHOULD BE DONE AT LEAST 3 DAYS PRIOR TO STARTING YOUR PROJECT. ONLINE REQUESTS CAN BE MADE AT <http://www.illinois1call.com>.