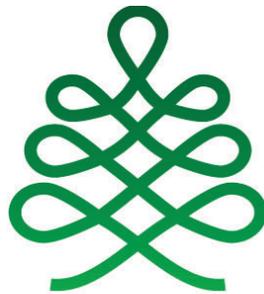


**Village of Flossmoor
Annual Operating Budget**



FLOSSMOOR

Welcoming. Beautiful. Connected.

**Fiscal Year
2022 - 2023**

VILLAGE OF FLOSSMOOR, ILLINOIS

ANNUAL OPERATING BUDGET FISCAL YEAR 22-23

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Village of Flossmoor

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Village Manager

Bridget A. Wachtel

May 1, 2022

Honorable Mayor and Board of Trustees
Village of Flossmoor, Illinois

We are very pleased to present the annual budget for the Village of Flossmoor for the fiscal year beginning May 1, 2022 and ending April 30, 2023. This document represents the collaborative efforts of the management staff and the Village Board to produce a financial plan and work program for Fiscal Year 2023. The Village of Flossmoor's annual operating budget serves as the primary planning and financial tool to accomplish the many objectives, policies and programs set by the Village Board within the context of the following vision:

Residents choose Flossmoor for beautiful homes and neighborhoods, for good schools and easy access to Chicago, for a diverse and inclusive community in a family-friendly small town.

The quality of life in Flossmoor is supported by a fiscally responsible Village government that delivers first-class services, improves infrastructure, assures public safety and attracts homeowners and businesses.

This vision was reviewed and agreed to during a strategic planning process held in the summer of 2017 with the Board and executive staff and confirmed in 2021 when the strategic plan was updated. Using input from community members, staff and the Board, the Village agreed to five strategic priorities. Our organization's objectives have been centered on these target areas until the refresh plan is adopted later this year. Those priorities have been as follows:

1. **FINANCES & SERVICES:** Achieve a balanced budget with funding for prioritized services and infrastructure improvement: Maximize development of open commercial properties, foster healthy businesses, pursue other revenue and funding opportunities, and control expenditures.
2. **INFRASTRUCTURE:** Improve the Village infrastructure: Develop prioritized improvement plans and maintain/improve road, water, sewer and other infrastructure on an appropriate cycle.
3. **BUSINESS:** Engage in an economic development program: Attract, retain and help revitalize businesses and attain the development of available commercial properties.
4. **DIVERSITY & COMMUNICATIONS:** Foster a diverse, united and inclusive community: Pursue activities to maintain Flossmoor's diversity, promote inclusiveness, and build communications, understanding and unity among residents across neighborhoods and throughout the community.
5. **HOUSING:** Enhance the Village's housing stock and increase property values: Promote Flossmoor to attract homebuyers, beautify downtown and neighborhoods, and assure maintenance of residential properties.

Each year, as we begin the budget process, we pause to consider our accomplishments over the past year. We continue to be proud of our successes. This document reports those successes to the community so that all can understand how our tax dollars have been effectively and responsibly used to serve our residents.

FISCAL YEAR 2022 ACHIEVEMENTS

Fiscal Year 2022 was another successful year for the Village of Flossmoor filled with growth and development as well as progress even as we continued to operate in a pandemic. The Village has historically utilized sound financial planning which has allowed a healthy fund balance to grow for rainy days, special projects and capital improvements. As a non-home rule community with a large dependence on property tax, experiencing the pressure of property tax caps coupled with the COVID-19 pandemic related economic downturn, rising labor and operational costs that culminated in a record high inflation by fiscal year end, and declining or stagnant revenues dependent upon market conditions not to mention the “state” of the State of Illinois, the condition of our fund balances is a constant concern for the Village.

On-going financial analysis such as mid-year financial reviews and five-year projection studies have been instrumental in formulating short-term and long-term plans to mitigate any financial instability. Specific actions that the Village has taken over the last several years include the following: the deferral of Finance and Facilities Plan capital projects which would be financed with General Fund monies; the minimization of additional funding for new projects or programs; the adoption of new revenue opportunities and fee adjustments including an update to the police ticket fines, equipment violation fines, and property maintenance fines; property tax and sales tax referenda, the adoption of an administrative tow fee and an administrative adjudication system; the adoption of a storm water utility fee; increased ambulance fees; various fee and fine increases as part of the Municipal Code Update Project as well as an increase in parking fees. “Finances and services” was, and continues to be, identified as a top priority in the strategic planning process, and the Board’s diligent review and response to changing fiscal conditions support this strategy. The Village was most recently challenged to meet an upcoming period of instability with the COVID-19 pandemic in both Fiscal Years 2021 and 2022. Those challenges have been expanded beyond COVID-19 to now include anticipated revenue loss, operating contingencies, staffing challenges, and now delay in the supply chain and record inflation.

Both as part of the last two strategic planning processes and even as recently as contingency planning on the pandemic, the Board is committed to our high-quality services and agreed that a reduction in services is a “last resort.” Over the years, they have charged staff with exploring creative and innovative solutions to maintain our services and reduce costs, including but not limited to sharing services, outsourcing, or in some cases bringing services in-house depending upon the cost.

The community should feel confident that their local tax dollars are well managed, and the Village Board is appropriately responding to the observed financial trends. In fact, the Village’s sound financial practices and policies have been praised by Standard & Poor’s (S&P), a bond rating agency. In 2009, S&P upgraded the Village’s bond rating from AA to AA+, with “strong financial operations” cited as one of the four major strengths of the Village. The Village’s bond rating upgrade itself accounted for nearly \$80,000 of the \$265,000 savings associated with the 2009 Advance G.O. Refunding Bond Issue. These savings did not impact the Village budget, but rather, positively impacted property tax payers and were reflected in tax bills. The Village has been re-rated four times since 2012; rating reviews corresponded to the General Obligation Bonds to support the Water Main Improvement Program, the 2017 refunding of the Library Bonds which saved taxpayers approximately \$80,000 over the remainder of the life of the bonds, and in 2021 in conjunction with the General Obligation Bonds to support street resurfacing, sidewalk replacement and stormwater improvements to the Flossmoor Road viaduct as well as the 2021 G.O. Refunding Bonds which saved taxpayers approximately \$174,000 over the remainder of the bonds. In each of those ratings, S&P confirmed the Village’s AA+ rating.

A combination of all these actions described above has resulted in some short-term effective measures to maintain our financial stability. As always, staff continues to present the annual budget in an extremely conservative manner with a critical eye on both expenditures and revenues to ensure our financial reserves remain strong and our ability to deliver current services remains intact.

Continued COVID-19 Response and Operations

The turn of the fiscal year from Fiscal Year 2021 to Fiscal Year 2022 brought some short-lived relief and normalcy from the pandemic but also included a majority of the year navigating resurgences, changes in mask mandates and quarantine periods, and many decisions with respect to operations and protocol for

conducting business and interacting with the public. With the Village Board's support and under the Village Manager's Office leadership, the Village thoughtfully executed a COVID-19 Operational Contingency Plan which helped to guide our decisions at each of these turning points. In addition, we continued to work alongside our business community to meet State guidelines. Those efforts included continuing to provide outdoor dining in downtown Flossmoor and economic development incentives to assist with the equipment the restaurants needed to facilitate outdoor dining. After receiving Cook County Cares relief funding in Fiscal Year 2021 to offset pandemic expenses, the Village applied for FEMA relief in Fiscal Year 2022 and secured approximately \$60,000 which is expected to be received in Fiscal Year 2023. The Village also began receiving the American Rescue Plan Act (ARPA) Funding in Fiscal Year 2022. ARPA funding is to replace public sector revenue from the pandemic and invest in water and sewer infrastructure, amongst other limited uses. The Village is planning to use its \$1.24 million towards water infrastructure improvements related to our water supply and replace lost revenue in the Municipal Parking Lots Fund from the decrease in commuter parking sales during the pandemic.

Planning and Economic Development

Much of our efforts in recent years have been focused on Southwest Flossmoor with the primary focus on highway-oriented retail along the Vollmer Road frontage. Staff has worked diligently to recruit developers and retailers for the Village. Despite a poor economy at the time, the Village experienced one of its largest developments in the Village's history, a 192,940 sq. ft. Meijer store and gas station/convenience store that opened in 2016. The development also has five outlots for additional retail uses, and development has occurred on two of them with a Buona Restaurant and the multi-tenant building anchored by Starbucks Restaurant and AT&T. During this past year, a Dunkin Donuts at the corner of Central Park and Vollmer Road, the far southeast corner of the developable property, opened. The Village worked with Mid America Development for a six-month period to broker the development of the Vollmer Road frontage property. Although no development came to fruition in that time period, the partnership created an opportunity to explore options.

The Village continues to pursue vacant, tax delinquent property for commercial development or stormwater management through the Cook County No Cash Bid Program. With COVID delays, the Village is still completing the request from the 2019 No Cash Bid Program to acquire 6 parcels between Sunrise Nursing Home and Center for Dental Excellence. The Village also placed a request for several properties throughout the Village in the 2021 No Cash Bid sale. Finally, the Village was able to acquire Sunnycrest Greenhouse and has been in discussions with a developer.

Downtown Flossmoor is anchored by three thriving restaurants and a mixture of retail and professional services. Even in the midst of a pandemic, the downtown is thriving and at full capacity. All Smiles Orthodontics had been renovating 2635 Flossmoor Road just west of the downtown for quite awhile; construction was completed this year and a grand opening was held in the spring of 2021. The Village has also been in discussions with two developers on the Flossmoor Road property for a mixed-use project and hopes to see a project come to a fruition in the near future.

Following a vacancy rate of approximately 50% between retail and the professional services building, Flossmoor Commons is under new ownership and is finally experiencing a positive turnaround. New businesses who chose Flossmoor Commons as home this past year include: Product Freak, DeLorne Bridal, the Mommie Experience, Karyn's Inner Beauty Day Spa, Bark 'N Bubbles Doggy Day Spa and Cork Wine Bar and Video Gaming.

Despite the COVID-19 pandemic, building permit, land use and zoning reviews continue to be a large part of the daily activities in the department with 340 zoning reviews for residential and commercial projects, including fences, decks, patios, driveways and other accessory structures or uses.

The Village will continue to market the Village-owned properties in downtown Flossmoor and Southwest Flossmoor. In addition to the quality of life amenities that these types of development will bring to our community, it will also financially impact the Village with significant property and sales tax revenue.

Public Works Department

A project that has risen to the forefront of our priorities in the last couple of years is the Village's water supply. This past year, the Village Board entered into a contract with the Village of Homewood to receive City of Hammond water via the City of Chicago Heights and the Village of Homewood. Prior to entering into that contract, Homewood and Flossmoor entered into an agreement and began field work to study the impact of switching suppliers on water quality, the success of which is paramount to the villages receiving a water operator's permit with the change in supplier. This work continued through Fiscal Year 2022. With a contract secured, the Village is now completing the design engineering for system improvements that will be needed with this transition at the Vollmer Reservoir, the booster stations and including the demotion of the Sterling Water Tower. More work will continue on this legacy decision over the next year with the goal of switching suppliers at the end of 2022. This decision will impact the Village for the next twenty to forty years, if not longer.

As a result of water main replacement in 2013 and 2014 as well as fixing a leak in the Vollmer Road Reservoir, pumpage significantly decreased and the correlating financial impact to the Water and Sewer fund had a positive benefit. Poor performing water main is one concern, while poor performing meters is another concern. An additional effort to improve the water main system performance was the replacement of large meters throughout the community. Technology has advanced, and we replaced large meters with ones that are better able to capture low-flow reads, thereby improving our billing and subsequently increasing our revenue. Following all of that work, the Village's billed to purchased ratio climbed to 83% (up from 59%) and has unfortunately been dwindling down ever since and was at 74% in calendar year 2021. This poor performance is alarming.

The next objective to improve the billed to purchased ratio is the replacement of all the small (residential) water meters and converting to a radio read program. The cost of this project is \$1.72 million for which the Village does not have a financing source other than reserves. In addition to Public Works' workload to accommodate the project, a current hurdle to completing the project is the significant cash outlay. The project has been re-budgeted in Fiscal Year 2023 with a majority of the financing coming from the General Fund.

In November 2020, voters approved \$10 million in General Obligation Bonds for street and sidewalk replacement and stormwater improvements at the Flossmoor Road viaduct. At the same time, the Village has applied for grants from multiple agencies to help fund the viaduct project. The plan is to obtain as many grants as possible for the viaduct project and use the bond funds to pay for the balance of the project, maximizing the amount of street and sidewalk replacement. To that end, the Village is receiving a US Army Corps of Engineers (ACOE) grant in the amount of \$1.5 million for the first phase of the Flossmoor Road Viaduct Project, the Berry Lane Drainage Improvement Project. This project is part of the larger stormwater improvement project at the viaduct and includes storm sewer improvements on Berry Lane to address the severe street flooding that exists during heavier rainfall events. The Village has been working with ACOE on the engineering and project development, and construction began in April 2022. The Village has also received a State grant which will allow green infrastructure, including permeable pavers for the street surface, to be included in this project. The value of this grant is \$492,000. Since all of this work will be done, the Village is also replacing the water main on Berry Lane. The Village continues with the preliminary engineering on the second phase of the work, either bringing storm sewer south on Lawrence Crescent to detention at Heather Hill School and the Heather Hill Tennis Courts which will carry stormwater from both Berry Lane and the Flossmoor viaduct east under the railroad tracks to Butterfield Creek or alternatively, carry the water north on Sterling to the viaduct east on Flossmoor Road to Butterfield Creek with detention along the way. At the same time, the Board and Staff continue to pursue federal and state grants to offset the second phase of this work. The earliest that the second phase of the work could occur is the spring of 2024.

The Street Pavement Rehabilitation Project component of the bond funds is also underway. This project includes street resurfacing, patching, curb and gutter repairs and sidewalk repairs (both ADA and mid-block). Bids were opened in the spring of 2022 to resurface 30 streets. Unfortunately, the bids came in much higher than anticipated, with the low bid 38%% higher than our engineer's estimate for the base bid. Staff assumed the pricing came in high due to the current state of the economy, high inflation, and higher

fuel and material costs. The Board had to reject the bids and rebid a smaller project of about 8 streets; the project was awarded in April at a cost of a little more than \$2 million. The work will be done this summer, and staff remains optimistic that the Village will be able to bid another street project next summer. For these reasons, grant funds to offset the Flossmoor Road viaduct project are necessary so bond funds can be allocated to more street work.

Another project which had been deferred for several years is the replacement of the Brookwood Bridge deck and culvert. This culvert moves a significant portion of stormwater from the west half of the village to the east. The project was submitted to and approved by the Illinois Department of Transportation for STP-Bridge funds to cover the cost of the project for both engineering and construction at an 80/20 match. In addition, the project has been earmarked for a State Road Fund Grant. Phase II engineering will be completed in Fiscal Year 2023 with construction anticipated in Fiscal Year 2024.

The Phase IV Sanitary Sewer Reconstruction Project includes a combination of spot repairs, total segment replacement and cured-in-place lining to restore the function and integrity of the sanitary sewer system in Flossmoor Hills and Highlands. Completing the engineering took several years, but the work was finally awarded in late Fiscal Year 2022 and will be completed in Fiscal Year 2023. The Village has received a low-interest IEPA loan to finance this much needed capital investment.

In Fiscal Year 2019, the Village was awarded an Invest in Cook Grant for Phase I Engineering for the Central Business District Roadway, Pedestrian and Streetscape Improvements. In early 2019, in response to pedestrian near misses, the Village implemented several pedestrian and roadway improvements to calm traffic and enhance pedestrian safety. Those improvements used paint, stanchions and signage and are viewed as a stop-gap to more permanent changes. This grant covers 80% of the Phase I Engineering which has a total cost of \$160,000 and is mostly complete. The Village has identified the need for safety improvements included within the project such as re-configured intersection geometry, improved vehicle and pedestrian sight lines, improved crosswalk configuration and crossing safety treatments, evaluation of existing on-street parking locations and improved roadway and pedestrian lighting. The Village has also identified the need to modernize and accentuate the district by adding parkway and crosswalk pavers, sidewalk replacement, ADA access improvements, additional trees, benches, bike racks, wayfinding and other decorative landscaping elements. The Village Board chose a street geometry on which to design the improvements; however, the project was slowed down because of the pandemic. The Village has applied for a State of Illinois Rebuild Downtowns and Main Streets Grant Program to fund the Phase II Engineering and Construction. The Village has also sought federal funds to help offset these improvements.

The engineering and construction for the Evans Road and Douglas Avenue Drainage Improvements were completed in Fiscal Year 2022. This project involved large scale storm sewer improvements on Evans Road and Douglas Avenue to address flooding at both locations that affected residential structures. The Village received a MWRD Stormwater Partnership Program grant in the amount of \$754,000 to offset almost 85% of the project costs.

Another project budgeted for Fiscal Year 2023 is the engineering and construction for the Dartmouth Bike Bridge and bank stabilization of Butterfield Creek. Seeking grant funding for this project has been difficult, but the Village worked with consulting engineers this past year and applied for an IEPA Section 319 grant. If awarded, design engineering and construction could be completed in Fiscal Year 2023.

While in recent years the Village has been very successful receiving grants, many of the Village's capital improvements are funded with reserve cash on hand. In times of economic pressures and the need to allocate additional reserves to fund daily operations, the Village is able to scale back capital improvements financed through the General Fund. This tactic has allowed the Village to pay for large capital projects without borrowing funds, which always costs more, and provides an immediate budget reduction in times of economic stress.

Fire Department

During the past calendar year, the Fire Department responded to 1,454 paramedic calls and 529 fire calls. While this service demand represents a 26% decrease and a 2% increase respectively from last years' service needs, it's also a 15% increase in total calls for service over a two-year period. The COVID-19

pandemic had some of its most significant impact on EMS operations. The health and safety of our residents and first responders has been a very high priority. While responding to COVID related calls happened in Flossmoor, the impact was mitigated due to the diligence of our population abiding by the social distancing protocols and safety precautions.

Department leadership transition continued through Fiscal Year 2022. Following the appointment of Chief Kopec in April 2021, Matthew Berk was appointed Assistant Chief, leaving a vacancy in the rank of Captain, which was filled by Dan Bracken following the civil service process administered by the Board of Police and Fire Commission. The transition of new leadership and the acclimation of all was a focus for the department over this past year while still providing a high level of service in the pandemic. Mid-year in Fiscal Year 2022 another captain position became vacant, the eligibility list was exhausted, and a new list was being finalized at the turn of the fiscal year. A new Captain will be appointed in the early summer of 2022 to replace a temporary appointment.

Like many communities across the nation, Flossmoor experienced a severe staffing shortage in both the part-time and contractual positions. In response, department management restructured the part-time program to address the staffing issue in conjunction with bidding the contractual work which allowed the Village to address the contract starting salary. Combined with a cultural change, these changes resulted in recruiting new personnel and retaining existing staff.

With a change in leadership, the department's standard operating policies and guidelines have been under review this past year and are expected to be adopted and implemented in the early part of Fiscal Year 2023.

Grant management and deploying new equipment was also a focus for the department this past year. In Fiscal Year 2022, the department received two COVID-19 grants funded by FEMA for EMS personal protective equipment and supplies. The funds received from the 2018 FEMA SAFER grant were also exhausted this past year. The department is also pursuing grants for vehicle extrication and thermal imaging cameras.

The success of our Fire Department is largely dependent upon the work and dedication of our many paid-on-call staff. Training and mentoring remain a priority for the Department, and we are proud of our participation in MABAS 24 including our leadership roles. Repeatedly, the Village has outdone industry standards by maintaining an effective paid-on-call and part-time staff as call volumes have increased over time, and the operations have become more complex. Retaining and expanding our combination department is a priority of the new Fire Department leadership. The efforts that are being undertaken with our strategic planning process, workforce development, recruitment, and succession planning will help ensure that our Fire Department staffing structure will sustain the Village for as long as possible before more significant changes need to occur.

Building and Zoning Department

This department is responsible for conducting plan reviews, issuing building permits and performing building inspections, zoning regulations and property maintenance inspections. During calendar year 2021, the Building and Zoning Department issued 882 permits (\$117,391 in permit fees) compared to 790 permits in the previous year for new construction, additions and alterations. The total taxable construction value was in \$9,680,906 2021 compared to \$6,611,601 in 2020. There was one new permit issued for a new single-family dwelling in 2021, same as 2020, and the department issued 232 permits for additions and alterations in 2021 compared to 231 in 2020. These statistics reflect that there was an increase in the total taxable construction value in 2021 and that residents continue to invest in their property with building improvements. The total number of inspections performed in calendar year 2021 was 1,049 in comparison to the 989 performed in 2020.

In addition to conducting plan reviews, issuing building permits and performing building inspections, property maintenance staff issued 466 written violation notices in calendar year 2021. When compliance was not met upon follow-up, 106 citations were written requiring additional follow up and adjudication.

In conjunction with the financial software upgrade, the Village approved the purchase of new community development software which will provide many of the newer technologies including online submittals and permitting, remote field inspection input, integrated plan review and a citizen request function. Implementation took place over Fiscal Years 2021 and 2022, and residents and contractors now have the ability to submit most permit applications online through BS&A online and can accept online payments for permits. Implementation will continue into Fiscal Year 2023.

Looking ahead to Fiscal Year 2023, the Building and Zoning Department has a few objectives in addition to routine functions. Staff has been developing a policy and procedures manual as time permits; with the transition of property maintenance functions to this division, these functions need to also be incorporated into the manual. Also, staff would like to revisit a rental property registration and business registration program. Finally, working with the Village Manager's Office on the continued development of Southwest Flossmoor and the Meijer outlots remains a major priority moving into the new fiscal year.

Police Department

Our crime rate continues to be the lowest crime rate in the immediate area, as measured by the Uniform Crime Reporting Index, but the department continues to work collaboratively with other agencies, train our staff, develop programs to connect with the community and be ready and responsive in order to maintain that standing.

A major focus in the Police Department continues to be staffing. During Fiscal Year 2022, the department continued to operate below authorized staffing. One position was filled during the fiscal year with a candidate who is fully trained and certified by the State of Illinois. He completed our Field Training Program and began patrol in January 2022. Industry-wide, staffing is a concern amongst police departments as more experienced officers have chosen to retire early, and recruiting a new generation of officers is challenging in an environment that is critical of policing. Flossmoor's attrition is minimal; however, the department is required to have a current list from which to hire, which is updated every two years per statute. The Village continues to explore new and innovative recruiting methods to attract the best candidates.

Staff development continues to be a significant priority for the Police Department. Officers are continually evaluated and provided with training opportunities that will make them more proficient in their duties as law enforcement officers. In July 2021, the Safety, Accountability, Fairness and Equity-Today Act took effect. The Act's intention is to improve police accountability, standardize use of force and increase mandatory training requirements for police in an attempt to improve public service and trust. It is also in response to decades of documented disparities, inequities and injustices in the criminal justice system for people of color. The Flossmoor Police Department has endeavored to be open, sensitive and transparent with the community. There are many areas of the legislation in which the Village already meets the requirements including maintaining officer misconduct records, frequent training on use of force, reporting the use of force to state and federal authorities, duty to intervene and duty to render aid. While the Village will have until 2025 to implement body worn cameras, the department moved forward in Fiscal Year 2022 choosing the vendor, purchasing the equipment, developing and training on policy and issuing a FAQ on their use. In May 2022, the officers started to use body worn camera. Other training is provided to officers including Taser qualification, first aid, duty pistol and rifle qualification and active shooter training as well as NEMERT training.

The value of community policing activities continues to increase with an expectation that police departments find more opportunities for positive contacts and interactions with the residents of the village and those who work, visit, or attend school in the village. The department's continued participation in several programs provides many opportunities for citizens and students to interact with our officers, including D.A.R.E., Community Reader Day, Chalk the Walk, driver's education instruction on traffic stops, presentations to high school students, Coffee with a Cop, and National Night Out, to name only a few.

The department's participation in mutual aid organizations remains important for a small police force. With the depth of resources across these different groups, the Village retains access to a breadth of law enforcement specializations. These groups include but are not limited to the Network III Tactical Unit, Cook County Gang Unit, Cook County Department of Public Health's First Responder Task Force, South

Suburban Major Accident Reconstruction Team, the Major Crime Task Force Investigations, and the South Suburban Emergency Response Team including the SWAT Special Weapons and Tactics Team.

Technology and equipment is a priority for the department. The department anticipates upgrading and expanding the Village's closed circuit tv system in Fiscal Year 2023; the system will be upgraded to digital and expanded to include more camera views. Updating the squad car computer and video/audio recording systems is another priority in the new fiscal year.

As we move into the new fiscal year, the Police Department will be focused on continuing to provide strong public safety services including patrol to maintain a low crime index, community interaction to build strong community relationships, and leveraging the officers' talents to achieve those two objectives.

Finance Department

As always, the Village's Finance Department has been instrumental in ensuring that the Village's finance operations are efficient and responsive to both its internal customers (Village departments) and external customers (residents and vendors). Our sound financial planning has guaranteed that we are saving for our future financial needs. Our Capital Equipment Fund and Finance and Facilities Plan have been developed as excellent financial tools for the Village. Our prudent financing and daily accounting resulted in only three auditor adjustment for the previous fiscal year. This follows four of the past seven years of zero auditor adjustments, which given our staff size and workload is very impressive. The Finance Department experienced turnover in the Assistant Finance Director position this past fiscal year due to the retirement of Jan Gawczynski. Ann Novoa joined our staff to succeed Jan, and her acclimation and training has been a focus throughout the year.

An outstanding goal for several years is the replacement of the Village's financial management software, a project which will impact all departments. The advancement of technology has identified new opportunities in our next software that will be explored to improve customer service and increase operational efficiency which is exciting. The critical period of the conversion occurred in Fiscal Year 2021 in the midst of the pandemic and continued into Fiscal Year 2022 as the first annual procedures, such as year-end closing occurred as well as cleaning up data and resolving implementation issues. In conjunction with the BS&A implementation, the Village has engaged one of their third-party vendors, InvoiceCloud to provide a new customer payment portal. The direct integration between the two systems provides the Village real time customer updates for accounts and invoices. InvoiceCloud allows customers to access information and make payments from a variety of devices including mobile technology as well as offering the option of going paperless and/or automated payments. Implementing all of this technology also began in Fiscal Year 2021 with resolving implementation issues in Fiscal Year 2022. With a change in financial software and as a result, processes, the department's policy and procedure manual became increasingly outdated. An update to the manual began in Fiscal Year 2022 and will be completed in the new fiscal year.

The Finance Department has an important role in the G.O. Bond management for the street resurfacing, sidewalk replacement and stormwater improvements to the Flossmoor Road Viaduct. With the bond sale complete, the department is responsible for managing the bond proceeds and ensuring monies are available for paying vendors during the course of the projects.

The role of the Finance Department continues to be critical in monitoring the effect of the economy on the Village's financial health. This role includes monitoring long-range financial forecasts to quantify national and regional economic impacts, assisting in the identification and adoption of needed revenue enhancements, and assisting with the analysis of possible service modifications. Similar to last year, this year, the Finance Department's role included monitoring and adapting to the COVID financial impacts all while maintaining operations and meeting deadlines in the strained environment of adjusted schedules and unexpected medical leaves.

Administration

In addition to assisting the Village Board with policy development and implementation, as well as providing general management oversight to Village operations, the Village Manager's office has several areas of responsibility. First, this office is responsible for intergovernmental relations with other local taxing agencies

as well as regional, state and federal agencies. The staff in this office are also responsible for general resident communications, including the development of the Village newsletter, *The Flossmoor News*, which is published quarterly, an electronic newsletter which is published semi-monthly, the Village website, and the development and distribution of general marketing information. Staff in this office also manages several events throughout the year including Flossmoor Fest, Winterfest, Martin Luther King Jr Day of Service, Recyclepalooza and other Community Relations Commission events and activities. The Village Manager's Office prepares the annual budget for Village Board review and approval and is responsible for working with the Village Board and departments on the development of an annual work plan, which correlates to the Village's Strategic Plan adopted in 2017 and advanced on a quarterly basis. An updated Strategic Plan is anticipated for Fiscal Year 2023.

The turn of the fiscal year included significant Village Board transition with a new Mayor, one new Trustee and a new Village Clerk. The Village Clerk was appointed after the election and by fall, another trustee, Perry Hoag, resigned after 25 years of service. The new Board was not fully constituted until November of 2021. The Village Manager's Office along with all of the departments led three orientations and mayoral transition meetings to acclimate new board members.

Not only did the Village Board experience significant turnover but also the staff in the Village Manager's Office. The Assistant Village Manager Allison Matson took a Village Manager position in Wauconda which caused an almost 5-month vacancy, but Jonathan Bogue, formerly with Lincolnwood, joined the Village in February. After not having an Event and Program Coordinator since fall of 2020, the Village hired two residents with event experience, Stephanie Wright and Marcus Stennis in August 2021. Most programs and events resumed in 2021, although depending upon the resurgence levels various protocols were put in place. Finally, the department's Administrative Assistant position also experienced turnover and following a temp-to-hire assignment, Esperanza Castellanos, an MPA graduate with experience in various municipalities, joined Village staff in March 2022. With only two members of the department with any tenure remaining, the year was challenging with acclimating new staff and still providing top quality services and programs, which in some cases had not been delivered to the public in almost two years.

While filling staffing and acclimating new Board members was a significant challenge this past fiscal year, the Village Manager's Office spent a considerable amount of time shepherding the strategic planning process. Working directly with a consultant and the Mayor and Board, the Village Manager and Assistant Village Manager provided direct support in the development of the plan. Further, the Village Manager's Office works closely with all the departments on major initiatives; this year, that work included meeting with developers, the new water supply from Chicago Heights/Hammond and the contract with the Village of Homewood, settling a labor contract with the FOP, and addressing the staffing issues in the Fire Department.

Other initiatives that the Village Manager's Office facilitated were related to Diversity and Inclusion, including joining the Metropolitan Mayor's Caucus DEI Task Force, a forum in which municipal leaders can share DEI initiatives and learn from one another. The Village offered a social distanced and social media takeover for Chinese New Year; this was the first time the Village offered this event, which was held in conjunction with the Flossmoor Library and focused on education. The Village also began to explore an allyship program. Events resumed with more opportunities to connect with residents in person, including supporting the return of the Hidden Gem Half Marathon, Flossmoor Fest 2021, Martin Luther King Jr Day of Service, a month-long series of small events to celebrate winter and the holidays and finally a New Resident Mixer held at the Flossmoor Library (the first in-person new resident event in two years). With so much staff turnover, little progress was made on the Flossmoor History Project in Fiscal Year 2022, but work will resume in Fiscal Year 2023.

The staff in this department become involved in operational areas such as personnel management, labor negotiations, risk management, communications, infrastructure, capital projects, and economic development. Information technology is also managed through this office with an outside vendor partnership. Both the Village-wide phone system and cell phone providers changed in Fiscal Year 2022.

Committees and Commissions

The role of our resident committees and commissions is instrumental to the building and development of our community, both in physical growth as well as successful neighborhood relationships. We value the community service that these individuals provide by sharing their time and talents to better our Village. Active commissions with regard to community programming are the Community Relations Commission, Green Commission and the Public Art Commission. The Assistant Village Manager and Program and Event Coordinator staff these commissions and together, they produce the programming referenced above.

EFFECT OF THE ECONOMY

The financial impact of the pandemic has had an interesting effect on the economy. Even though the Village prepared for a loss or stagnation in various revenues that are dependent upon the regional and/or national economy, the Village has been fortunate to have experienced an increase in revenues like sales tax which has resulted in the Village not having to make any draconian changes in service, a goal that remains prominent for the Village Board. Admittedly, not every municipality has had that experience; the Village benefited from a retailer like Meijer who never closed during the pandemic. To compound these stresses, by fiscal year end, the fluctuations in the supply chain availability and the record high inflation were having a direct impact on Village operations and decision making.

For several years, one of the looming threats to the Village's financial stability has been the fiscal instability of the State of Illinois, and this threat has consumed a lot of energy worrying about property tax freezes and lobbying legislators to preserve the municipal share of the state income tax. In 2019, a new Governor was able to advance a robust Capital Bill with several members initiatives, and along with new gaming revenues and the legalization of recreational cannabis, the start of the Fiscal Year 2020 looked promising for local municipalities to fund infrastructure projects and acquire new revenue. Unfortunately, the fruition of this legislative initiative did not come quickly enough before the pandemic. In Fiscal Year 2022, the State continued to threaten the local share of the state income tax; as the Village's third largest revenue source to support daily operations, this potential revenue loss would have been significant and as a non-home rule community, the Village does not have ability to recoup this lost revenue. The State had a prime opportunity to restore the local share to its full legislatively-required amount after receiving its share of federal stimulus monies; however, instead of providing funds to support local communities, the State chose to use those monies to support legislation that suspended the gas tax, waived sales tax during back to school shopping and the like. Instead of the legislatively-required 10% share, the State funds the local share at 6.1%, an increase from \$6.0%; for Flossmoor, an increase of about \$26,000.

Locally, the Village's economy has continued to perform well, although we carefully monitor several market indicators including the number of residential foreclosure filings, the property values as reflected in the residential property sales, the number of occupied businesses, and the various revenues that track the economy. As mentioned earlier, the lack of housing inventory is a real issue in the community with local realtors reporting low availability, bidding wars and sales prices greater than list prices. This trend will not continue with rising interest rates, but it has dampened any marketing efforts with low housing availability.

Despite the economic turmoil that has surrounded the Village in national, state or even local episodes over the past several years, we have been able to appropriately respond to the financial concerns that have arisen. Analyses, including the Mid-Year Financial review and the Five-Year Projection Analysis, have become paramount in closely monitoring this situation. The Village has not waited for revenues to dip to a level to no longer support Village operations, but instead has taken incremental steps to respond to any noted revenue gaps. The steps that the Village has taken have included a slowdown of our capital improvements, adjustments to fees, implementation and an adjustment to the storm water utility fee and the adoption of a non-home rule sales tax. The Village's planned approach in the midst of the pandemic has been no different; a slowdown of capital improvements and capital equipment replacement prior to any cuts in operational programs and services, was the general approach. In Fiscal Year 2023, the Village will be undertaking the Five-Year Projection Analysis which could become another critical decision point for the Village Board in maintaining solvency and supporting service levels.

OVERVIEW

The Village continues to have healthy financial reserves with a projection of \$8,056,050 in General Fund balance at April 30, 2022. Of this amount, the Village's Reserve Policy will require us to dedicate \$3,429,000 for emergencies and unforeseen circumstances to meet operational needs. This policy is that 33% of expenditures as reported in the prior year Annual Financial Report be set aside and, therefore, we have seen the dollar amount fluctuate from year to year. The remaining reserve has been dedicated to finance our capital improvement program, known as the Finance and Facilities Plan. Due to the Board's conservative financing, we have been able to fund much of our capital program through this fund balance, a practice that upholds the Village Board "save then spend" philosophy.

General Fund

FY22 PROJECTED GENERAL FUND OPERATING BUDGET SUMMARY

Operating Revenues	\$11,233,003
<u>Operating Expenditures</u>	<u>\$10,662,885</u>
Net	\$ 570,118

For Fiscal Year 2022, we are projecting an operating surplus of \$570,118 in General Fund fund balance, which is significantly improved compared to a budgeted operating deficit of \$450,916, inclusive of budget amendments.

The following is an analysis of operating revenues in Fiscal Year 2022. Property taxes are a major revenue source. The 2020 property tax levy extension was less than the 2020 levy for capped funds, all of which was absorbed by the corporate, police and fire protection levies. Additional new property from commercial development was not recognized in the 2020 levy year despite a 15% increase in reassessment value. In addition, the actual levy received includes a 1% uncollectable factor resulting in the Village projecting to receive approximately \$69,000 less than budgeted for property taxes. Court fines are expected to be \$42,800 under budget; because of the long-term impact of the pandemic, courts were closed and fewer traffic stops were occurring. The Local Use Tax is projected to be \$71,000 less by fiscal year end attributable to the Wayfair decision. Further, the Village is not expected to realize the FEMA Public Assistance COVID grant in Fiscal Year 2022 at a budgeted amount of \$20,000; although it should be realized in Fiscal Year 2023 at \$60,000. Vacant Building Registration Fees are trending less than budgeted and expected to be \$14,000 less at fiscal year-end. Ingalls has a Class 8 tax abatement but makes the Village whole for its share of the tax revenue. Their Fiscal Year 2022 payment will be approximately \$22,000 less due to a lower 2020 assessed value compared to 2019. The Fiscal Year 2022 budget was prepared with an interest rate assumption of .50%; yields have declined rapidly and have sat at near zero levels for the entire year resulting in the Village anticipating receiving \$21,000 less in interest income.

At fiscal year end, the Village is projecting an increase in other revenues compared to budget. A significant one-time revenue impacting the General Fund is the sale of Village property to Dunkin Donuts. The General Fund realized an additional \$293,000. Sales tax is a significant revenue over budget which is excellent news given our efforts to grow the Village's commercial tax base. Staff anticipates Fiscal Year 2022 projections to be \$250,000 greater than budgeted (\$168,000 of which is non-home rule sales tax) for a total of \$1.795 million in sales tax revenue. Meijer and other newer businesses are performing well, and the Wayfair decision, which addresses on-line sales based on delivery point, appears to have a more significant impact than anticipated. The Village has increased its sales tax by six times its revenue since Fiscal Year 2018; this measurement of sales tax growth is after Meijer had been open and prior to the non-home rule sales tax.

The State income tax is projected to be above budget by \$31,000 per the Illinois Municipal League (IML). This is a per capita revenue, which grew slightly with a modest census increase and is considered our third largest revenue source outside of property taxes and sales tax. The Village is projected to receive \$1,025,000. The Corporate Personal Property Replacement Tax is projected to be \$20,600 more than budget based on the IML estimate. Illinois Department of Revenue also reported that the State made

mandatory transfers into the PPRT Fund. Ambulance fees are trending higher than budgeted, and it is anticipated that the Village will realize an additional \$23,000 in revenue simply as a result of an increase in service. The Local Motor Fuel Tax performed better than anticipated this year due to surging gas prices which we anticipate will bring an additional \$21,600 in revenue. Building permit fees are trending higher than anticipated with an anticipated \$20,700 in additional revenue.

The savings in operational expenditures in the projected amount of approximately \$1,021,034 during Fiscal Year 2022 is significant compared to budget. Operating expenditures were originally budgeted at \$11,495,891 inclusive of budget amendments, and staff projects total operating expenditures to be \$10,662,885 at fiscal year-end. In addition to cautious spending and impacts of supply chain delays, personnel turnover and vacancies across all departments had a significant impact on budget savings this year for a combined salary savings of \$175,000. The health insurance renewal was budgeted at a historical trend of 6.5%. The actual renewal was a decrease of 3.44%. Combined with vacant positions, the expenditure savings was \$57,000. Several other benefit lines reflect the impact of vacant positions across departments. The budget assumes full staffing while projections reflect the actual staff census. Impacted lines include FICA, Medicare, unemployment contributions, IMRF and EAP & Wellness. Combined, these lines are projected to have a savings of \$34,600. It should be noted that the IMRF contribution also included a rate decrease from 11.41% to 9.81%. The Village's workers compensation and liability insurance premiums were \$23,000 less than budget due to an improved claims experience as well as the application of a significant surplus credit increase compared to the previous year.

The Fire Department experienced personnel turnover in the last couple of years for the positions of Fire Chief, Assistant Fire Chief and a Captain which impacted the projections described above. Other personnel related expenses in the Fire Department are anticipated to contribute to the expense savings this fiscal year. The most significant of which is the Fire and Paramedic Volunteer Calls and Training Pay which is projected under budget by close to \$40,000 due to less POC participation due to staffing and COVID. Captain Special Shift Pay is also expected to be \$27,000 under budget; with newer employees at lower benefit levels, the use of this pay to cover shifts has not been needed as much as anticipated. However, the impact of the Captain vacancy could change this projection by fiscal year end. Some other personnel related savings attributable to COVID include Paramedic Incentive Pay and Tuition and Fees in the total amount of approximately \$15,000.

In addition, two significant Public Works annual projects were deferred to Fiscal Year 2023: the General Fund's contribution to the Annual Street Maintenance Program (\$150,000) and the Annual Sidewalk Replacement Program (\$147,000). The General Fund set-aside for streets will be used to explore a crack sealing program in the new year, and with the Street Rehabilitation Program addressing neighborhood sidewalk, the annual program will address large portions of State and County sidewalk in need of replacement. Obtaining State and County permits adds to the project timeline; staff wasn't able to accomplish that work in the Fiscal Year 2022 construction season and therefore, we are carrying over the funds to Fiscal Year 2023.

Across departments, part-time personnel vacancies also contribute to projected savings. These are cases where positions were unfilled or budgeted hours were not expended. In total, there is a projected savings of approximately \$83,000.

Other savings include: Board Contingency Fund (\$25,000), Brew Fest (\$16,000), less court pay due to courts being closed due to COVID (\$19,000), and the need for less professional services in planning and zoning (\$9,500).

Very few expenses are projected to be over budget for Fiscal Year 2022. Offset by the lack of participation on the Paid-on-Call (POC) side, the part-time program in the Fire Department saw increased participation in covering contract and Captain shifts. The estimated budget impact as of fiscal year end is nearly \$16,000. On a related note, the full-time Fire Department overtime is projected to be nearly \$33,000 more than budget since the two full-time Captains were covering the majority of the shifts of the vacant Captain position. Further, the long-time Assistant Finance Director retired this past year. We planned for an

approximate month overlap with her replacement for training purposes, and along with the vacation payout, resulted in a nearly \$30,000 overage in salary.

In addition, Fire Department vehicle maintenance is projected to close fiscal year end nearly \$14,000 more than budget due to more vehicles needing repair and an increased cost in labor. The Village will spend nearly \$35,000 more in contracted parkway tree services this year due to an increase cost in the service combined with an increased amount of tree removals. Police overtime is expected to be approximately \$40,000 more than budgeted by fiscal year end due to staff shortages in part, due to injury, SSMCRTF/SMART call outs and special details. Finally, Other Legal Services which accounts for labor counsel and special counsel for the No Cash Bid Program is anticipated to be approximately \$10,000 more than budget as the Village concluded negotiations with the police officers and aggressively pursued the acquisition of commercial property for redevelopment.

The Projected Fund Balance Total Summary chart includes all non-operating and one-time capital expenditures planned for the fiscal year.

FY22 PROJECTED GENERAL FUND BALANCE TOTAL SUMMARY

Total Revenues	\$13,206,304
Total Expenditures	\$11,767,055
Net	\$ 1,439,249

Including non-operating and one-time capital expenditures for Fiscal Year 2022, the total revenues compared to total expenditures for that fiscal year results in a surplus in fund balance in the amount of \$1,439,249. This projection is in comparison to the budgeted use of \$1,078,965 of fund balance at the time of budget preparation, of which approximately \$628,049 was originally designated to pay for capital and one-time expenses.

In short, a lot less capital was spent than planned with a short-term savings to the current fiscal year. The most significant capital project partially deferred in Fiscal Year 2022 were the improvements to the water system related to the water supply transition in the amount of \$455,000. As a reminder, the accounting of this project moved from the General Fund to a newly established fund to account for the ARPA stimulus monies. While the study and evaluation of the water distribution system began during Fiscal Year 2022 for the transition of the water supply, no equipment was installed. Additional ARPA monies are budgeted in Fiscal Year 2023 for this project. Only half of the Phase II Design Engineering for the Brookwood Bridge Project should be completed by the end of Fiscal Year 2022 resulting in a savings of \$10,000 to the Fiscal Year 2022 budget but recognizing the remainder of this work will carry forward. The accounting of this work is shared between the General Fund and the Storm Sewer Fund.

The Village has been awarded a Cook County Invest in Cook grant to help offset the expenses of the Phase I Engineering of the CBD Roadway, Pedestrian, and Streetscape Improvements Project as described earlier. The grant will cover 80% of the Phase I engineering costs of \$160,000. More of the Phase 1 engineering was completed this fiscal year than anticipated impacting expenditures by \$9,900 but offset by the grant. The Village needs to identify funding for Phase 2 engineering and construction. The Village was awarded a MWRD Stormwater Partnership Program Grant for storm sewer improvements at two location to address severe rear yard flooding that impacts structures around 2122 Hagen Lane and 1022 Douglas Avenue. The grant covered \$754,000 of the project, and the Village share was \$150,000.

There are one-time expenditures which also impact the total fund position. The Village is over twenty years behind in not utilizing GIS as an asset management system to track and analyze its various infrastructure assets and service issues. The Village had committed to employing a comprehensive GIS staff to assist with data management and program decision making. Previous research favored the GIS Consortium which was designed to support municipal operations. The initial project to join the consortium and implement the software was planned for Fiscal Year 2022 but due to workload was not pursued. The project was deferred to Fiscal Year 2023 in the amount of \$74,000. Security of open materials at the Public

Works Service Center has been identified as a concern in recent years as development in the area has increased traffic and trespassers have been identified on site on more than one occasion. It is very common for these facilities to be secured by a fence and gate that is passcode protected. Staff appreciates the Board's support on this facility improvements; staff has made public improvements a priority over our facility improvements and so the installation of the fence has not occurred this fiscal year. Staff has re-budgeted this improvement for Fiscal Year 2023. Some needed furniture replacement in both the board room and committee room had been planned for Fiscal Year 2021 and Fiscal Year 2022 in the amount of \$36,000. With the pandemic and the move to remote meetings that furniture replacement has been delayed since Fiscal Year 2021 and re-budgeted for next fiscal year, Fiscal Year 2023. The project was offset this fiscal year by AV improvements to the Board Room in the amount of approximately \$17,000. Other facility improvements started in Fiscal Year 2022 and will carry over into Fiscal Year 2023 include rehabbing the women's locker room/bathroom facilities and front desk security.

Other one-time purchases or non-operating expenses also affect the total fund position. Minimal work on the historic building survey project was able to move forward this fiscal year, with a majority of the research delayed until next year. Approximately \$12,000 will be funded in the Fiscal Year 2023 budget. Two COVID-related expenses were one-time expenses impacting the total fund position in Fiscal Year 2022; an economic development incentive for the Bistro on Sterling and Dunning's Market to support outdoor dining in the amount of \$5,000 and expenses to support general operations during COVID (masks, sanitizer, extra cleanings, etc) which are anticipated to be nearly \$5,000 more than budget by fiscal year end.

This single year snapshot analysis shows that we spent less than we budgeted. Capital one-time non-operating projects are always planned with adequate monies available. However, the reader can note the immediate financial impact of deferring capital projects and improvements as outlined in the Finance and Facilities Plan. While adequate General Fund fund balance is available today to support operating costs (and in some years through the use of fund balance) and smaller capital projects, the Village's long-term financial forecasts do not include capital improvements and demonstrate that, very quickly in the next couple of years, the Village's fund balance will dwindle, thereby affecting not only the Village's "save then spend" program to support the Finance and Facilities Plan, but also affecting the financing of operational costs. For these reasons the Village's goal to maintain a position of financial strength while identifying ways in which to pay for infrastructure investment remains a strategic priority.

The following is a summary of our General Fund Fiscal Year 2023 operating budget.

FY23 GENERAL FUND OPERATING BUDGET SUMMARY

Operating Revenues	\$11,617,928
<u>Operating Expenditures</u>	<u>\$12,163,441</u>
Net	\$ (545,513)

FY23 GENERAL FUND BALANCE TOTAL SUMMARY

Total Revenues	\$12,601,064
<u>Total Expenditures</u>	<u>\$14,610,618</u>
Net	\$ (2,009,554)

The Village is budgeting almost an additional \$573,000 in operating revenue in Fiscal Year 2023 compared to Fiscal Year 2022. Property taxes are budgeted at \$151,731 more than Fiscal Year 2022. The 2021 levy took the approach of maximizing the levy by including CPI increases and very little new property increment. The only new economic developments were the Dunkin Donuts and a small increment from the addition at Center for Dental Excellence. Sales tax in Fiscal Year 2023 (including non-home rule sales tax) is anticipated to be \$274,000 more than Fiscal Year 2022. Contributing to this budgeted increase is not only the high performance of retail in Southwest Flossmoor which now includes Dunkin Donuts but the impact of the sales

tax law (Wayfair decision) which went into effect January 1, 2021 which attributes sales tax to the point of delivery for online sales. This change in law appears to have a significant impact on non-home rule sales tax.

Other revenues greater in the Fiscal Year 2023 budget include State Income and Local Use Tax which is budgeted \$231,000 more than Fiscal Year 2022 based on IML per capita data. Income tax is budgeted at \$252,000 more than this year and local use tax is \$21,000 less. This increase is despite a 5% reduction by the State that was initiated a few years ago and continues. Building permits continue to trend upward with an additional \$27,000 budgeted in Fiscal Year 2023. The Fiscal Year 2023 budget reflects the performance of the Local Motor Fuel Tax in Fiscal Year 2022 with an additional \$19,600 budgeted. Ambulance fees are budgeted with an additional \$26,000 in revenue reflecting the Village's renewed participation in the GEMT program next fiscal year.

Of those revenues that are regular and reoccurring, there are only a couple major revenues that are budgeted less than Fiscal Year 2022. With the Sprint/T-Mobile merger, Sprint decommissioned its tower in Flossmoor which will be a loss of \$61,000 in revenue compared to Fiscal Year 2022. The budget for court fines was adjusted to more closely match the last two years of activity during COVID with \$24,000 less in revenue. The budget for Ingalls Class 8 payment was adjusted by \$19,000 to reflect the lower EAV for Ingalls/University of Chicago which was noted this year. Finally, the Telecommunications Tax continues to steadily decline as fewer services are subject to the tax, and the collections are administered and distributed by the State. The FY 23 budget reflects \$29,000 less in revenue.

There are only a couple of expenses less than the Fiscal Year 2022 budget. First, the Village is expected to experience a \$45,000 savings in its IMRF contribution in Fiscal Year 2023 due to a large rate decrease from 11.41% to 9.18%. Second, the pandemic is still impacting operations and finances. For instance, Court Pay continues to trend less than the previous year in the amount of nearly \$13,000 due to fewer cases. In addition, pre-pandemic, the Village contracted minimal building cleanings which were immediately increased to daily cleanings in 2020 and are now considered essential in a post-pandemic environment.

There are several expenditures that are budgeted in Fiscal Year 2023 greater than what was budgeted in Fiscal Year 2022. The Capital Equipment Fund is a sinking fund to steadily save for capital equipment replacements. The fund receives a contribution annually from the General Fund and Water Sewer. This year's General Fund contribution is \$71,385 more in Fiscal Year 2023 compared to Fiscal Year 2022. Contributing to this increase are a few additions to the ten-year replacement schedule along with the impact of inflation on adjusted costs. The effects of the pandemic continue to impact services. The resulting fluctuations in the labor market are most evident in the Fire Department with such a heavy reliance on part-time labor and a few budget lines are impacted. In order to remain competitive with other staffing contracts, the fire contract reflects a 3% or \$51,000 increase compared to Fiscal Year 2022. Further, in order to guarantee two part-time ff/pm per day in addition to the contract staffing, the Duty Shift Pay Program reflects a \$79,588 increase which is offset by a \$33,000 decrease in the Fire and Paramedic Volunteer Call and Training Pay. With less participation in the POC program, monies are diverted to the part-time program to guarantee staffing.

Further, the Village's contribution for worker's compensation and general liability insurance is budgeted approximately \$48,000 more than Fiscal Year 2022. The budget is based on a 5% premium increase along with a slight decrease in our claim experience modifier due to a lower 3-year trend. However, the main driver in the variance is an IRMA Board decision to utilize the rate stabilization fund which contributed to a significant increase in the available surplus for 2022 which will drop in 2023. The IRMA Board was trying to be sensitive to the economic impacts of COVID on municipal budgets, which is well intentioned, but as expected, the Village is expecting to experience an increase in Fiscal Year 2023. The IRMA Board used the rate stabilization again this year so another increase will likely follow next year when rates return to "normal."

Traditionally, the Village has maintained its landscape beds with two part-time employees. In recent years, the efficiency and productivity has not met Village standards. By increasing the Contract Landscape Maintenance budget by \$20,000, this work can be accomplished through the existing contract and is offset

by a \$23,000 savings in part-time personnel. The contract for the Parkway Tree Services maintenance increased with the last bid, and the Fiscal Year 2023 budget reflects an increase of \$20,500 to account for the service rate costs moving forward.

Health insurance is budgeted \$10,000 more in Fiscal Year 2023 compared to Fiscal Year 2022. This reflects a Flossmoor trend of 7.7% compared to the general medical trend of 13%. Another fringe benefit with an increased budget in Fiscal Year 2023 is the Village's FICA Contribution in the amount of an additional \$18,000 which reflects increased wages and anticipated full-staffing levels.

A new line item beginning with the Fiscal Year 2021 budget was "COVID expenses" to account for the PPE and related supplies. Moving into Fiscal Year 2023, a modest budget of \$10,000 is allocated for general PPE, while other COVID related expenses were either eliminated or moved to operating accounts. The Fiscal Year 2022 budget was \$20,000.

Finally, the Village's information technology network is an integral part of our infrastructure to accomplish daily business across all departments. For the past couple of years, the annual software subscription maintenance has been increasing across all departments to support general network software. Additions to the network including software to address cybersecurity have also been addressed. Generally, more of our network that would have been hardware based and funded through the Capital Equipment Fund is now cloud based subscription software and impacting the General Fund's operating expenses. Overall, software maintenance increased about \$34,000 from FY 22 to FY 23. On a related note, the Village is upgrading its backup internet to a similar speed and capacity as its primary provider. This upgrade will impact operating costs by approximately \$12,000 a year.

The General Fund, which accounts for the majority of the expenses associated with Village operations, reflects a \$2,009,554 budgeted total deficit inclusive of a \$545,513 operating deficit. The total deficit can be and, in some cases, has been planned to be covered by fund balance including set-asides in the Finance and Facilities Plan which are discussed below. To summarize, the operating deficit is largely attributable to the following: cost increases attributable to the inflationary market; an increase in the Capital Equipment Contribution; the addition of a redundant internet service provider and other increased information technology costs; contracted fire personnel; personnel changes; the settlement of the FOP contract; and non-union wage adjustments and step adjustments.

As referenced, the Fiscal Year 2023 budget includes several capital one-time non-operating expenses, the most significant of which is the water meter replacements in the amount of \$1,501,577 compared to the \$2 million draw down. Other significant one-time projects include the women's bathroom facilities in police and fire and front desk security, fencing at Public Works, and finishing the historic building survey. Finally, the total fund position is impacted by approximately \$157,050 in carryovers of capital project expenses from Fiscal Year 2022 to Fiscal Year 2023, including \$95,000 toward the Hagen Lane and Douglas Avenue project payments.

The number of grant-supported projects has grown significantly in the last couple of years. Those projects include the Brookwood Bridge and Butterfield Road Reconstruction, the Flossmoor Road Viaduct and Berry Lane Improvements and the portion of reconstruction of Brumley Drive that is offset by a \$112,000 DCEO grant from the State Capital Bill. Details on those projects were discussed earlier in this report.

For several years, the Village Board and staff have discussed that the MFT Fund has become financially stressed, and the Village's investment in the annual Street Resurfacing Program continues to not provide the same value for several years now, resulting in less than two miles of paved streets annually. A pavement analysis report of all public and private streets in the Village states a nearly \$20 million need in investment. Prior to the successful passage of the G.O. Bonds in 2020, in recent years, the Village has budgeted additional monies for the annual Street Resurfacing Program in the General Fund. The MFT budget includes additional revenues as a result of a legislative change in the MFT rate as of two years ago which was long overdue. With the G.O. Bond and the General Fund set aside monies available to support a comprehensive street resurfacing program, the Village Board has decided to let the MFT fund accumulate fund balance to support future years' work once the comprehensive program is complete.

The reader will note that the Capital Plan identifies a handful of other capital infrastructure projects that are dependent upon an outside financial source such as the Phase IV Sanitary Sewer Rehabilitation Project, Dartmouth Bike Bridge and Bank Stabilization Project, and the Phase II engineering for the Central Business District Roadway, Pedestrian and Streetscape Improvements.

The following analysis demonstrates our inability to find “new” money to maintain the ever-rising operating costs to provide today’s services. This analysis is noteworthy to demonstrate the significant allocation of resources in a service-oriented industry like local government. With the removal of our major fixed costs (personnel, health and liability insurance, benefits and contract personnel), we are operating the Village on \$1,387,794. Our major fixed costs represent approximately 89% of our operating expenses. Interestingly, from year to year, despite budget fluctuations, this fixed cost percentage remains fairly constant, although this is the lowest percentage it has been for a number of years. In a financial response to the pandemic, should the Village exhaust options like deferring capital projects and equipment, the reader can see how quickly the Village would need to redefine services to have a meaningful impact on operating expenses, if needed.

FY23 GENERAL FUND OPERATING COSTS LESS MAJOR FIXED COSTS

Operating Expenditures	\$12,163,441
Personal Services	(\$ 6,922,472)
Fringe Benefits	(\$ 3,031,343)
Fire Contract Personnel	(\$ 611,832)
IRMA Premiums	(\$ 210,000)
Net	\$ 1,387,794

Water/Sewer

The following is a summary of our Water/Sewer Fund operating funds for Fiscal Year 2022 followed by a summary for the fund in total.

FY22 PROJECTED WATER/SEWER OPERATING BUDGET SUMMARY

Operating Revenues	\$3,996,415
Operating Expenditures	\$3,804,968
Net	(\$ 180,221)

FY22 WATER/SEWER TOTAL FUND SUMMARY

Total Revenues	\$3,626,247
Total Expenditures	\$3,996,415
Net	(\$ 370,168)

The health of the Water and Sewer Fund is largely dependent upon the purchase cost of water and water sales. The improvement in the Water and Sewer Fund’s financial health a few years ago was a significant and welcome turnaround only to be followed by a decrease in the purchased to bill ratio from 83% down to 74% by calendar year 2021. The next priority in improving the financial health of the Water and Sewer Fund is to replace the residential (small) meters with the newer technology. Considering high water rates and the community-wide impact of unbilled water, water meter replacement should remain a top priority despite the significant cost. Based on the performance of the large meter project, we believe that the project will pay for itself over time.

Further, “pass through” supply costs from both Chicago and the City of Harvey over the past several years have forced the Village to increase the rates. Although the Fiscal Year 2022 budget did include the “pass through” of the Chicago and Harvey rates, no rate increase was passed on to cover the Chicago and Harvey rate increases scheduled in Fiscal Year 2021 because the Board was sensitive to the impact of the pandemic on household expenses. The “pass through” supply costs from Chicago and the City of Harvey contribute to the basic financial maintenance of the fund. While large Chicago increases were felt in the last decade, making it difficult to adjust our rates to collect for future capital improvements, positive news was received in 2017 when Chicago committed to rate increases consistent with CPI for the near future. The successful passage of a water supply contract with Homewood for Hammond/Chicago Heights water will bring certainty for the Village for the next 25 years with respect to the supply rate cost increases as that contract defines the increase to CPI and caps the increase to 3%.

The cost to switch suppliers will come with a capital investment; however, the cost to remain with Harvey will become more expensive too. Homewood and Flossmoor’s contracts expire December 2022. The Village made significant progress with this effort over the past fiscal year with the adoption of a contract with Homewood for a Hammond water supply which will allow Flossmoor to use existing infrastructure through Homewood to receive water and instead make improvements at the pumping stations, reservoir and booster stations as needed. The preliminary cost of these improvements is about \$1.68M, a cost which should decrease as terms favorable to Flossmoor were negotiated in the Homewood/Flossmoor agreement. In addition, Homewood and Flossmoor collaboratively studied the impact of switching suppliers on water quality, the success of which is paramount to the villages receiving a water operator’s permit with the change in supplier. In response to the report filed with IEPA, both agencies were directed to complete additional testing which is currently underway.

As a result of the overall economic condition of the fund, staff has only advanced mandated critical capital projects impacting the Water and Sewer Fund. Over the past couple of fiscal years, those projects have been centered around water supply as described above. A budgeted but often deferred project has been the Water Meter Replacement Program. Of the \$1.7 million project, \$56,250 has been allocated in the Water and Sewer Fund. Because of the poor performing health of the Water and Sewer Fund, the small meter (residential) replacement has been budgeted in the General Fund in the amount of \$1,501,577. With the transition in water suppliers, staff has identified several capital improvements to the water distribution system that must take priority with an impending December 2022 transition to Hammond/Chicago Heights.

The Village’s Water and Sewer Fund is projected to end FY 22 with a deficit in its operating position. The total fund deficit is a drawdown of fund balance for the Berry Lane water main and a small component of the Water Supply Feasibility Study before ARPA funds were received. For FY 22, water supply costs are projected to be approximately \$90,000 over budget, and combined water and sewer sales are trending downward with a projection of receiving \$144,000 less than budget. Factors influencing water sales include weather patterns, user conservation in a COVID economy, the compounding impact of the Village Board not passing through the Harvey and Chicago increase in Fiscal Year 2021 and any vacant properties. For Fiscal Year 2023, staff is budgeting \$47,000 less in sales, while water supply costs are budgeted for Fiscal Year 2023 to be \$136,000 more than Fiscal Year 2022 to account for the new contract and usage trends. The slip in the billed to purchase ratio these past few years, which is one measure of health, is discouraging. A review of actual water pumpage from Homewood had shown a significant decrease over the last few fiscal years, but staff is projecting an 8% increase compared to last year. The Village must make the replacement of the meters a priority in the near future and plan for additional main replacement.

Keep in mind that the new water supply contract is the best of a bad situation; water is the new gold and rates for Lake Michigan water can be high the further away the community is from the source. The Village enjoyed a low rate of \$4.62 per 1,000 gallons under the current Harvey contract, by far the lowest of the downstream communities who Harvey serves. The new contract with Hammond/Chicago Heights has a starting supply rate of \$4.75.

The Village has spent several years focusing on the overall financial stability of the Water and Sewer Fund, especially with regard to its support of water and sewer capital improvements. Generally, going back to Fiscal Year 1999, the Sanitary Sewer Rehabilitation Fund was no longer able to support the Water and Sewer Fund as it became the repayment source for the low-interest IEPA loans. The Water and Sewer

Fund total fund balance has been decreasing with exceptions in Fiscal Years 2006 through 2008 and 2011, as well as 2014 through 2018 related mainly to the bond issue that financed Water Main Improvement Program. The unrestricted net assets, i.e. the operating component, has been in a pattern of general decline since Fiscal Year 1999, while the capital assets have generally declined throughout with a few exceptions thereby affecting the Fund's ability to keep pace with needed capital replacement and investment. Over the last decade, the overall problem has been compounded with a declining net unrestricted asset (fund balance) reflecting an accelerated decline in the poor billed (revenue) to purchased (expense) ratio. Since 2004, the Village's water rate increase has generally accounted for pass through supply rate increases and/or operating expenditures and/or funding reserve policy deficits. Therefore, making the needed investments in anticipation of returning to a positive financial performance is crucial.

The following is a summary of the Fiscal Year 2023 Water/Sewer Fund budget.

FY23 WATER/SEWER OPERATING BUDGET SUMMARY

Operating Revenues	\$4,063,820
Operating Expenditures	\$3,724,382
Net	\$ 339,438

FY 23 WATER/SEWER TOTAL FUND SUMMARY

Total Revenues	\$4,063,820
Total Expenditures	\$3,780,632
Net	\$ 283,188

The Fiscal Year 2023 Water and Sewer fund is budgeted with an operating surplus and includes a rate increase approved in April 2022 to cover deficits relative to the reserve policy and to cover the Chicago and Harvey increases. A small share of the Water Meter Replacement project is reflected in the total fund position. The \$56,250 allocated for the water meter replacement project is a large decrease from the original \$300,000 allocated; unfortunately, the fund can no longer support that level of contribution. The capital improvements for the change in water supplier are budgeted in the ARPA Fund. In recent years, because of the declining fund balance in the Water and Sewer Fund to support operational costs, staff has only advanced mandated capital projects impacting the Water and Sewer Fund (the Water Main Improvement Program bonds are accounted for in a separate fund).

CAPITAL EQUIPMENT FUND

In order to control fluctuations in capital equipment spending and to provide the basis of long-range financial planning, the Village developed a Capital Equipment Fund. This fund receives an annual contribution, or revenue source, from the General Fund and Water/Sewer Fund to save for future equipment needs. This plan ensures that the Village makes a constant and relatively consistent savings to meet tomorrow's equipment needs. This fund is based on a ten-year replacement schedule for existing equipment. All non-computer equipment listed in the schedule is for replacement items estimated to cost \$5,000 or greater, and new equipment above and beyond our current inventory must be approved separately. The fund also includes computer equipment as well as building maintenance items such as painting, carpeting, etc. Both the Equipment Replacement Schedule and Fund are reviewed and considered each fiscal year as part of the budget process. No replacement is automatic but, instead, our staff diligently assesses our ability to continue to maintain a piece of equipment for another year versus the purchase of new equipment.

The pandemic continues to impact our budget in many ways. With regard to capital equipment, during Fiscal Year 2021 (calendar year 2020), the Village delayed and deferred the replacement of several pieces of equipment and re-budgeted them in Fiscal Year 2022. Now, in Fiscal Year 2022 the delayed supply

chain will also impact the receipt of new equipment. In some cases, staff is hearing an order may take a year or longer to fill. The Village will need to be extra thoughtful on the timing of the replacements and receipt of the equipment to mitigate any jeopardy to the integrity and purpose of the fund.

This year, the equipment schedule includes the following public works vehicles: a 5-yard dump truck with plow and spreader; two one-ton dump trucks and plows; a utility vehicle; and generators for the Village Hall and Public Works Service Center, Meinhart Booster Station and Butterfield Lift Station. A few pieces of Public Works equipment will be deferred from Fiscal Year 2023 including a 5-yard dump truck with a plow and spreader, a pick up with a utility box and hoist, two ¾ ton pick-ups with liftgates, a tractor mower, a tractor/backhoe/loader, a riding zero mower and the water leak step van. Public Works completed a comprehensive review of their equipment and vehicles and revised several cost estimates in future years effecting the replacements cost of the following list of equipment: utility vehicles, dump trucks, pick-up trucks, tractor/backhoe/loaders and the plotter/scanner.

Two police squads, two police administrative vehicles and the police supervisor SUV were replaced in Fiscal Year 2022, following deferrals in Fiscal Year 2021. The current vehicles were pushed down into the fleet to replace older vehicles that incur higher maintenance costs, and one older squad went to auction. Also, body worn cameras were purchased this year, and put into use this May, well ahead of the Police Reform Legislation deadline of 2025. Also included in the Fiscal Year 2023 budget is the replacement of the CCTV system (originally to be replaced in Fiscal Year 2021); our current closed camera system is outdated with analog cameras that are showing signs of wear. In addition, we need to expand the system to be able to watch additional areas, like public works. Other Police equipment scheduled for replacement in Fiscal Year 2023 include: AED units, the breath analysis equipment, the department copier and the pistol range equipment. Two upcoming replacements in Fiscal Year 2024, the in-car video system and the department's computer tablets and laptops, were re-budgeted with updated replacement costs.

Fire Car 119, which had been previously deferred for a couple of years was finally replaced and received in Fiscal Year 2022. No Fire Department equipment is scheduled for Fiscal Year 2023; however, a new item was added to the schedule, vehicle extrication equipment in Fiscal Year 2025. The replacement of that equipment had never been included in the schedule and it is no longer current with the new car technology. The department is pursuing an Assistance to Firefighters Grant to help offset the \$145,000 replacement.

The use and reliance on technology throughout Village operations is significant in today's world. Over the last year and a half, the Village replaced the phone system to a VOIP platform; this project began in Fiscal Year 2020 and completed in Fiscal Year 2022. Other computer related equipment that will be replaced by fiscal year end include two laptops and two printers. Staff also worked with the Village's IT vendor to complete a comprehensive review of all of our computer equipment, from network infrastructure to the desktop replacement, and replacement costs were updated throughout the ten-year schedule.

Additional capital equipment projects relate to the municipal building maintenance. The replacement of carpet, which had been planned and saved for since FY 15, is planning to be replaced in Fiscal Year 2023. The replacement of the Municipal Complex roof at a budgeted cost of \$600,000 also had been planned for since Fiscal Year 2020, and work is underway. This year's budget also includes funding for the replacement of the Fire Department Bay floor for which we just received the bids. The Fiscal Year 2023 budget also included the replacement of the Fire Department Bay doors, which will be replaced over the next few years; based on quotes from this year's replacement, the budget for the next two years was increased. Monies have also been set aside to complete some interior and exterior painting, masonry and plumbing repairs as well as replacing the HVAC systems that serve the IT server room and fire bay.

About five years ago, the Village Board and staff worked with the Linden Group to assess the Village Hall facility and plan for the future. As a 40-year-old building, there are space, storage and functional deficiencies that need to be addressed. While basic maintenance and routine replacement of fixtures occurs through our Capital Equipment Fund, there are several "big ticket" maintenance and improvement issues that were identified. While it is ambitious to think we will be able to assume significant remodeling, the annual budget has included set asides for smaller projects identified from that study. Those projects currently include addressing the women's locker rooms and security glass at the Village Hall counters.

Replacement costs continue to be upgraded throughout the schedule and several continue to become more expensive, such as fire engines, vehicles, building maintenance and computer equipment. In recent years, new items have been added to the schedule including building generators at Public Works and at the sewer lift stations. The cost of the fund continues to grow as equipment becomes more expensive, more technology is relied upon to complete our work, and as our budgeting and replacement schedule becomes more sophisticated. In some years, we have seen larger contributions from the General Fund and Water Sewer Fund to accommodate a significant amount of replacement items. Staff has evaluated pulling certain costs out of this budget, which obviously creates an immediate financial relief to the General Fund and Water/Sewer Fund (this would certainly be one of our first responses to any financial crisis); however, the funding for these items would still need to be identified. Further, by not planning for the replacement of our capital equipment, we erode our “save then spend” philosophy and still need to identify alternative funding sources. Staff will continue to evaluate whether any modifications should be considered to this fund.

FINANCE AND FACILITIES PLAN

At the end of the budget, the reader will find a copy of this year’s Finance and Facilities Plan which details the Village’s capital projects over the next three years, many of which are discussed above. The purpose of the plan is to identify and plan for the improvement of important infrastructure needs. By planning for these improvements before they become emergencies, the Village has been able to develop a savings plan to cover the costs of these major projects without incurring debt and still maintaining day-to-day services. At the conclusion of the Capital Plan is a listing of future Finance and Facilities Program projects for which funding still needs to be identified. This summary will be very beneficial in planning for the future.

As appropriate, the Village pursues available federal, state, and other grant funds to assist with the financing of these large capital projects. In the Finance and Facilities Plan, the reader will note some of the recent grant opportunities the Village has received.

SUMMARY

	Revenues	Expenditures	Allocated Fund Balance*
General	\$12,601,064	\$14,610,618	\$2,009,554
Water Operations	\$3,113,420	\$2,855,747	-
Sewer Operations	\$950,400	\$924,885	-
Sanitary Sewer Rehabilitation	\$2,022,008	\$1,910,883	-
Storm Sewer	\$554,510	\$546,780	-
Capital Equipment	\$942,214	\$2,017,228	\$1,075,014
Municipal Parking Lots	\$194,270	\$140,342	-
Motor Fuel Tax	\$317,505	\$90,808	-
Fire Pension	\$489,589	\$386,215	-
Police Pension	\$2,498,591	\$1,443,097	-
11-501 (J) Fund	\$1,000	\$3,000	\$2,000
9-1-1	\$175,431	\$175,431	-
Debt Service	\$1,116,919	\$1,119,919	\$3,000
TIF Area #1	-	-	-
Drug Forfeiture	\$175	\$1,500	\$1,325
Public Art Program	\$8,150	\$11,550	\$3,400
Foreign Fire Insurance	\$19,500	\$56,500	\$37,000
Public Safety Donations	-	-	-
Rebuild Illinois Bond	\$207,905	-	-
2021 Streets & Storm Sewer Improvements	\$8,150	\$4,746,500	\$4,738,350
2021 GO Refunding Bonds	-	-	-
ARPA	\$622,785	\$1,078,285	\$455,500
FEMA Fire Station Alerting	-	-	-
Library	\$1,526,274	\$1,703,060	\$176,786
TOTAL	\$27,369,860	\$33,822,348	\$6,452,488

*Each fund has adequate fund balance to cover each respective revenue gap.

**The Municipal Control and the Grant Controlled Parking Funds were consolidated in FY 2021 into the Municipal Parking Lots Fund.

The Village should be proud of its many accomplishments over the last year to better our community. Flossmoor continues to be a full-service Village with strong financial management, efficient service delivery, high customer service response, positive community relations, neighborhood pride, art and culture. Despite the anticipated challenges this new fiscal year will bring, staff looks forward to entering Fiscal Year 2023 continuing these traditions, working with the Board and community to uphold our excellence in local government management, and continuing to be a community that pursues progress.

Finally, I would like to extend a heartfelt thanks to those who have contributed to the budget process. The development of the Fiscal Year 2023 budget could not take place without the commitment and cooperation of many Village employees and the Board of Trustees. The formulation of the budget is a collaborative process that involves all Village departments. Many thanks are extended to the department directors and their staff for the cooperation and diligence in not only compiling their budgets but also reviewing ways in which to reduce expenditures, improve operations and, ultimately, provide the highest quality of service to Flossmoor residents.

I would also like to thank the Village Board for the responsible manner in which they conduct the fiscal affairs of the Village. Their careful review and prudent decisions have strengthened the Village's budget process and created a culture of strong financial management. We look forward to working with the Village Board in implementing the initiatives outlined in this budget.

Respectfully Submitted,

A handwritten signature in black ink that reads "Bridget A. Wachtel". The signature is written in a cursive, flowing style.

Bridget A. Wachtel
Village Manager

REVENUE HISTORY AND PROJECTIONS

ACCOUNT # TAXES	BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20	
01-00-1-401	Property Taxes - Corporate	1,041,307	918,540	926,122	872,528	918,336
01-00-1-402	Property Taxes - Police	1,424,268	1,255,175	1,267,854	1,193,115	1,254,407
01-00-1-403	Property Taxes - Fire	1,424,268	1,255,175	1,267,854	1,193,115	1,254,407
01-00-1-404	Property Taxes - Work. Comp/Liability Insurance	165,498	250,904	255,334	220,351	213,193
01-00-1-405	Property Taxes - Auditing	36,330	38,119	38,929	35,043	33,568
01-00-1-406	Property Taxes - Soc. Sec./Medicare	314,641	289,511	294,742	270,621	265,004
01-00-1-407	Property Taxes - IMRF	208,792	234,655	238,626	223,738	209,854
01-00-1-408	Property Taxes - Police Pension	761,949	960,250	977,263	791,979	658,931
01-00-1-409	Property Taxes - Fire Pension	336,089	359,082	363,742	337,243	242,335
01-00-1-410	Road and Bridge Taxes	113,000	108,000	120,000	100,991	105,510
01-00-1-411	Utility Taxes	502,000	520,000	491,000	501,174	478,542
01-00-1-412	Telecommunications Taxes	150,000	150,000	179,000	165,260	181,329
01-00-1-413	Video Gaming Taxes	11,000	15,600	9,600	7,711	12,057
01-00-1-414	Pers. Prop. Replacement Tax - Corp.	44,800	56,700	38,200	50,054	52,268
01-00-1-415	Pers. Prop. Replacement Tax - Police Pension	5,000	6,300	4,200	5,519	5,845
01-00-1-416	Sales Taxes	1,139,000	1,127,000	1,045,000	1,016,450	835,382
01-00-1-417	Non-Home Rule Sales Tax	680,000	668,000	500,000	505,247	435,758
01-00-1-418	State Income Tax	1,246,000	1,025,000	994,000	1,084,928	1,025,750
01-00-1-419	Local Use Tax	376,000	326,000	397,000	423,130	326,562
01-00-1-420	Local Motor Fuel Tax	53,000	55,000	33,400	42,461	0
01-00-1-421	State Cannabis Tax	17,400	13,500	7,600	8,374	1,995
01-00-1-422	Local Cannabis Tax	0	0	0	0	0
TOTAL TAXES	10,050,342	9,632,511	9,449,466	9,049,032	8,511,033	

LICENSES & PERMITS						
01-00-2-420	Vehicle Stickers	207,195	206,337	206,000	281,840	140,195
01-00-2-421	Animal Licenses	18,045	23,030	13,700	18,365	7,995
01-00-2-422	Liquor & Restaurant Licenses	14,700	14,800	12,600	29,000	3,050
01-00-2-423	Scavenger Licenses	830	830	630	1,250	250
01-00-2-424	Yard Waste Stickers	250	250	140	497	109
01-00-2-426	Raffle Licenses	240	25	300	25	425
01-00-2-427	Alarm Permits	2,820	2,820	3,780	925	2,950
01-00-2-428	Fence Permits	4,000	3,900	3,880	6,850	3,000
01-00-2-429	Occupancy Permits	1,120	700	1,400	600	1,150
01-00-2-430	Building Permits	88,000	81,700	61,000	77,114	62,138
01-00-2-431	Electrical Permits	20,100	20,000	9,500	16,065	16,700
01-00-2-432	Plumbing Permits	10,800	9,800	8,870	7,900	8,768
01-00-2-433	Beekeeping Permits	150	150	150	150	75
01-00-2-434	Small Wireless Facility Permits	0	0	0	0	0
01-00-2-435	Video Gaming Permits	250	250	250	500	0
TOTAL LICENSES & PERMITS	368,500	364,592	322,200	441,081	246,805	

INTERGOVERNMENTAL & GRANTS						
01-00-3-440	IDOT-Brookwood Bridge/Butterfield Crk Grant	20,100	10,050	20,100	0	0
01-00-3-441	FEMA-Fire SAFER Grant	0	88,787	88,787	130,702	165,400
01-00-3-442	Cook Co - Inv in Cook CBD Grant	20,000	49,919	40,000	33,084	35,197
01-00-3-443	Cook Co - Census Awareness Grant	0	0	0	12,772	9,898
01-00-3-444	HHS Cares Act Stimulus-Amb Bill	0	0	0	0	8,847
01-00-3-444	IRMA-PPE Grant	0	0	0	2,500	0
01-00-3-445	Cook Co/FEMA-CARES Grant	0	0	0	221,790	0
01-00-3-446	DCEO-Brookwood Bridge/Butterfld Crk Grant	0	0	0	0	(3,969)
01-00-3-447	OJP Bulletproof Vest Grant	1,800	1,500	1,500	0	558
01-00-3-448	SD161 Communications Mgr Reimbursement	45,700	46,600	45,000	46,378	43,874
01-00-3-449	Library Reimbursement	3,300	3,630	3,630	5,890	0
01-00-3-450	FEMA-Public Asst COVID Grant	35,058	0	20,000	25,000	0
01-00-3-451	MWRD - Hagen Ln/Douglas Ave Grant	211,928	754,000	754,000	0	0
01-00-3-452	FEMA-Assist to Fire-COVID S1	0	3,687	0	0	0
01-00-3-453	FEMA-Assist to Fire-COVID S2	0	2,742	0	19,276	0
01-00-3-454	MWRD-Green Inf-Berry Lane Drain Grant	0	208,000	0	0	0
01-00-3-455	IEPA-GIGO-Berry Lane Drain Grant	0	492,338	0	0	0
01-00-3-456	DCEO-Flossmoor Rd Viaduct Grant	500,000	0	0	0	0
01-00-3-457	DCEO-Brumley Drive Street Grant	112,500	0	0	0	0
01-00-3-458	IRMA-Body Worn Camera Grant	10,000	0	0	0	0
01-00-3-460	South Suburbs Casino Gaming Distributions	0	0	0	0	0
TOTAL INTERGOVERNMENTAL & GRANTS	960,386	1,661,253	973,017	497,392	259,805	

REVENUE HISTORY AND PROJECTIONS

ACCOUNT #	CHARGES FOR SERVICES	BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
01-00-4-450	Flossmoor Fest Fees	4,500	3,720	4,720	0	4,226
01-00-4-451	Ambulance Fees	395,000	392,000	369,000	452,278	384,537
01-00-4-452	Zoning and Subdivision Fees	2,240	2,050	2,180	2,700	1,500
01-00-4-454	Sales - Copies and Publications	1,480	1,800	1,310	1,417	1,452
01-00-4-455	Elevator Inspection Fees	2,940	2,880	2,940	1,500	2,580
01-00-4-456	Public Works Inspection Fees	15,400	13,850	11,240	15,850	9,100
01-00-4-457	Vacant Building Registration Fees	42,000	32,400	47,000	46,740	47,620
01-00-4-458	Health Inspection Fees	5,940	5,635	6,220	4,125	7,245
01-00-4-459	Village Building Rentals	0	0	420	0	975
01-00-4-460	Share the Cost Tree Program	0	0	0	0	6,338
01-00-4-461	Accident Response Fees	3,450	4,450	3,970	1,515	5,268
01-00-4-462	Weed Cutting Charges	1,100	420	1,200	915	1,757
01-00-4-463	Animal Shelter Fees	290	370	600	220	195
01-00-4-464	Excess Alarm Charges	5,390	6,050	5,560	4,773	6,800
01-00-4-465	Community Relations Programs	0	0	0	0	0
01-00-4-466	Flossmoor Brew Fest Revenues	0	0	9,300	0	9,301
01-00-4-467	Special Police Services Crossing guards, misc.	26,600	36,400	24,100	13,924	32,851
01-00-4-468	Special Fire Services Sunnycrest, Flossmoor CC, Sunrise, Ingalls	153,000	140,000	127,000	165,885	159,181
01-00-4-469	Public Works Engineering Fees	0	0	0	0	0
TOTAL CHARGES FOR SERVICES		659,330	642,025	616,760	711,842	680,926
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FINES AND FORFEITURES						
01-00-5-470	Court Fines	75,000	73,200	116,000	69,287	111,049
01-00-5-471	Forfeitures	0	0	0	0	0
01-00-5-472	Administrative Tow Fees	15,000	4,500	20,000	14,500	22,500
01-00-5-473	Nuisance Property Fees	0	0	0	0	0
TOTAL FINES AND FORFEITURES		90,000	77,700	136,000	83,787	133,549
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MISCELLANEOUS REVENUES						
01-00-6-480	Interest Earnings	23,000	8,000	29,000	36,196	181,122
01-00-6-481	Unrealized Gains/Losses-Investments	0	1,949	0	(8,315)	15,277
01-00-6-482	NSF Fees	40	60	60	0	72
01-00-6-483	Cable Franchise and Service Provider Fees	197,000	201,000	192,000	193,956	195,537
01-00-6-484	Gasoline Tax Rebate	1,450	1,942	1,400	0	2,166
01-00-6-485	Equalization Fees	700	825	700	317	0
01-00-6-486	Miscellaneous Income	3,250	6,400	2,200	3,094	889
01-00-6-487	Contributions/Donations	15,200	14,840	14,500	0	14,556
01-00-6-489	Sale of Village Property	0	293,548	0	0	736
01-00-6-490	Tower Lease Rental Payments				180,135	166,563
	Verizon Wireless	66,842	67,725	67,725		
	Sprint	0	62,553	62,553		
	T-Mobile	57,024	54,831	54,831		
01-00-6-491	Electric Aggregation Program Civic Contribution	35,500	45,700	45,700	41,939	25,768
01-00-6-492	Class 8 Developer Payments				90,270	53,516
	Ingalls - through 2024	56,000	53,894	67,760		
	Alliance Real Estate - through 2032	15,750	14,836	14,240		
TOTAL MISCELLANEOUS REVENUES		471,756	828,103	552,669	537,592	656,202

REVENUE HISTORY AND PROJECTIONS

		BUDGET	PROJ'D	BUDGET	ACTUAL	ACTUAL
		22-23	21-22	21-22	20-21	19-20
ACCOUNT #	CHARGES FOR SERVICES					
	TRANSFERS					
01-00-9-420	Transfer from Working Cash	750	120	1,250	939	9,253
01-00-9-421	Transfer from FEMA Fire Station Alerting Grant	0	0	0	2,591	5,330
	TOTAL TRANSFERS	750	120	1,250	3,530	14,583
	TOTAL GENERAL FUND	12,601,064	13,206,304	12,051,362	11,324,256	10,502,903
	EXPENDITURES ALLOCATED FROM OR					
	(SURPLUS POSTED TO) RESERVES:					
	OPERATING	556,235	(570,118)	408,713	(630,168)	90,103
	CAPITAL/NON-OPERATING	1,464,041	(869,131)	523,313	(303,645)	(137,369)
	TOTAL GENERAL FUND INCLUDING	14,621,340	11,767,055	12,983,388	10,390,443	10,455,637
	ALLOCATED FROM/SURPLUS TO RESERVES					

GENERAL FUND SUMMARY (PROJECTIONS FY22)

CATEGORY	LEGISLATIVE	EXECUTIVE	FINANCE	LEGAL SERVICES	PLANNING & ZONING	POLICE	PUBLIC SAFETY RECEPTION AND RECORDS	FIRE	BUILDING	PUBLIC WORKS ADMIN.	BUILDING MAINT.	STREETS & GROUNDS	TOTALS
FULL TIME	0	360,291	554,010	0	85,787	2,122,497	260,779	524,203	124,070	206,169	0	914,953	5,152,759
PART TIME	57,600	48,330	3,490	0	0	50,810	100,910	432,493	57,053	7,000	0	43,469	801,155
SICK LEAVE BUY BACK	0	1,500	6,157	0	0	11,164	4,850	2,400	0	3,128	0	3,948	33,147
OVERTIME	0	0	5,000	0	0	163,500	4,000	35,998	0	2,000	0	34,895	245,393
PERSONAL SERVICES	57,600	410,121	568,657	0	85,787	2,347,971	370,539	995,094	181,123	218,297	0	997,265	6,232,454
FRINGE BENEFITS	6,626	159,011	262,832	0	16,345	1,539,567	132,400	565,369	23,632	70,474	0	403,498	3,179,754
COMMODITIES	6,870	4,350	20,280	0	512	86,720	0	112,677	5,313	8,800	19,850	65,201	330,573
CONTRACTUAL	182,918	58,631	88,277	201,600	6,083	88,759	90,012	618,319	23,067	52,526	68,066	265,866	1,744,124
TRAINING	11,272	9,500	4,255	0	490	21,500	200	26,700	1,058	2,450	0	1,800	79,225
MAINTENANCE	0	33,447	65,610	0	1,669	84,362	7,937	131,382	7,446	20,789	66,964	74,150	493,756
CAPITAL OUTLAY/NON-OPERATING	0	25,200	19,650	0	5,210	0	0	0	0	987,024	67,086	0	1,104,170
TRANSFERS	(42,299)	475,349	(294,427)	(19,909)	(15,525)	(85,062)	(81,001)	(73,967)	(23,226)	(230,465)	(57,141)	(949,328)	(1,397,001)
TOTAL FUNCTION	222,987	1,175,609	735,134	181,691	100,571	4,083,817	520,087	2,375,574	218,413	1,129,895	164,825	858,452	11,767,055
TRANSFERS	42,299	(475,349)	294,427	19,909	15,525	85,062	81,001	73,967	23,226	230,465	57,141	949,328	1,397,001
GRAND TOTAL +/-	265,286	700,260	1,029,561	201,600	116,096	4,168,879	601,088	2,449,541	241,639	1,360,360	221,966	1,807,780	13,164,056

GENERAL FUND SUMMARY (BUDGETED FY23)

CATEGORY	LEGISLATIVE	EXECUTIVE	FINANCE	LEGAL SERVICES	PLANNING & ZONING	POLICE	PUBLIC SAFETY RECEPTION AND RECORDS	FIRE	BUILDING	PUBLIC WORKS ADMIN.	BUILDING MAINTENANCE	STREETS & GROUNDS	TOTALS
FULL TIME	0	388,918	532,147	0	92,128	2,306,859	271,210	634,020	130,821	214,416	0	1,037,987	5,608,506
PART TIME	57,600	88,805	4,062	0	0	65,809	105,895	576,004	80,149	6,776	0	0	985,100
SICK LEAVE BUY BACK	0	4,164	3,726	0	0	18,360	5,508	5,259	1,220	3,228	0	2,126	43,591
OVERTIME	0	0	8,069	0	0	171,916	5,367	63,490	6	112	0	36,295	285,275
PERSONAL SERVICES	57,600	481,887	548,004	0	92,128	2,562,944	388,000	1,278,773	212,196	224,532	0	1,076,408	6,922,472
FRINGE BENEFITS	7,002	166,316	276,535	0	16,340	1,391,812	137,165	545,074	26,950	68,873	0	395,276	3,031,343
COMMODITIES	7,855	8,400	22,560	0	1,400	97,000	0	130,480	7,650	7,950	17,850	57,715	358,860
CONTRACTUAL	242,800	53,880	101,700	198,000	18,100	132,750	98,522	691,720	43,350	129,288	82,000	406,589	2,198,699
TRAINING	11,722	12,540	7,770	0	4,000	21,500	200	39,800	4,200	2,450	0	1,800	105,982
MAINTENANCE	0	34,742	58,827	0	1,959	87,788	23,916	145,127	9,714	27,072	63,964	234,016	687,125
CAPITAL OUTLAY/NON-OPERATING	12,000	10,000	0	0	0	0	0	0	0	2,136,677	176,000	112,500	2,447,177
TRANSFERS	(43,027)	599,008	(274,747)	(20,539)	(13,802)	(74,469)	(70,455)	(64,405)	(17,066)	(230,184)	(33,391)	(897,963)	(1,141,040)
TOTAL FUNCTION	295,952	1,366,773	740,649	177,461	120,125	4,219,325	577,348	2,766,569	286,994	2,366,658	306,423	1,386,341	14,610,618
TRANSFERS	43,027	(599,008)	274,747	20,539	13,802	74,469	70,455	64,405	17,066	230,184	33,391	897,963	1,141,040
GRAND TOTAL +/-(-)	338,979	767,765	1,015,396	198,000	133,927	4,293,794	647,803	2,830,974	304,060	2,596,842	339,814	2,284,304	15,751,658

BUDGET NOTES

LEGISLATIVE

SERVICES PROVIDED:

The Village of Flossmoor operates under the Council/Manager form of government. The Legislative branch of the Village consists of the Mayor and Board of Trustees who are elected at-large for four-year overlapping terms. This is the policy-making body of the Village and is responsible for setting its policies and programs. The Village's other boards, commissions and committees act as recommending bodies to the Village Board. The Board meets on a regular basis twice monthly to address matters of Village concern and set policy.

FY22 ACHIEVEMENTS:

- Transitioned governance in May 2021 to a new Board which included a new Mayor, new Trustee, new Village Clerk and later appointed a new Trustee to fill a mid-term vacancy. All new elected officials received orientation.
- As a new Board, established and maintained positive relationships with legislators, other taxing bodies and intergovernmental cooperatives and advocated for Village priorities
- Updated the Village's strategic plan to reflect Board priorities and Village's long-term financial outlook and supported initiatives related to such
- Pursued and received grants for infrastructure projects

FY23 GOALS:

- Continue to cultivate relationships with legislators, other taxing bodies and intergovernmental cooperatives and advocated for Village priorities
- Support initiatives related to the newly adopted strategic plan

LEGISLATIVE

<u>ACCOUNT #</u>	<u>PERSONAL SERVICES</u>	<u>BUDGET</u> <u>22-23</u>	<u>PROJ'D</u> <u>21-22</u>	<u>BUDGET</u> <u>21-22</u>	<u>ACTUAL</u> <u>20-21</u>	<u>ACTUAL</u> <u>19-20</u>
	Salaries					
01-41-1-501	Village Trustees	43,200	43,200	43,200	43,200	43,200
	Mayor	14,400	14,400	14,400	14,400	14,400
	TOTAL SALARIES	57,600	57,600	57,600	57,600	57,600
	FRINGE BENEFITS					
01-41-2-593	Unemployment Contributions	142	136	149	132	129
01-41-2-595	Village FICA Contributions	5,860	5,520	5,520	3,571	3,460
01-41-2-596	Village Medicare Contributions	1,000	970	970	835	809
	TOTAL FRINGE BENEFITS	7,002	6,626	6,639	4,539	4,398
	COMMODITIES					
01-41-3-601	Office Supplies	1,500	1,500	1,300	1,135	1,268
01-41-3-603	Postal Charges	4,400	4,600	4,400	2,488	3,054
01-41-3-604	Miscellaneous Mailings	500	0	500	0	0
01-41-3-605	Operating Supplies	370	370	370	99	369
01-41-3-606	Office Equipment	0	0	0	0	0
01-41-3-611	Awards and Plaques	685	100	200	45	59
01-41-3-612	Uniforms	400	300	400	31	0
	TOTAL COMMODITIES	7,855	6,870	7,170	3,798	4,750
	CONTRACTUAL SERVICES					
01-41-4-630	Professional Services	15,000	15,418	15,000	195	14,181
01-41-4-631	Board Contingency Fund	10,000	0	25,000	48,205	0
01-41-4-632	Lobbying Services	93,000	53,000	53,000	27,500	38,000
01-41-4-635	Printing	5,000	2,000	10,000	3,821	7,413
01-41-4-638	Advertising	500	0	0	0	0
01-41-4-644	Municipal Code	6,400	5,000	6,400	3,783	7,631
01-41-4-645	Paperless Agenda Software Service	5,300	5,000	5,300	4,562	4,977
01-41-4-650	Flossmoor Fest*	60,000	60,480	60,000	100	61,029
01-41-4-651	Community Relations Commission		6,500		4,397	9,950
	Back to School Night	2,000		2,000		
	Black History Month	500				
	Celebrate the Season	2,300		2,300		
	Cultural Events	1,000				
	MLK Day of Service	3,000				
	New Resident Reception	750				
	Promos	500				
	Miscellaneous	750		3,000		
01-41-4-652	Community Services Activities		4,520		2,952	3,512
	Gift Certificates			250		
	Flowers/Sympathy	900		900		
	Donations and Sponsorships (shared events)	1,000		550		
	Meetings and Events	1,500		1,500		
	Miscellaneous	600		800		
01-41-4-653	Marketing Program		30,000		30,186	25,364
	Annual Communications (Newsletters, Photography, Graphics)	11,800		11,000		
	Special Projects (Website, advertising, campaign development)	20,000		20,000		
01-41-4-654	Flossmoor Brew Fest*	0	0	16,000	0	15,651
01-41-4-655	Green Commission	1,000	1,000	1,000	418	905
	TOTAL CONTRACTUAL SERVICES	242,800	182,918	234,000	126,118	188,613

*Does not reflect the personnel cost for Fests.

LEGISLATIVE

		BUDGET	PROJ'D	BUDGET	ACTUAL	ACTUAL
		22-23	21-22	21-22	20-21	19-20
<u>ACCOUNT # TRAINING AND CONFERENCES</u>						
01-41-5-660	Dues and Subscriptions:	10,722	10,272		9,784	9,148
	CMAP (NIPC)	357		357		
	Chicago Southland Chamber of Commerce	750		750		
	Chicago Southland Economic Development	500		500		
	SSMMA	5,644		5,644		
	Illinois Municipal League	1,000		1,000		
	GARE	1,000				
	South Suburban Housing Center	500		500		
	Homewood Chamber of Commerce	295		295		
	INT'L Council of Shopping Centers	100		100		
	Center for Multicultural Communities (Healing Racism)	50		50		
	Metropolitan Mayors Caucus	426		426		
	Downtown Flossmoor Business Association	100		100		
	Miscellaneous					
01-41-5-661	Training:	1,000	1,000	1,000	225	650
	Miscellaneous seminars and conferences related to various boards and commissions					
TOTAL TRAINING AND CONFERENCES		11,722	11,272	10,722	10,009	9,798
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<u>CAPITAL OUTLAY/NON-OPERATING</u>						
01-41-7-711	Historic Building Survey	12,000	0	12,000	2,050	13,684
01-41-7-712	Census Awareness Grant	0	0	0	13,060	9,898
TOTAL CAPITAL OUTLAY/NON-OPERATING		12,000	0	12,000	15,110	23,582
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<u>TRANSFERS</u>						
01-41-9-904	Transfer from Wat & Sew-FICA/Med/IMRF	(950)	(2,070)	(2,070)	(1,900)	(810)
01-41-9-907	Transfer from Storm Sewer	(3,825)	(3,657)	(3,657)	(2,686)	(2,451)
01-41-9-908	Transfer from Water and Sewer Fund	(38,252)	(36,572)	(36,572)	(35,809)	(24,505)
TOTAL TRANSFERS		(43,027)	(42,299)	(42,299)	(40,395)	(27,766)
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TOTAL FUNCTION		295,952	222,987	285,832	176,779	260,975
TRANSFERS		43,027	42,299	42,299	40,395	27,766
GRAND TOTAL +/- TRANSFERS		338,979	265,286	328,131	217,174	288,741

BUDGET NOTES

EXECUTIVE

SERVICES PROVIDED:

The Executive branch consists of the Village Manager and her immediate staff. The Manager reports to the Mayor and Board of Trustees who are responsible for appointing the position. The position is responsible for the day-to-day operations of the Village, and all department directors report to her. The Manager is also responsible for gathering information relating to Village concerns, policies and programs for presentation to the Mayor and Board of Trustees at their regular meetings.

The Manager prepares the annual Village budget for Village Board review and approval. After the budget is set by the Village Board, the Manager oversees the expenditure of Village funds throughout the fiscal year.

FY22 ACHIEVEMENTS:

- Continued to lead the Village response to COVID-19 pandemic, including the facilitation of periodic closures to Village Hall, reimbursement for eligible expenses through FEMA, and mitigation measures to prevent or reduce the risk of transmission among Village staff through several updates to the Village's COVID-19 Contingency Plan
- Provided three orientation sessions for newly elected officials, an appointed Village Clerk and an appointed Village Trustee
- Successfully negotiated a new water supply contract with Homewood for supply from Hammond via Chicago Heights with the assistance of an interdepartmental team
- Facilitated the completion or progress toward strategic priorities identified in the Village's strategic plan and worked with a facilitator to lead the Village Board and executive staff in the development of a new plan
- Recruited and onboarded a new Assistant Village Manager, Program and Events Coordinators and Administrative Assistant
- Successfully negotiated a three-year collective bargaining agreement with the FOP
- Supported economic development efforts
- Supported the efforts of the Veteran's Memorial Committee
- Implemented a new Village-wide phone system
- Supported the Flossmoor Business Association
- Continued to provide Flossmoor residents and taxpayers quality information on services

FY23 GOALS:

- Support strategic priorities related to housing, economic development and diversity and communications
- Continue to support new board members and acclimate new department staff through their first year of service.
- Complete the Flossmoor History Project

EXECUTIVE

<u>ACCOUNT #</u>	<u>PERSONAL SERVICES</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
	Full-Time Salaries					
01-42-1-502	Village Manager	181,343	174,368	174,368	174,569	173,337
01-42-1-503	Assistant Village Manager	123,336	108,261	144,676	142,545	131,913
01-42-1-507	Communications Manager	75,239	68,662	68,662	64,139	60,436
01-42-1-543	Holiday Extra Pay	0	0	0	0	0
01-42-1-588	Manager's Vehicle Allowance	9,000	9,000	9,000	0	0
	TOTAL FULL-TIME SALARIES	388,918	360,291	396,706	381,254	365,686
	Part-Time Salaries					
01-42-1-514	Temporary Assistant	2,082	0	2,043	0	0
01-42-1-515	Village Clerk	7,200	7,200	7,200	7,200	7,200
01-42-1-517	Program and Event Coordinator	34,283	27,130	44,000	10,137	24,032
01-42-1-518	Part-Time Admin Assistant	45,240	14,000	41,206	32,464	29,785
	TOTAL PART-TIME SALARIES	88,805	48,330	94,449	49,801	61,017
01-42-1-570	Sick Leave Buy Back	4,164	1,500	4,088	1,451	1,478
01-42-1-571	Covid-19 Sick Leave	0	0	0	576	0
01-42-1-590	Overtime	0	0	0	0	0
	TOTAL PERSONAL SERVICES	481,887	410,121	495,243	433,082	428,181
	FRINGE BENEFITS					
01-42-2-590	Health Insurance Premium	79,170	74,547	78,470	66,187	68,827
01-42-2-591	Life Insurance Premium	272	260	265	251	262
01-42-2-592	EAP and Wellness Incentive Program	1,250	1,183	1,300	1,293	788
01-42-2-593	Unemployment Contributions	994	949	1,043	927	884
01-42-2-594	Village HSA Contributions	2,500	2,500	5,000	5,000	5,000
01-42-2-595	Village FICA Contributions	32,230	27,600	27,600	24,615	23,344
01-42-2-596	Village Medicare Contributions	7,000	6,790	6,790	6,156	5,896
01-42-2-597	Village IMRF Contributions	42,900	45,182	49,650	45,822	39,259
	TOTAL FRINGE BENEFITS	166,316	159,011	170,118	150,250	144,260
	COMMODITIES					
01-42-3-601	Office Supplies	2,000	1,000	2,000	1,422	1,695
01-42-3-602	Books and Maps	0	0	0	0	0
01-42-3-603	Postage	300	300	300	611	236
01-42-3-605	Operating Supplies	400	250	400	286	283
01-42-3-606	Office Equipment	2,800	500	2,800	0	17
01-42-3-607	Computer Equipment and Supplies	2,000	1,500	2,000	444	886
01-42-3-608	Petroleum Products	500	500	1,300	724	1,087
01-42-3-612	Uniforms	400	300	400	355	0
	TOTAL COMMODITIES	8,400	4,350	9,200	3,841	4,204

EXECUTIVE

<u>ACCOUNT #</u>	<u>CONTRACTUAL SERVICES</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
01-42-4-630	Professional Services	2,000	29,000	2,000	4,250	1,293
01-42-4-632	Safety Committee	500	0	500	8	0
01-42-4-633	Wellness Committee	7,500	2,500	5,000	251	6,651
01-42-4-634	Other Miscellaneous Services	1,500	800	1,630	330	727
01-42-4-635	Printing	150	75	150	77	59
01-42-4-636	Pre-employment Physicals	500	1,300	300	0	905
01-42-4-637	Telephone	4,720	3,679	3,400	3,402	3,465
01-42-4-638	Advertising	250	573	0	0	0
01-42-4-639	Internet Service Providers	23,400	12,675	12,500	11,042	11,295
01-42-4-640	IRMA-Workers Comp Premium	2,100	1,393	1,620	2,308	2,248
01-42-4-641	IRMA-Liability Premium Executive Outdoor Art Program	6,300	2,786	3,240	2,308	1,499
01-42-4-642	IRMA Insurance Deductible Executive Outdoor Art Program	500	0	0	0	5,773
01-42-4-645	Website Hosting and Applications	3,460	3,100	2,800	1,463	2,795
01-42-4-652	Meetings and Events	1,000	750	1,400	458	1,185
TOTAL CONTRACTUAL SERVICES		53,880	58,631	34,540	25,898	37,895
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	<u>TRAINING</u>					
01-42-5-660	Membership Dues		5,000		4,976	3,934
	ICMA	2,550		2,250		
	ILCMA, Metro Managers, IAMMA, Women Legacy Projec	720		615		
	NPELRA, IPELRA	420		420		
	Other Professional Associations, 3CMA	1,000		1,300		
	Subscriptions	350		350		
01-42-5-661	Training	7,500	4,500	7,500	1,376	6,243
	Various Seminars, Conferences and Auto Expense Reimbursement					
TOTAL TRAINING		12,540	9,500	12,435	6,352	10,177
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	<u>MAINTENANCE</u>					
01-42-6-670	Office Equipment Maintenance	500	900	200	0	90
01-42-6-671	Vehicle Maintenance & Supplies	300	200	400	965	314
01-42-6-672	Computer Software Maintenance	5,482	3,384	2,550	1,576	1,226
01-42-6-673	Computer Hardware Maintenance	22,960	23,304	21,874	14,234	9,532
01-42-6-674	Website Maintenance	5,000	4,959	4,800	4,839	4,777
01-42-6-682	Digital Phone System Maintenance	500	700	2,000	1,506	158
TOTAL MAINTENANCE		34,742	33,447	31,824	23,119	16,097

EXECUTIVE

	BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20	
<u>CAPITAL OUTLAY/NON-OPERATING</u>						
01-42-7-710	COVID-19 Expenses	10,000	25,200	20,000	60,678	0
TOTAL CAPITAL OUTLAY/NON-OPERATING		10,000	25,200	20,000	60,678	0
<u>TRANSFERS</u>						
01-42-9-904	Transfer from Wat & Sew-FICA/Med/IMRF	(12,350)	(24,840)	(24,840)	(22,800)	(9,720)
01-42-9-907	Transfer from Storm Sewer	(2,931)	(2,567)	(2,567)	(1,840)	(2,357)
01-42-9-908	Transfer from Wat & Sew-Admin Transfer	(57,518)	(49,564)	(49,564)	(47,338)	(45,507)
01-42-9-916	Transfer to Capital Equipment Fund	672,925	553,421	553,421	633,763	806,110
01-42-9-940	Transfer from Municipal Parking	(1,118)	(1,101)	(1,101)	(1,084)	(1,050)
TOTAL TRANSFERS		599,008	475,349	475,349	560,701	747,476
TOTAL FUNCTION		1,366,773	1,175,609	1,248,709	1,263,920	1,388,290
TRANSFERS		(599,008)	(475,349)	(475,349)	(560,701)	(747,476)
GRAND TOTAL +/- TRANSFERS		767,765	700,260	773,360	703,219	640,814

FINANCE DEPARTMENT

SERVICES PROVIDED:

The Finance Department provides essential administrative, management, financial and business services to a wide array of customers including the residents, Village Board and Manager, other Village Departments and Village employees. Services provided to the residents include receiving and processing various permits and licenses such as vehicle licenses, parking permits, animal licenses, and restaurant and liquor licenses, miscellaneous receivables, utility bills and collection, voter registration, answering Village Hall phone and assisting residents, and receiving visitors to Village Hall. The Finance Department is responsible for several major administrative services including all Village Finance functions, Human Resources, Risk Management, and joint responsibility for domain administration of the Village-wide computer network. Included in the financial services are management of the Village's general ledger, bank accounts and cash flow, investment portfolio, budget maintenance, utility billing, payroll, accounts payable, accounts receivable, purchase orders, cashiering, tax collection, parking permit collection, production of the Annual Comprehensive Financial Report (ACFR), supervision of the annual audit process, debt management and producing numerous compliance reports as required by law. Human Resources services include management of the employees' benefits package, maintenance of personnel records, compliance management and assisting employees with personnel issues. Risk management services include oversight of Village insurance policies, coordinating all claims, minimizing risk, and participation on the IRMA Board. The Finance Department also provides the Library with software hosting services by providing a database for the Library general ledger, accounts payable and reports to the Library Board.

FY22 ACHIEVEMENTS:

- Maintained high standard of daily operations; efficiency resulted in 3 audit adjustments.
- Obtained GFOA Certificate of Achievement in Financial Reporting (COA).
- Implemented provisions of health care reform as required during the year.
- Substantially completed implementation of new financial system software with BS&A Software.
- Completed implementation and went "live" with InvoiceCloud as new customer payment portal service provider.
- Managed 2021 G.O. bond issue sale for streets and storm water infrastructure projects and refunding of 2013 G.O. bond issue.
- Managed ratings review process with Standard & Poor's resulting in affirmation of Village's excellent "AA+" rating.
- Continued to implement COVID-19 work schedules, shortages and work plans while maintaining operation of Village defined essential services under Finance Dept. responsibility.
- Began project to revise accounting policies and procedures manual due to changes driven by new BS&A software.
- Conducted recruitment and hiring of new Assistant Finance Director.
- Enrolled Village in ARPA portal to process funding/reporting for ARPA funds.

FY23 GOALS:

- Submit application and Annual Comprehensive Financial Report to GFOA for CAFR award.
- Complete implementation of new financial system software with BS&A.
- Maximize InvoiceCloud by offering direct debit and direct credit card billing services.
- Complete revision and update to accounting policies and procedures manual.
- Complete transition to new Assistant Finance Director.
- Conduct RFP for audit services for FY 23 to FY 26.

FINANCE DEPARTMENT

<u>ACCOUNT #</u>	<u>PERSONAL SERVICES</u>	<u>BUDGET</u> <u>22-23</u>	<u>PROJ'D</u> <u>21-22</u>	<u>BUDGET</u> <u>21-22</u>	<u>ACTUAL</u> <u>20-21</u>	<u>ACTUAL</u> <u>19-20</u>
	Full-Time Salaries					
01-43-1-510	Finance Director	150,463	144,676	144,676	145,169	140,572
01-43-1-511	Assistant Finance Director^	125,860	166,439	127,458	125,377	123,374
01-43-1-512	Accounting Clerks	136,848	128,495	128,495	128,786	119,143
01-43-1-513	Cashier/Receptionist	59,488	57,200	57,200	56,195	52,158
01-43-1-516	General Finance Clerk	59,488	57,200	57,200	56,995	54,825
01-43-1-543	Holiday Extra Pay	0	0	0	0	0
	TOTAL FULL-TIME SALARIES	532,147	554,010	515,029	512,522	490,072
^was 01-43-1-517 prior to FY 21						
	Part-Time Salaries					
01-43-1-514	Part-Time Assistant	4,062	3,490	2,431	3,761	1,745
	TOTAL PART-TIME SALARIES	4,062	3,490	2,431	3,761	1,745
01-43-1-570	Sick Leave Buy Back	3,726	6,157	7,771	6,503	6,472
01-43-1-590	Overtime	8,069	5,000	7,981	5,947	61
	TOTAL PERSONAL SERVICES	548,004	568,657	533,212	528,733	498,350
	FRINGE BENEFITS					
01-43-2-590	Health Insurance Premium	169,650	159,742	168,150	144,114	153,752
01-43-2-591	Life Insurance Premium	427	409	417	370	410
01-43-2-592	EAP and Wellness Incentive Programs	2,750	2,603	2,860	3,241	2,226
01-43-2-593	Unemployment Contributions	1,278	1,220	1,341	1,059	1,029
01-43-2-594	Village HSA Contributions	1,000	1,000	1,000	1,000	2,000
01-43-2-595	Village FICA Contributions	38,090	35,880	35,880	30,308	28,605
01-43-2-596	Village Medicare Contributions	9,000	7,760	7,760	7,241	6,864
01-43-2-597	Village IMRF Contributions	54,340	54,218	59,580	55,730	48,038
	TOTAL FRINGE BENEFITS	276,535	262,832	276,988	243,063	242,924
	COMMODITIES					
01-43-3-601	Office Supplies	2,610	2,750	2,750	2,268	2,812
01-43-3-602	Books and Maps	200	100	300	0	0
01-43-3-603	Postage	5,650	5,200	5,650	5,737	5,199
01-43-3-605	Other Operating Supplies	50	50	50	17	0
01-43-3-606	Office Equipment	1,000	600	1,000	0	198
01-43-3-607	Computer Equipment and Supplies	4,500	5,220	3,700	3,553	4,379
01-43-3-609	License and Permit Supplies	6,350	5,360	6,100	7,511	1,524
01-43-3-610	Miscellaneous	1,200	1,000	1,200	657	265
01-43-3-612	Uniforms and Related Supplies	1,000	0	0	0	0
	TOTAL COMMODITIES	22,560	20,280	20,750	19,743	14,377

FINANCE DEPARTMENT

<u>ACCOUNT #</u>	<u>CONTRACTUAL SERVICES</u>	<u>BUDGET</u> <u>22-23</u>	<u>PROJ'D</u> <u>21-22</u>	<u>BUDGET</u> <u>21-22</u>	<u>ACTUAL</u> <u>20-21</u>	<u>ACTUAL</u> <u>19-20</u>
01-43-4-631	Tax Reporting Services	5,750	5,580	5,310	5,259	5,006
01-43-4-632	Actuary Services	10,400	8,100	8,100	9,700	7,500
01-43-4-633	Accounting and Audit Services	37,420	33,674	37,473	34,152	31,831
01-43-4-634	Miscellaneous Services	3,530	2,570	2,800	6,884	1,138
01-43-4-635	Printing	1,930	2,000	2,080	1,506	2,297
01-43-4-636	Pre-employment Physicals	500	250	550	0	0
01-43-4-637	Telephone	6,610	5,810	5,210	4,934	4,044
01-43-4-638	Advertising	1,770	1,510	1,740	2,874	908
01-43-4-640	IRMA: Worker's Compensation	2,100	1,393	1,620	2,308	2,248
01-43-4-641	IRMA: Liability Insurance	2,100	1,393	1,620	2,308	1,499
01-43-4-642	IRMA: Insurance Deductible	500	250	550	0	0
01-43-4-643	IRMA: Supplemental Insurance	900	900	900	850	850
01-43-4-644	Cyber Liability Insurance	13,420	11,667	4,280	4,071	4,071
01-43-4-655	Bank Service Charges	14,620	13,060	13,510	10,464	13,100
01-43-4-656	Collection Services	150	120	130	0	346
TOTAL CONTRACTUAL SERVICES		101,700	88,277	85,873	85,310	74,838
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<u>TRAINING</u>						
01-43-5-660	Dues and Subscriptions: Miscellaneous memberships	2,920	2,625	2,625	2,158	1,693
01-43-5-661	Training: GFOA, IGFOA, Misc Seminars	4,850	1,630	4,850	1,370	2,092
01-43-5-663	Tuition & Fees	0	0	0	0	0
TOTAL TRAINING		7,770	4,255	7,475	3,528	3,785
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<u>MAINTENANCE</u>						
01-43-6-670	Office Equipment Maintenance	12,150	11,900	12,150	11,172	10,813
01-43-6-672	Computer Software Maintenance	17,377	25,410	26,100	13,576	12,984
01-43-6-673	Computer Network Maintenance	29,300	28,300	36,000	22,265	19,578
TOTAL MAINTENANCE		58,827	65,610	74,250	47,013	43,375
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<u>CAPITAL OUTLAY/NON-OPERATING</u>						
01-43-7-707	Accounting Policies & Procedures Manual	0	19,650	19,650	0	0
TOTAL CAPITAL OUTLAY		0	19,650	19,650	0	0

FINANCE DEPARTMENT

<u>ACCOUNT #</u>	<u>TRANSFERS</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
01-43-9-904	Transfer from Wat & Sew-FICA/Med/IMRF	(14,250)	(28,980)	(28,980)	(28,500)	(12,150)
01-43-9-907	Transfer from Storm Sewer	(21,153)	(20,772)	(20,772)	(14,670)	(18,799)
01-43-9-908	Transfer from Wat & Sew- Admin Transfer	(206,909)	(212,740)	(212,740)	(196,139)	(188,974)
01-43-9-940	Transfer from Municipal Parking	(32,435)	(31,935)	(31,935)	(31,445)	(30,462)
	TOTAL TRANSFERS	(274,747)	(294,427)	(294,427)	(270,754)	(250,385)
	TOTAL FUNCTION	740,649	735,134	723,771	656,636	627,264
	TRANSFERS	274,747	294,427	294,427	270,754	250,385
	GRAND TOTAL +/- TRANSFERS	1,015,396	1,029,561	1,018,198	927,390	877,649

LEGAL SERVICES

SERVICES PROVIDED:

The Legal Services unit is comprised of the appointed Village Attorney who acts as an independent contractor on retainer plus related legal expenses. The budget also covers special counsel which may be hired from time to time as appropriate. The Village Attorney provides legal advice and support to the Village Board, management and various commissions as needed. The Village Attorney also serves as the Village Prosecutor with respect to citations issued by the Village which then are heard in the local court. The Village Attorney keeps the Mayor and Trustees apprised of the status of all Village litigation, handling any such litigation which is not covered by the Village's insurance coverage.

FY 22 ACHIEVEMENTS:

- Provided counsel to the Village on complex contracts and agreements including water supply agreement
- Counseled the Board and staff on the closing of the General Obligation Bonds for the Streets, Sidewalks and Stormwater Improvements as well as the refunding of the 2014 Water Improvement Bonds
- Advised the Village on economic development matters, including the sale of real estate and incentive agreements
- Worked with special counsel on the acquisition of available properties through Cook County's No Cash Bid Program.

LEGAL SERVICES

ACCOUNT #	CONTRACTUAL SERVICES	BUDGET	PROJ'D	BUDGET	ACTUAL	ACTUAL
		22-23	21-22	21-22	20-21	19-20
01-44-4-630	Retainer for Village Attorney	138,000	135,600	135,600	125,100	123,600
01-44-4-643	Unplanned Litigation	10,000	6,000	10,000	1,407	11,913
01-44-4-644	Other Legal Services	35,000	45,000	35,000	51,363	27,015
01-44-4-646	Local Adjudication Services	15,000	15,000	15,000	13,757	12,252
	TOTAL LEGAL SERVICES	198,000	201,600	195,600	191,627	174,780
	TRANSFERS					
01-44-9-907	Transfer from Storm Sewer	(978)	(948)	(948)	(632)	(828)
01-44-9-908	Transfer from Wat & Sew - Admin Transfer	(19,561)	(18,961)	(18,961)	(16,859)	(16,551)
	TOTAL TRANSFERS	(20,539)	(19,909)	(19,909)	(17,491)	(17,379)
	TOTAL FUNCTION	177,461	181,691	175,691	174,136	157,401
	TRANSFERS	20,539	19,909	19,909	17,491	17,379
	GRAND TOTAL +/- TRANSFERS	198,000	201,600	195,600	191,627	174,780

PLANNING AND ZONING

SERVICES PROVIDED:

Planning and Zoning is responsible for guiding the growth, development and maturation of the community. It is also charged with enforcement of the Village's Zoning Ordinance, Comprehensive Plan and Subdivision Ordinance. Staff under this budget develop long-term land use plans, evaluate development proposals, provide guidance to residents, perform research in support of land planning/economic development, perform building permit reviews, monitor developments in land use and constitutional law, and represent the Village in regional planning and economic development efforts.

FY22 ACHIEVEMENTS:

- Dunkin/Baskin Robbins Restaurant has been completed and is anticipated to open in January 2022.
- All Smiles Orthodontics renovation at 2635 Flossmoor Road has been completed.
- Staff has been in continued discussions with potential developers for Village owned properties in southwest Flossmoor as well as Flossmoor Road.

FY23 GOALS:

- As the Meijer subdivision and the greater development area in southwest Flossmoor continues to progress, staff will continue to have substantial involvement throughout. The development of the entire B-6 zoning district is subject to PUD/Site Plan review by the Plan Commission and Village Board.
- Continue to work with interested developers in other areas of the Village to provide those developments that are consistent to the needs and expectations of the Village of Flossmoor and its residents.
- Consider an update to the Village Comprehensive Plan and continue the ongoing review of the Zoning Ordinance.

PLANNING AND ZONING

<u>ACCOUNT #</u>	<u>PERSONAL SERVICES</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
	Full-Time Salaries					
01-45-1-504	Department Secretary	30,336	28,431	28,431	25,515	17,694
01-45-1-507	Building and Zoning Coordinator (50/50 P&Z/Insp. Services)	0	0	0	0	8,827
01-45-1-509	Inspectional Services Administrator (50/50 P&Z/Insp. Services)	61,792	57,356	57,356	53,654	49,916
	TOTAL FULL-TIME SALARIES	92,128	85,787	85,787	79,170	76,437
01-45-1-570	Sick Leave Buy Back	0	0	0	359	126
01-45-1-590	Overtime	0	0	0	0	0
	TOTAL PERSONAL SERVICES	92,128	85,787	85,787	79,529	76,563
	FRINGE BENEFITS					
01-45-2-590	Health Insurance Premium	0	0	0	0	0
01-45-2-591	Life Insurance Premium	116	74	76	87	86
01-45-2-592	EAP and Wellness Incentive Programs	500	473	520	79	79
01-45-2-593	Unemployment Contributions	284	271	298	265	129
01-45-2-594	Village HSA Contributions	0	0	0	0	0
01-45-2-595	Village FICA Contributions	5,860	5,520	5,520	4,912	4,898
01-45-2-596	Village Medicare Contributions	1,000	970	970	1,149	1,146
01-45-2-597	Village IMRF Contributions	8,580	9,036	9,930	9,124	8,108
	TOTAL FRINGE BENEFITS	16,340	16,345	17,314	15,615	14,446
	COMMODITIES					
01-45-3-601	Office Supplies	600	292	600	342	417
01-45-3-602	Books and Maps	100	0	100	0	0
01-45-3-603	Postage	300	61	300	0	0
01-45-3-606	Office Equipment	200	73	200	0	0
01-45-3-607	Computer Equipment and Supplies	200	86	200	0	0
	TOTAL COMMODITIES	1,400	512	1,400	342	417
	CONTRACTUAL SERVICES					
01-45-4-630	Professional Services: Update zoning map, miscellaneous planning studies	13,000	2,900	13,000	2,900	7,431
01-45-4-635	Printing and Binding: Update zoning map, address map, comprehensive plan, etc.	100	40	100	4	73
01-45-4-636	Pre-employment Physicals & Backgrounds	0	0	0	0	0
01-45-4-637	Telephone	500	291	500	268	289
01-45-4-638	Advertising: Public Hearing notices	300	65	300	51	103
01-45-4-640	IRMA-Workers Comp Premium	2,100	1,393	1,620	2,308	2,248
01-45-4-641	IRMA-Liability Premium	2,100	1,393	1,620	2,308	1,499
01-45-4-642	IRMA Insurance Deductible	0	0	0	0	0
	TOTAL CONTRACTUAL SERVICES	18,100	6,083	17,140	7,839	11,643

PLANNING AND ZONING

<u>ACCOUNT #</u>		<u>BUDGET</u> <u>22-23</u>	<u>PROJ'D</u> <u>21-22</u>	<u>BUDGET</u> <u>21-22</u>	<u>ACTUAL</u> <u>20-21</u>	<u>ACTUAL</u> <u>19-20</u>
	<u>TRAINING AND CONFERENCES</u>					
01-45-5-660	Membership Dues: Amer. Plan. Assoc., Newsletters, inc.	500	490	500	489	539
01-45-5-661	Training: APA Annual Conference and other planning, land use law and economic development conferences	3,500	0	3,500	0	206
	TOTAL TRAINING AND CONFERENCES	4,000	490	4,000	489	745
	<u>MAINTENANCE</u>					
01-45-6-672	Computer Software Maintenance	292	218	100	41	48
01-45-6-673	Computer Hardware Maintenance	1,667	1,451	1,085	369	513
	TOTAL MAINTENANCE	1,959	1,669	1,185	410	561
	<u>CAPITAL OUTLAY/NON OPERATING</u>					
01-45-7-701	Economic Development Incentive - Dunnings	0	0	0	0	0
01-45-7-702	Economic Development Incentive - CDE	0	0	0	0	9,385
01-45-7-703	Economic Development Incentive - Bistro on Sterling	0	5,210	0	1,000	0
01-45-7-704	Economic Development Incentive - Flossmoor Station	0	0	100	7,200	0
	TOTAL CAPITAL OUTLAY/NON OPERATING	0	5,210	100	8,200	9,385
	<u>TRANSFERS</u>					
01-45-9-904	Transfer from Water & Sewer - FICA/Med/IMRF	(1,900)	(4,140)	(4,140)	(3,800)	(1,620)
01-45-9-907	Transfer from Storm Sewer	(589)	(568)	(568)	(423)	(521)
01-45-9-908	Transfer from Water & Sewer - Admin Trans	(11,313)	(10,817)	(10,817)	(10,847)	(9,906)
	TOTAL TRANSFERS	(13,802)	(15,525)	(15,525)	(15,070)	(12,047)
	TOTAL FUNCTION	120,125	100,571	111,401	97,355	101,713
	TRANSFERS	13,802	15,525	15,525	15,070	12,047
	GRAND TOTAL +/- TRANSFERS	133,927	116,096	126,926	112,425	113,760

BUDGET NOTES

POLICE DEPARTMENT

SERVICES PROVIDED:

The Police Department is budgeted for twenty-one sworn officers staffed in the following divisions: Patrol, Criminal Investigations, Support Services, Administration, and Records and Reception. The Chief of Police oversees and gives guidance to all functions of the department and the services provided. The Deputy Chief of Police oversees the Commander, Criminal Investigations, and Records and Reception. The Commander oversees the Patrol Division and Support Services, which consists of one full-time Community Service Officer and two part-time Community Service Officers.

The primary responsibilities of the Police Department include preventative patrol, response to calls for service, enforcement of criminal statutes and Village ordinance violations, crime prevention, criminal investigations, traffic enforcement, and working in partnership with the community. The department utilizes specialized programs that support these responsibilities, which include: Vacation House Watch Program, Community Outreach Programs, Foot Patrol, Bicycle Patrol, Citizens' Police Academy, E-Cop e-mail Notification Program, D.A.R.E. School Presentations, Child Safety Seat Inspections, Bicycle Safety Programs, Business Checks, Homeowner, Business, and School Security and Safety Evaluations, and Citizen Satisfaction Contacts. The department participates in several mutual aid programs that benefit the staffing of the department by utilizing a shared resource principle: South Suburban Major Crimes Task Force, South Suburban Emergency Response Team, South Suburban Association of Chiefs of Police, Honor Guard, Network III Tactical Unit, Suburban Major Accident Reconstruction Team, and ILEAS Mobile Field Force.

FY22 ACHIEVEMENTS:

- The department continued to utilize alternative workspaces, schedules, staffing models and critical sanitary resource allocation in our efforts to combat the spread of the COVID-19 virus.
- One new patrol officer was hired as a result of a separation and he successfully completed the department's Field Training Program.
- Early compliance with mandates of the Safety, Accountability, Fairness and Equity-Today Act (SAFE-T Act) in the areas of Use of Force training and reporting, and body-worn camera implementation.
- Use of Force certification through the Illinois Association of Chiefs of Police (ILACP).
- Flossmoor remains one of the lowest communities in the South Suburban Chicagoland area for violent crime.
- Hosted the fifth successful Coffee with a Cop in the Downtown Tents.
- Participated in the Flossmoor Public Library's children's book reading series.
- Participated in a Thanksgiving food giveaway with the H-F Kings and the Homewood Police Department.
- Participated in the U.S. Marine Corps Toys for Tots Program and conducted a Christmas gift give away with the chief.

FY23 GOALS:

- Strengthen our partnerships with all community stakeholders.
- Review, develop and implement action items that will further demonstrate our adherence to the 10 Shared Principles of the NAACP and the Illinois Association of Chiefs of Police.
- Inception of the Citizen's Advisory Committee to the Chief of Police.
- Intensify recruitment efforts of minority group candidates for police officer testing.
- Conduct testing for the renewing of the police officer eligibility list.
- Continued use of preventive strategies in conjunction with the enforcement of laws and ordinances to reduce crime and maintain our standing as having the lowest crime index in the immediate area.
- Update squad car computer & audio/visual recording systems respectively

POLICE DEPARTMENT

<u>ACCOUNT #</u>	<u>PERSONAL SERVICES</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
	Full-Time Salaries					
01-48-1-520	Chief	150,463	144,676	144,676	131,477	110,313
01-48-1-521	Deputy Chief	132,556	127,458	127,458	118,603	98,013
01-48-1-522	Sergeants (3)	364,809	350,942	350,942	351,633	362,510
01-48-1-523	Police Officers (15)	1,385,550	1,236,116	1,269,134	1,175,385	1,254,474
01-48-1-524	Community Service Officer (1)	71,728	68,969	68,969	68,297	67,060
01-48-1-526	Mechanic (50/45/5 Pol/Sts/Fire)	47,693	45,429	45,429	40,747	39,977
01-48-1-528	Police Commander	127,815	122,899	122,899	121,579	45,164
01-48-1-530	Field Officer Training Pay	3,203	2,966	2,966	3,017	7,267
01-48-1-531	Shift Leader Pay	17,529	17,529	17,529	17,443	14,978
01-48-1-532	Detective Pay	5,513	5,513	5,513	6,377	3,490
01-48-1-536	Extra Duty Pay	0	0	0	0	0
01-48-1-543	Holiday Extra Pay	0	0	0	0	0
	TOTAL FULL-TIME SALARIES	2,306,859	2,122,497	2,155,515	2,034,559	2,003,246
	Part-Time Salaries					
01-48-1-525	Part-Time Community Service Officer	42,409	27,410	39,358	22,158	35,465
01-48-1-527	Crossing Guards	23,400	23,400	23,400	5,535	23,126
	TOTAL PART-TIME SALARIES	65,809	50,810	62,758	27,693	58,591
01-48-1-533	Court Pay	11,816	3,500	22,695	329	14,742
01-48-1-570	Sick Leave Buy Back	18,360	11,164	17,000	15,321	18,827
01-48-1-590	Overtime	160,100	160,000	120,000	107,952	129,447
	TOTAL PERSONAL SERVICES	2,562,944	2,347,971	2,377,968	2,185,854	2,224,853
	FRINGE BENEFITS					
01-48-2-590	Health Insurance Premium	497,640	447,279	470,820	430,941	449,198
01-48-2-591	Life Insurance Premium	1,591	1,486	1,516	1,409	1,495
01-48-2-592	EAP and Wellness Incentive Programs	9,500	8,990	9,880	13,893	9,413
01-48-2-593	Unemployment Contributions	5,112	4,881	5,364	4,765	5,147
01-48-2-594	Village HSA Contributions	11,000	11,000	11,000	11,000	11,000
01-48-2-595	Village FICA Contributions	11,720	11,040	11,040	10,553	10,127
01-48-2-596	Village Medicare Contributions	37,000	37,830	37,830	30,263	31,755
01-48-2-597	Village IMRF Contributions	14,300	15,061	16,550	14,013	13,173
01-48-2-598	Village Police Pension Contribution	761,949	961,000	977,263	797,499	664,776
01-48-2-599	Village PEHP Contribution	42,000	41,000	41,000	37,448	39,581
	TOTAL FRINGE BENEFITS	1,391,812	1,539,567	1,582,263	1,351,784	1,235,665

POLICE DEPARTMENT

<u>ACCOUNT #</u>	<u>COMMODITIES</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
01-48-3-601	Office Supplies	3,000	3,000	3,000	1,541	3,237
01-48-3-602	Books and Maps	300	220	500	265	600
01-48-3-603	Postage	3,000	3,000	3,000	2,054	2,056
01-48-3-605	Operating Supplies:					
	Crime Prev. Materials, D.A.R.E.					
	Bike Rodeo, Incidental Sup.	3,000	2,500	3,000	305	2,198
01-48-3-607	Computer Equipment and Supplies	500	500	575	527	720
01-48-3-608	Petroleum Products	30,000	29,000	25,000	24,968	25,973
01-48-3-611	Special Police Commodities					
	Prisoner's Meals, Jail Supplies,					
	Range Supplies	5,000	4,500	5,000	1,971	5,460
01-48-3-612	Uniforms and Related Supplies					
	(23 officers @ \$700) plus equipment	20,000	17,000	21,000	17,240	24,894
01-48-3-613	Photography Supplies	200	200	200	0	15
01-48-3-614	Vehicle Sticker Compliance	10,500	10,300	10,100	10,130	9,692
01-48-3-615	Small Tools and Equipment	6,500	6,000	6,900	7,459	5,713
01-48-3-620	Bicycle Patrol Program	2,000	2,000	2,000	25	372
01-48-3-621	Ammunition	13,000	8,500	8,500	283	7,684
	TOTAL COMMODITIES	97,000	86,720	88,775	66,767	88,614
	<u>CONTRACTUAL SERVICES</u>					
01-48-4-630	Professional Services	10,000	10,000	10,000	7,695	14,214
01-48-4-635	Printing (Station Comp. Books, Case, Report Forms)	1,000	1,500	1,500	2,800	320
01-48-4-636	Pre-employment Physicals & Backgrounds	2,000	1,500	2,000	45	2,726
01-48-4-637	Telephones	7,850	0	0	0	0
01-48-4-638	Advertising	1,000	1,000	1,000	741	0
01-48-4-640	IRMA-Workers Comp Premium	74,550	49,549	57,510	5,769	7,869
01-48-4-641	IRMA-Liability Premium	11,550	2,012	2,430	8,077	7,495
01-48-4-642	IRMA Insurance Deductible	10,000	10,000	10,000	4,279	3,335
01-48-4-644	Lexipol Update and Daily Bulletin	7,000	7,000	7,000	6,792	6,543
01-48-4-645	Animal Control Services	200	200	500	202	250
01-48-4-648	South Suburban Major Crimes Task Force	1,100	1,100	1,100	1,100	1,000
01-48-4-649	South Suburban Emer. Resp. Team-annual fee	1,500	1,500	1,500	1,500	1,500
01-48-4-656	Ticket Collection Services	5,000	3,398	11,000	4,719	16,154
	TOTAL CONTRACTUAL SERVICES	132,750	88,759	105,540	43,719	61,406
	<u>TRAINING</u>					
01-48-5-660	Membership Dues & Subscriptions:					
	Fire & Pol. Comm. Assn.	2,000	2,000	2,000	1,555.00	2,649
	Il. Chiefs Association					
	Intl. Assoc. Chiefs of Police					
	Pol. Product News, etc.					
01-48-5-661	Training	19,500	19,500	19,500	17,057	26,790
01-48-5-665	Auto Expense Reimbursement	0	0	0	0	99
	TOTAL TRAINING	21,500	21,500	21,500	18,612	29,538

POLICE DEPARTMENT

<u>ACCOUNT #</u>	<u>MAINTENANCE</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
01-48-6-670	Office Equipment Maintenance	5,450	5,000	5,450	5,221	3,868
01-48-6-671	Motor Equipment Maintenance Supplies	12,000	12,000	12,000	10,646	12,357
01-48-6-672	Computer Software Maintenance	12,184	8,742	9,000	1,855	1,830
01-48-6-673	Computer Network Maintenance	30,554	31,570	30,000	19,754	13,901
01-48-6-674	Copier Maintenance	1,600	1,600	1,600	1,575	1,612
01-48-6-675	Range Maintenance	13,500	13,000	13,000	10,806	11,178
01-48-6-677	Taser Maintenance	500	450	500	950	953
01-48-6-678	Cloud Video Storage	12,000	12,000	12,000	0	0
	TOTAL MAINTENANCE	87,788	84,362	83,550	50,807	45,699
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	<u>CAPITAL OUTLAY/NON-OPERATING</u>					
	TOTAL CAPITAL OUTLAY	0	0	0	0	0
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	<u>TRANSFERS</u>					
01-48-9-904	Transfer from Wat & Sew - FICA/Med/IMRF	(8,550)	(20,700)	(20,700)	(19,000)	(8,100)
01-48-9-907	Transfer from Storm Sewer	(909)	(846)	(846)	(589)	(728)
01-48-9-908	Transfer from Wat & Sew - Admin Transfer	(9,086)	(8,456)	(8,456)	(7,847)	(7,276)
01-48-9-940	Transfer from Municipal Parking	(55,924)	(55,060)	(55,060)	(54,217)	(52,520)
	TOTAL TRANSFERS	(74,469)	(85,062)	(85,062)	(81,653)	(68,624)
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	TOTAL FUNCTION	4,219,325	4,083,817	4,174,534	3,635,889	3,617,151
	TRANSFERS	74,469	85,062	85,062	81,653	68,624
	GRAND TOTAL +/- TRANSFERS	4,293,794	4,168,879	4,259,596	3,717,542	3,685,775

PUBLIC SAFETY RECEPTION & RECORDS

SERVICES PROVIDED:

The Public Safety Reception & Records budget provides funding for three full-time Records Clerks/Receptionists covering three shifts, twenty-four hours a day, while part-time clerks fill in for days off, vacations, holidays, and other benefit time. In addition to serving as receptionists to citizens to the Fire and Police Departments, these employees handle numerous clerical functions of the Police Department, including:

1. Processing of citations and arrests including court scheduling.
2. Coding and computer entry of all investigative and traffic crash reports.
3. Collection and billing for alarm-related fees.
4. Entry and maintenance of vehicle sticker and animal licenses.
5. Parking permit sales during Village Hall off-hours.
6. Perform all administrative duties for Local Adjudication Hearings.
7. Processing of all Administrative Towing paperwork.
8. Assist in records retention scheduling and destruction.
9. Uniform Crime Reporting, National Incident -Based Reporting System, data entry.
10. Monitors security camera system and performs scheduled inmate checks.

Within their authority, they also address requests relating to special or unusual situations. Clerks contact Public Works Department personnel for emergencies such as water main breaks, sewer line blockages, emergency street repairs, snow and ice removal from streets, and downed trees during storms. The Public Safety Reception & Records Department is the only Village office open 24-hours-a-day 365 days a year, and as such, clerks are called upon to assist citizens to find solutions to problems that cannot wait until other Village offices are open. Records Clerks are the main communication link for the Village and its residents when other Village offices are closed.

The Deputy Chief of Police oversees the Administrative Assistant who manages the clerks in addition to other duties as assigned.

FY22 ACHIEVEMENTS:

- Continued to provide courtesy and professional aid to the residents and to those in need of assistance within the Village.
- Continued to effectively populate and update the records management system.
- Continued assistance in vehicle sticker registration and enforcement through records checks and violation notice mailings.
- Continued to assist in the destruction of approved departmental records and updated current disposal certificate.
- Continued to use the National Incident-Based Reporting system (NIBRS) through the Federal Bureau of Investigation. (System went "live" July 1, 2021)

FY23 GOALS:

- Continue to conduct expungements in compliance with the Illinois Cannabis Control Act, and municipal and misdemeanor juvenile arrest records dating back to 2007.
- To secure a new Village Sticker program for Village use.

PUBLIC SAFETY RECEPTION AND RECORDS

<u>ACCOUNT #</u>		<u>BUDGET</u> <u>22-23</u>	<u>PROJ'D</u> <u>21-22</u>	<u>BUDGET</u> <u>21-22</u>	<u>ACTUAL</u> <u>20-21</u>	<u>ACTUAL</u> <u>19-20</u>
	<u>PERSONAL SERVICES</u>					
	Full-Time Salaries					
01-50-1-534	Police Records Clerks	197,839	190,230	190,230	187,108	182,909
01-50-1-535	Administrative Assistant	73,371	70,549	70,549	67,088	71,708
01-50-1-543	Holiday Extra Pay	0	0	0	0	0
	TOTAL FULL-TIME SALARIES	271,210	260,779	260,779	67,088	254,617
	Part-Time Salaries					
01-50-1-591	Part-time Police Records Clerks supplement during vacation, sick leave, etc. 3500 hours	105,895	100,910	100,910	99,997	102,999
	TOTAL PART-TIME SALARIES	105,895	100,910	100,910	99,997	102,999
01-50-1-570	Sick Leave Buy Back	5,508	4,850	5,296	5,149	2,743
01-50-1-590	Overtime	5,387	4,000	9,684	8,877	7,677
	TOTAL PERSONAL SERVICES	388,000	370,539	376,669	167,085	368,036
	<u>FRINGE BENEFITS</u>					
01-50-2-590	Health Insurance Premium	67,860	63,897	67,260	59,658	66,220
01-50-2-591	Life Insurance Premium	233	222	227	218	228
01-50-2-592	EAP and Wellness Incentive Programs	1,750	1,656	1,820	1,501	1,137
01-50-2-593	Unemployment Contributions	852	814	894	794	548
01-50-2-594	Village HSA Contributions	5,500	7,500	7,500	8,500	6,500
01-50-2-595	Village FICA Contributions	26,370	24,840	24,840	21,467	21,502
01-50-2-596	Village Medicare Contributions	6,000	5,005	5,820	5,020	5,029
01-50-2-597	Village IMRF Contributions	28,600	28,466	33,100	29,994	26,268
	TOTAL FRINGE BENEFITS	137,165	132,400	141,461	127,153	127,432
	<u>CONTRACTUAL SERVICES</u>					
01-50-4-630	Professional Services (Partial E-Com Payment)*	72,022	57,226	73,836	58,540	58,606
01-50-4-636	Pre-employment Physicals & Backgrounds	600	0	600	0	159
01-50-4-637	Telephone: Police and Fire Administrative Lines Cellular Telephones & Modems Verizon Cards	21,000	30,000	30,000	33,447	24,739
01-50-4-638	Advertising	200	0	200	0	0
01-50-4-640	IRMA-Workers Comp Premium	2,100	1,393	1,620	2,308	2,248
01-50-4-641	IRMA-Liability Premium	2,100	1,393	1,620	2,308	1,499
01-50-4-642	IRMA Insurance Deductible	500	0	500	0	0
	TOTAL CONTRACTUAL SERVICES	98,522	90,012	108,376	96,603	87,251
	<u>TRAINING</u>					
01-50-5-661	Training Other training/needed	200	200	200	0	225
	TOTAL TRAINING	200	200	200	0	225

PUBLIC SAFETY RECEPTION AND RECORDS

<u>ACCOUNT #</u>	<u>MAINTENANCE</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
01-50-6-670	Office Equipment Maintenance	412	400	400	379	303
01-50-6-672	Computer Software Maintenance	9,206	1,341	1,022	240	289
01-50-6-673	Computer Network Maintenance	10,178	2,196	6,337	681	341
01-50-6-676	Radio System Maintenance	4,120	4,000	4,000	1,568	1,919
TOTAL MAINTENANCE		23,916	7,937	11,759	2,867	2,852
TRANSFERS						
01-50-9-904	Transfer from Wat & Sew-FICA/Med/IMRF	(8,550)	(18,630)	(18,630)	(17,100)	(8,100)
01-50-9-907	Transfer from Storm Sewer	(2,469)	(2,498)	(2,498)	(1,795)	(3,002)
01-50-9-908	Transfer from Wat & Sew-Admin Transfer	(49,370)	(49,962)	(49,962)	(47,873)	(60,047)
01-50-9-941	Transfer from Grant Parking Fund	(10,066)	(9,911)	(9,911)	(9,759)	(9,454)
TOTAL TRANSFERS		(70,455)	(81,001)	(81,001)	(76,527)	(80,603)
TOTAL FUNCTION		577,348	520,087	557,464	317,180	505,193
TRANSFERS		70,455	81,001	81,001	76,527	80,603
GRAND TOTAL +/- TRANSFERS		647,803	601,088	638,465	393,707	585,796

BUDGET NOTES

FIRE DEPARTMENT

SERVICES PROVIDED:

It is the mission of the Flossmoor Fire Department to provide the residents of the Village of Flossmoor and the residents of the Sunnycrest Fire Protection District exceptional fire, emergency medical services, and rescue services in response to natural and man-made incidents involving our residents and those who call upon us. The Flossmoor Fire Department will accomplish these services by providing a trained workforce, maintaining the resources entrusted to us in the highest state of readiness, and through education and fire prevention initiatives. The services include, but are not limited to: Fire Suppression, Emergency Medical Services, Hazardous Mitigation, Fire Prevention Inspections, Public Education Safety Programs, Hazardous Material Problem Identification, and Fire Service Training. In addition, the members of the Flossmoor Volunteer Fire Department will sponsor four programs during the year that are directed to the children of the community. These programs are: Fourth of July Children's Parade, participation in the children's activities at Flossmoor Fest, a Children's Halloween Party, and an annual Visit with Santa at the Flossmoor Winterfest.

FY22 ACHIEVEMENTS:

- The Department has provided continuous service to our residents throughout the COVID-19 pandemic. The safety of our residents and the Fire Department personnel has always been a top priority of the Department.
- Supported the Village Manager and the Fire & Police Commission in hiring the Fire Chief, promoting an Assistant Fire Chief, and hiring a new Captain.
- Restructuring of the part-time program to achieve adequate daily staffing to ensure operational readiness. We are also, achieving the high standards demanded by our stakeholders for providing excellent service.
- Conduct a review of policies and procedures to update the Fire Department Standard Operating Guidelines and Standard Operating Policies.
- Replace staff car 119 for the Assistant Fire Chief.
- Acquire through capital replacement state of the art Zoll cardiac monitors (2) to replace outdated cardiac monitors.
- Placed four AED's in-service on frontline fire apparatus purchased through capital replacement
- Closed out the SAFER grant and acquired all funding through FEMA.
- Acquired additional funding through FEMA for COVID funding to help offset medical supplies for the pandemic.

FY23 GOALS:

- Continue to provide a safe and high level of service to the residents through the COVID-19 pandemic.
- Continue to maintain a culture within the Department of "Service, Pride, Tradition" to provide our residents with the highest level of service on each call while maintaining that culture within the organization.
- Restructure the paid-on-call/volunteer program to assist with the backfill of the station due to increased call volume.
- Implement a fire inspection program and hire a part-time inspector to oversee the program for consistency with current life safety standards.

FIRE DEPARTMENT

<u>ACCOUNT #</u>		BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
	<u>PERSONAL SERVICES</u>					
	Full-Time Salaries					
01-49-1-504	Department Secretary	63,953	61,493	61,493	60,450	59,440
01-49-1-526	Mechanic (5/45/50 Fire/Sts/Pol)	4,769	4,461	4,461	4,075	3,998
01-49-1-540	Chief (70/30 Fire/Ins. Services)	90,284	82,706	101,274	112,560	91,444
01-49-1-541	Assistant Fire Chief*	125,433	73,268	127,458	28,035	126,104
01-49-1-542	Shift Captains (3)	303,874	246,190	290,369	283,029	280,182
01-49-1-543	Captain Holiday Extra Pay	15,994	15,847	15,379	15,847	11,759
01-49-1-549	Captain FLSA Pay**	29,713	40,238	66,883	43,325	14,275
	TOTAL FULL-TIME SALARIES	634,020	524,203	667,317	547,321	587,202
	Part-Time Salaries					
01-49-1-514	Temporary Assistant	3,997	0	3,843	0	0
01-49-1-544	Fire & Paramedic Volunteer Calls and Training	25,000	20,000	58,000	45,318	38,159
01-49-1-545	Paramedic Incentive Pay Paramedic and EMT-B Incentives	55,800	48,500	55,800	46,557	42,013
01-49-1-546	Mechanic Helper	3,000	0	3,000	0	0
01-49-1-547	Duty Shift Pay Program	446,970	353,472	337,724	286,933	253,118
01-49-1-550	Photography Coordinator	3,509	3,374	3,374	3,308	3,243
01-49-1-551	Safety Officer	0	0	0	0	0
01-49-1-567	Fire Inspector	28,000	0	0	0	0
01-49-1-591	Summer Help: Test hose, service and paint hydrants, etc.	9,728	7,147	8,918	0	0
	TOTAL PART-TIME SALARIES	576,004	432,493	470,659	382,116	336,533
01-49-1-570	Sick Leave Buy Back	5,259	2,400	5,057	4,208	4,310
01-49-1-590	Overtime	63,490	35,998	2,507	3,056	669
	TOTAL PERSONAL SERVICES	1,278,773	995,094	1,145,540	936,702	928,714
	*In years prior to FY19-20 the line item was split 75/25 Fire/Ins. Services					
	**In years prior to FY22-23 the line item was known as Captain Special Shift Pay					
	<u>FRINGE BENEFITS</u>					
01-49-2-590	Health Insurance Premium	101,790	106,400	112,100	85,469	103,569
01-49-2-591	Life Insurance Premium	349	371	379	295	388
01-49-2-592	EAP and Wellness Incentive Programs	2,750	2,603	2,860	2,648	2,241
01-49-2-593	Unemployment Contributions	2,556	2,441	2,682	2,250	2,187
01-49-2-594	Village HSA Contributions	9,500	9,500	4,500	6,375	9,000
01-49-2-595	Village FICA Contributions	70,320	63,480	63,480	56,000	53,211
01-49-2-596	Village Medicare Contributions	16,000	14,550	14,550	13,358	12,765
01-49-2-597	Village IMRF Contributions	5,720	6,024	6,620	7,400	6,509
01-49-2-598	Village Fire Pension Contributions	336,089	360,000	363,742	337,243	242,335
	TOTAL FRINGE BENEFITS	545,074	565,369	570,913	511,038	432,205

FIRE DEPARTMENT

<u>ACCOUNT #</u>	<u>COMMODITIES</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
01-49-3-601	Office Supplies	3,000	3,000	3,000	1,094	636
01-49-3-602	Books and Maps	500	500	1,000	450	1,116
01-49-3-603	Postage	700	277	700	271	572
01-49-3-605	Operating Supplies	3,000	2,650	2,875	2,148	2,859
01-49-3-606	Office Equipment	10,000	0	0	0	0
01-49-3-607	Computer Equipment and Supplies	1,500	1,000	1,000	297	309
01-49-3-608	Petroleum Products	16,500	14,250	16,500	13,111	13,693
01-49-3-611	Dormitory Supplies	5,850	5,300	5,850	4,928	5,830
01-49-3-612	Uniforms and Related Supplies	43,330	43,330	43,330	43,815	13,299
01-49-3-613	Photography Supplies	500	150	500	29	185
01-49-3-615	Small Tools and Equipment	9,000	8,500	8,500	8,192	8,047
01-49-3-616	Cleaning Supplies	3,600	3,000	3,600	2,505	3,280
01-49-3-617	Hose and Pager Supplies	18,500	16,720	18,500	16,882	8,917
01-49-3-621	Communications Equipment	7,500	7,500	7,500	6,884	7,688
01-49-3-622	EMS Supplies and Equipment	7,000	6,500	6,500	3,267	5,758
TOTAL COMMODITIES		130,480	112,677	119,355	103,873	72,189
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<u>CONTRACTUAL SERVICES</u>						
01-49-4-630	Professional Services	15,000	2,000	15,000	34,866	0
01-49-4-634	Miscellaneous Services	1,000	1,000	1,000	0	3,607
01-49-6-635	Printing	700	200	700	163	119
01-49-4-636	Pre-employment Physicals & Background	13,500	16,000	13,500	7,066	8,453
01-49-4-637	Telephones	7,588	3,200	3,000	2,893	2,955
01-49-4-640	IRMA-Workers Comp Premium	4,200	1,393	1,620	41,539	43,843
01-49-4-641	IRMA-Liability Premium	6,300	4,876	5,670	3,461	5,996
01-49-4-642	IRMA Insurance Deductible	2,500	2,500	2,500	3,077	5,060
01-49-4-648	MABAS Dues/Fees	8,100	7,600	8,100	7,394	7,581
01-49-4-650	Contract Personnel (6)	611,832	559,550	560,000	559,073	493,663
01-49-4-656	Ambulance Collection Services	21,000	20,000	21,000	19,785	18,983
TOTAL CONTRACTUAL SERVICES		691,720	618,319	632,090	679,318	590,260
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<u>TRAINING AND CONFERENCES</u>						
01-49-5-660	Dues and Subscriptions: Int'l Fire Chief's Association National Fire Protection Association Third District Chiefs' Association & various fire-related associations	2,500	2,200	2,100	1,310	1,379
01-49-5-661	Training: Int'l Chiefs' Conference, Nat'l Fire Academy IL Firefighters Conference (Fire Chief) Misc. seminars for volunteers	8,300	3,500	8,300	0	4,031
01-49-5-662	Physical Fitness and Inoculations	1,000	1,000	1,000	5,275	4,367
01-49-5-663	Tuition and Fees	20,000	12,000	20,000	15,075	15,925
01-49-5-664	Training Materials: Programs, materials, equipment, guest experts, etc.	8,000	8,000	8,000	5,434	7,783
TOTAL TRAINING AND CONFERENCES		39,800	26,700	39,400	27,094	33,485

FIRE DEPARTMENT

<u>ACCOUNT #</u>	<u>MAINTENANCE</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
01-49-6-670	Office Equipment Maintenance	700	0	700	357	0
01-49-6-671	Vehicle Maintenance	55,000	57,000	43,000	54,529	64,532
01-49-6-672	Computer Software Maintenance	31,727	16,500	13,000	9,563	6,788
01-49-6-673	Computer Network & Hardware Maintenance	20,000	22,182	20,000	12,682	10,004
01-49-6-674	Equipment Maintenance and Supplies	7,500	7,500	7,500	6,386	5,228
01-49-6-675	EMS Equipment Maintenance	3,000	2,700	3,000	960	902
01-49-6-677	Equipment Service Contracts	27,200	25,500	27,200	18,621	16,294
TOTAL MAINTENANCE		145,127	131,382	114,400	103,098	103,748
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<u>CAPITAL OUTLAY/NON-OPERATING</u>						
None						
TOTAL CAPITAL OUTLAY		0	0	0	0	0
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<u>TRANSFERS</u>						
01-49-9-904	Transfer from Wat & Sew - FICA/Med/IMRF	(12,350)	(26,910)	(26,910)	(20,900)	(9,720)
01-49-9-907	Transfer from Storm Sewer	(5,253)	(4,701)	(4,701)	(3,578)	(2,727)
01-49-9-908	Transfer from Wat & Sew - Admin Transfer	(46,802)	(42,356)	(42,356)	(45,286)	(47,411)
TOTAL TRANSFERS		(64,405)	(73,967)	(73,967)	(69,764)	(59,858)
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TOTAL FUNCTION		2,766,569	2,375,574	2,547,731	2,291,360	2,100,743
TRANSFERS		64,405	73,967	73,967	69,764	59,858
GRAND TOTAL +/- TRANSFERS		2,830,974	2,449,541	2,621,698	2,361,124	2,160,601

BUILDING DEPARTMENT

SERVICES PROVIDED:

The Building Department is the primary resource center for information, permits and inspections needed by residents, developers and contractors to build, maintain, remodel or develop their property. The Department correlates the numerous requirements, restrictions and contingencies that affect different properties in Flossmoor.

Day-to-day operations involve assisting residents, contractors, developers and others over the phone and in person. Coordination of the permit review and construction process is also a daily function of the Department. A timely review of construction plans must be coordinated with various inspectors. Construction permits are prepared, and the permit fees are calculated and collected. Throughout the construction process, Department personnel inspect the properties and communicate their findings to the contractor, builder or owner. The Department ensures that all occupancy requirements are met and approvals are granted prior to releasing a Certificate of Occupancy.

The Department is also responsible for addressing property maintenance issues throughout the Village. Additionally, contracts for services such as health and elevator inspections are administered. Administrative assistance is also provided to planning and zoning functions.

FY22 ACHIEVEMENTS:

- Development of the Meijer Subdivision and the remainder of the former TIF area.
STATUS: The Dunkin/Baskin Robbins Restaurant has been completed and anticipated to open in January 2022.
- Administer an aggressive campaign to identify property maintenance violations.
STATUS: Staff issued 466 written violation notices and adjudicated 106 citations in 2021.
- Assess the need for newer technologies for building permitting, plan review and inspection software.
STATUS: Staff has implemented the new community development software for permitting, review and code enforcement operations. Permit applications may now be submitted online.

FY23 GOALS:

- Continue to oversee the development of the remaining Meijer Subdivision outlots as well as other developments that may arise throughout the Village.
- Continue to monitor the effectiveness of exterior property maintenance inspections and adjudication processes to ensure that property maintenance violations are abated as expeditiously as possible.
- Continue to assess the need for additional enforcement of rental properties and implement new measures as necessary, such as registration and inspections for rental homes.
- Continue development of new Standard Operating Policies for the Building Department, including job descriptions and procedural guidelines.

**FIRE DEPARTMENT
BUILDING DEPARTMENT**

<u>ACCOUNT #</u>	<u>PERSONAL SERVICES</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
	Full-Time Salaries					
01-53-1-504	Department Secretary (50/50 Ins.Svc./P&Z)	30,336	28,431	28,431	25,514	20,394
01-53-1-507	Building and Zoning Coordinator (50/50 Ins.Svc./P&Z)	0	0	0	0	6,126
01-53-1-509	Building and Zoning Administrator* (50/50 Ins.Svc./P&Z)	61,792	57,356	57,356	52,022	49,916
01-53-1-540	Fire Chief (30/70 Ins.Svc./Fire)	38,693	38,283	43,402	50,000	39,190
01-53-1-541	Assistant Fire Chief (as of FY19-20 100% moved to Fire)	0	0	0	0	(1,728)
01-53-1-543	Holiday Extra Pay					
	TOTAL FULL-TIME SALARIES	130,821	124,070	129,189	127,536	113,898
	Part-Time Salaries					
01-53-1-514	Temporary Assistant	3,943	2,340	3,791	3,326	1,369
01-53-1-560	Structural Code Administrator	7,000	0	7,000	0	4,560
01-53-1-561	Electrical Code Administrator	10,500	11,355	10,500	7,813	8,075
01-53-1-562	Plumbing Code Administrator	7,000	3,420	7,000	2,173	2,483
01-53-1-565	Building Inspector	9,739	9,685	9,364	6,398	7,125
01-53-1-567	Property Maintenance Inspectors	41,967	30,253	40,353	23,872	23,798
	TOTAL PART-TIME SALARIES	80,149	57,053	78,008	43,580	47,410
01-53-1-570	Sick Leave Buy Back	1,220	0	1,173	359	(448)
01-53-1-571	COVID-19 Sick Leave	0	0	0	389	0
01-53-1-590	Overtime	6	0	6	0	0
	TOTAL PERSONAL SERVICES	212,196	181,123	208,376	171,864	160,860

*In years prior to FY 19-20 position was titled Inspectional Services Administrator

<u>ACCOUNT #</u>	<u>FRINGE BENEFITS</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
01-53-2-590	Health Insurance Premium	0	0	0	0	832
01-53-2-591	Life Insurance Premium	78	37	38	55	48
01-53-2-592	EAP and Wellness Incentive Programs	500	473	520	79	79
01-53-2-593	Unemployment Contributions	142	136	149	265	257
01-53-2-594	Village HSA Contributions	0	0	0	0	0
01-53-2-595	Village FICA Contributions	14,650	11,040	11,040	10,581	10,040
01-53-2-596	Village Medicare Contributions	3,000	2,910	2,910	2,483	2,363
01-53-2-597	Village IMRF Contributions	8,580	9,036	9,930	9,905	8,918
	TOTAL FRINGE BENEFITS	26,950	23,632	24,587	23,368	22,537

**FIRE DEPARTMENT
BUILDING DEPARTMENT**

<u>ACCOUNT #</u>	<u>COMMODITIES</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
01-53-3-601	Office Supplies	1,000	807	1,000	540	771
01-53-3-602	Books and Maps	1,000	600	1,000	711	38
01-53-3-603	Postage	750	484	750	370	271
01-53-3-606	Office Equipment	1,000	600	1,000	0	127
01-53-3-607	Computer Equipment and Supplies	900	850	900	1,087	975
01-53-3-608	Petroleum Products	2,000	1,322	2,000	990	996
01-53-3-612	Uniforms & Related Supplies	1,000	650	1,000	574	268
TOTAL COMMODITIES		7,650	5,313	7,650	4,273	3,446
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<u>CONTRACTUAL SERVICES</u>						
01-53-4-630	Professional Services	0	0	0	0	0
01-53-4-634	Miscellaneous Services	250	0	250	0	0
01-53-4-635	Printing	500	318	500	563	242
01-53-4-636	Pre-employment Physicals & Backgrounds	400	313	400	0	0
01-53-4-637	Telephone	1,500	1,726	1,500	1,421	1,346
01-53-4-640	IRMA-Workers Comp Premium	2,100	1,393	1,620	2,308	2,248
01-53-4-641	IRMA-Liability Premium	15,750	1,393	1,620	2,308	1,499
01-53-4-642	IRMA Insurance Deductible	2,500	1,746	2,500	2,500	1,869
01-53-4-645	Architectural Advisory Review	0	0	0	0	0
01-53-4-656	Fee Collection Services	12,000	8,912	13,000	14,148	14,944
01-53-4-658	Elevator Inspection Services	1,750	2,265	1,750	1,184	1,787
01-53-4-659	Sanitarian Inspection Services	6,600	5,000	6,600	2,800	7,200
TOTAL CONTRACTUAL SERVICES		43,350	23,067	29,740	27,231	31,135
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<u>TRAINING AND CONFERENCES</u>						
01-53-5-660	Dues and Subscriptions:	600	308	600	308	510
01-53-5-661	Training	2,500	750	2,500	115	799
01-53-5-663	Tuition and Fees	1,100	0	1,100	0	0
TOTAL TRAINING AND CONFERENCES		4,200	1,058	4,200	423	1,309
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<u>MAINTENANCE</u>						
01-53-6-670	Office Equipment Maintenance	1,150	522	1,150	501	846
01-53-6-671	Vehicle Maintenance	900	683	900	1,717	0
01-53-6-672	Computer Software Maintenance	5,473	4,110	3,045	333	240
01-53-6-673	Computer Network and Hardware Maintenance	2,191	2,131	2,189	1,961	1,265
TOTAL MAINTENANCE		9,714	7,446	7,284	4,513	2,351
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<u>CAPITAL OUTLAY/NON OPERATING</u>						
01-53-7-702	Community Development Software	0	0	0	32,310	8,412
TOTAL CAPITAL OUTLAY/NON OPERATING		0	0	0	32,310	8,412
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<u>TRANSFERS</u>						
01-53-9-904	Transfer from Water and Sewer - FICA/Med/IMRF	(3,800)	(8,280)	(8,280)	(7,600)	(3,240)
01-53-9-907	Transfer from Storm Sewer	(783)	(865)	(865)	(653)	(974)
01-53-9-908	Transfer from Water and Sewer - Admin Transfer	(12,483)	(14,081)	(14,081)	(14,353)	(18,422)
TOTAL TRANSFERS		(17,066)	(23,226)	(23,226)	(22,606)	(22,636)
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TOTAL FUNCTION		286,994	218,413	258,611	241,376	207,414
TRANSFERS		17,066	23,226	23,226	22,606	22,636
GRAND TOTAL +/- TRANSFERS		304,060	241,639	281,837	263,982	230,050

BUDGET NOTES

PUBLIC WORKS ADMINISTRATION

SERVICES PROVIDED:

The Public Works Administration budget allocates funding for numerous functions involved in managing the Public Works Department and associated services. In addition to managing and coordinating the everyday functions of the Department, the Public Works Administration of the Department is also responsible for engineering, Division of Inspectional Services support through plan review and field inspections, management of all public works contracts, ordinance enforcement as it applies to Public Works, budgeting, departmental expenditures, personnel management, and project and program development.

FY22 ACHIEVEMENTS:

- Continued compliance with the Illinois Environmental Protection Agency's NPDES Phase II requirements.
- Continued compliance and coordination of activities in the FEMA Community Rating System as a Class 7 Community.
- Started the Phase II Engineering for the Brookwood Bridge and Butterfield Road Culvert reconstruction project.
- Continue with IEPA low interest loan preparation documents for the Phase IV Sanitary Sewer Rehabilitation Project.
- Completed the Phase I Engineering for the Central Business District Roadway, Pedestrian, & Streetscape Improvements Project.
- Completed the design engineering and construction for the Hagen Lane and Douglas Avenue Drainage Improvements Project.

FY23 GOALS:

- Continue to protect the Village's interest in the development and construction of public and quasi-public improvements throughout the Village.
- Continue to pursue funding through the Illinois Environmental Protection Agency for the Phase IV Sanitary Sewer Rehabilitation Project.
- Complete the Phase II Engineering and begin Construction for the Brookwood Bridge and Butterfield Road Culvert reconstruction project.
- Begin the Residential Water Meter Replacement with Radio Read project.
- Pursue grant funding for the Phase II Engineering and Construction for the Central Business District Roadway, Pedestrian, & Streetscape Improvements Project.
- Continue to pursue grant funding for the replacement of the Dartmouth Road Bicycle Bridge and Path.

PUBLIC WORKS ADMINISTRATION

<u>ACCOUNT #</u>		<u>BUDGET</u> <u>22-23</u>	<u>PROJ'D</u> <u>21-22</u>	<u>BUDGET</u> <u>21-22</u>	<u>ACTUAL</u> <u>20-21</u>	<u>ACTUAL</u> <u>19-20</u>
	<u>PERSONAL SERVICES</u>					
	Full-Time Salaries					
01-55-1-580	Public Works Director	150,463	144,676	144,676	140,277	143,391
01-55-1-504	Department Secretary	63,953	61,493	61,493	61,598	58,624
01-55-1-543	Holiday Extra Pay	0	0	0	0	0
	TOTAL FULL-TIME SALARIES	214,416	206,169	206,169	201,874	202,015
	Part-Time Salaries					
01-55-1-514	Temporary Assistant	6,776	7,000	6,515	6,804	12,849
	TOTAL PART-TIME SALARIES	6,776	7,000	6,515	6,804	12,849
01-55-1-570	Sick Leave Buy Back	3,228	3,128	3,104	2,695	464
01-55-1-590	Overtime	112	2,000	112	1,849	2,120
	TOTAL PERSONAL SERVICES	224,532	218,297	215,900	213,223	217,448
	<u>FRINGE BENEFITS</u>					
01-55-2-571	COVID-19 Sick Leave	0	0	0	0	
01-55-2-590	Health Insurance Premium	22,620	21,299	22,420	18,911	20,390
01-55-2-591	Life Insurance Premium	155	149	152	142	148
01-55-2-592	EAP and Wellness Incentive Programs	1,000	946	1,040	462	409
01-55-2-593	Unemployment Contributions	568	542	596	529	403
01-55-2-594	Village H.S.A. Contributions	3,000	3,000	3,000	3,000	3,000
01-55-2-595	Village FICA Contributions	14,650	16,560	16,560	12,584	12,714
01-55-2-596	Village Medicare Contributions	4,000	3,880	3,880	3,022	3,125
01-55-2-597	Village IMRF Contributions	22,880	24,097	26,480	23,477	21,114
	TOTAL FRINGE BENEFITS	68,873	70,474	74,128	62,127	61,303
	<u>COMMODITIES</u>					
01-55-3-601	Office Supplies	1,200	1,900	1,200	1,481	1,330
01-55-3-602	Books and Maps (Reproductions & Purchases)	350	0	350	0	0
01-55-3-603	Postage	1,800	1,800	1,800	1,456	1,284
01-55-3-605	Operating Supplies	1,000	1,000	1,000	(138)	1,132
01-55-3-606	Office Equipment	800	200	800	0	0
01-55-3-607	Computer Equipment and Supplies	800	1,500	800	726	840
01-55-3-608	Petroleum Products	2,000	2,400	2,000	1,823	1,587
	TOTAL COMMODITIES	7,950	8,800	7,950	5,349	6,173
	<u>CONTRACTUAL SERVICES</u>					
01-55-4-630	Professional Services	30,000	30,000	30,000	46,702	33,187
	Consulting Engineers					
	CAD Mapping Services					
01-55-4-635	Printing	350	350	350	749	1,715
01-55-4-636	Pre-employment Physicals	1,100	1,500	1,100	1,423	368
01-55-4-637	Telephone	18,500	17,252	13,000	18,558	18,712
01-55-4-640	IRMA-Workers Comp Premium	2,100	1,393	1,620	2,308	2,248
01-55-4-641	IRMA-Liability Premium	2,100	1,393	1,620	2,308	1,499
01-55-4-642	IRMA Insurance Deductible	138	138	138	0	0
01-55-4-647	CDL Drug & Alcohol Testing	1,000	500	1,000	318	616
01-55-4-650	GIS Consortium	74,000	0	74,000	0	
	TOTAL CONTRACTUAL SERVICES	129,288	52,526	122,828	72,366	58,344

PUBLIC WORKS ADMINISTRATION

		BUDGET	PROJ'D	BUDGET	ACTUAL	ACTUAL
		22-23	21-22	21-22	20-21	19-20
ACCOUNT # TRAINING						
01-55-5-660	Dues and Subscriptions APWA, II Soc. Prof. Eng., etc.	750	750	750	583	613
01-55-5-661	Training APWA Conf. & Misc. Sem.	1,700	1,700	1,700	838	809
TOTAL TRAINING		2,450	2,450	2,450	1,421	1,422
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MAINTENANCE						
01-55-6-670	Office Equipment Maintenance	1,535	2,150	1,535	2,777	1,407
01-55-6-671	Vehicle Maintenance and Supplies	400	1,000	400	43	26
01-55-6-672	Computer Software Maintenance	13,498	6,000	4,035	2,777	2,968
01-55-6-673	Computer Network Maintenance	11,639	11,639	11,639	11,428	6,248
TOTAL MAINTENANCE		27,072	20,789	17,609	17,025	10,650
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CAPITAL OUTLAY/NON-OPERATING						
01-55-7-760	Brookwood Bridge - Engineering (25% GF/75% SS)	20,100	10,050	20,100	10,358	2,560
01-55-7-761	Brookwood Bridge - Reconstruction	0	0	0	0	0
01-55-7-762	CBD Streetscape Improvements	20,000	49,919	40,000	33,084	47,801
01-55-7-763	IEPA Phase 4 Loan Prep Expenses	0	0	0	940	1,288
01-55-7-764	IEPA Phase 4 Design Engineering	0	0	0	0	0
01-55-7-769	Brookwood Bridge - Construction Observation Service	0	0	0	0	0
01-55-7-770	Dartmouth Road Bicycle Bridge & Path	0	0	0	0	0
01-55-7-771	Water Meter Replacement Program	1,501,577	0	0	155	0
01-55-7-774	Citizen Request Software	0	0	0	7,050	1,390
01-55-7-775	Hagen Ln/Douglas Ave Drainage Engineering	0	4,555	0	53,438	0
01-55-7-776	Hagen Ln/Douglas Ave Construction	85,000	819,000	819,000	0	0
01-55-7-777	Hagen Ln/Douglas Ave Construction Observation	10,000	95,000	95,000	0	0
01-55-7-778	Public Works Workorder Software	0	8,500	10,000	0	0
01-55-7-779	Water Supply System Improvements	0	0	455,500	0	
01-55-7-780	Berry Lane Drainage Construction	0	0	0	0	0
01-55-7-781	Flossmoor Rd Viaduct Improvements - Engineering	75,000	0	0	0	0
01-55-7-782	Flossmoor Rd Viaduct Improvements - Construction	425,000	0	0	0	0
TOTAL CAPITAL OUTLAY		2,136,677	987,024	1,439,600	105,025	53,039
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TRANSFERS						
01-55-9-904	Transfer from Wat & Sew-FICA/Med/IMRF	(5,700)	(12,420)	(12,420)	(13,300)	(4,860)
01-55-9-907	Transfer from Storm Sewer	(72,475)	(70,316)	(70,316)	(51,712)	(65,782)
01-55-9-908	Transfer from Wat & Sew-Admin Transfer	(150,891)	(146,628)	(146,628)	(143,871)	(139,048)
01-55-9-909	Transfer to Sanitary Sewer Rehab	0	0	0	0	0
01-55-9-940	Transfer from Municipal Parking	(1,118)	(1,101)	(1,101)	(1,084)	(1,050)
TOTAL TRANSFERS		(230,184)	(230,465)	(230,465)	(209,967)	(210,740)
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TOTAL FUNCTION		2,366,658	1,129,895	1,650,000	266,567	197,638
TRANSFERS		230,184	230,465	230,465	209,967	210,740
GRAND TOTAL +/- TRANSFERS		2,596,842	1,360,360	1,880,465	476,534	408,378

BUDGET NOTES

BUILDING MAINTENANCE

SERVICES PROVIDED:

The Building Maintenance budget is designed to allocate funding for the routine operation and maintenance of the Village Hall, Fire Department, Police Department, and Public Works buildings including utility charges, scavenger service and numerous commodities such as cleaning products, paper products, light bulbs, air filters, etc. Maintenance contracts for the Heating and Air Conditioning System (HVAC), cleaning services and the elevator are also funded through the Building Maintenance budget.

As part of the Capital Equipment Fund, the Village reserves funds for replacement items such as carpeting, painting and other significant maintenance items. Contributions to this fund are based on the life expectancy and replacement costs of various items and systems. It is designed to provide that when each item or system needs to be replaced or rehabilitated, funding will be available.

FY22 ACHIEVEMENTS:

- Completed installation of emergency generators at Village Hall and Public Works Service Center.
- Completed audio and video improvements for Village Hall Board Room.
- Completed replacement of roof at the Village Hall.
- Completed replacement of carpet at the Village Hall.
- Completed replacement of bay doors at Fire Department.
- Completed replacement of bay floor at Fire Department.
- Begin the remodeling of the lower level locker rooms in the Police and Fire Departments.
- Completed scheduled interior painting at Village Hall and Public Works facilities.
- Continue to maintain the fire alarm and suppression system throughout the Village Hall and Public Works Facility.

FY23 GOALS:

- Continue Village Hall scheduled maintenance program by contracting for additional interior/exterior painting.
- Complete the installation of security fencing at the Public Works Service Center.
- Complete the replacement of the Village Hall Board Room furniture.
- Continue with the remodeling of the Village Hall bathrooms and front desk security improvements.

BUILDING MAINTENANCE

<u>ACCOUNT #</u>	<u>COMMODITIES</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
01-67-3-605	Operating Supplies					
	Light Bulbs, etc.	10,000	12,000	10,000	13,216	16,121
01-67-3-615	Small Tools and Equipment	150	150	150	611	121
01-67-3-616	Cleaning Supplies	5,500	5,500	5,500	5,105	8,963
01-67-3-620	Repair Supplies	2,200	2,200	2,200	3,617	3,097
	TOTAL COMMODITIES	17,850	19,850	17,850	22,549	28,302
	<u>CONTRACTUAL SERVICES</u>					
01-67-4-630	Cleaning Service	40,000	21,216	21,216	21,216	24,714
01-67-4-634	Miscellaneous Services	15,000	15,000	15,000	9,370	9,781
01-67-4-649	Water and Sewer Services	10,000	14,000	10,000	13,277	6,499
01-67-4-653	Gas, Energy/Pumps and Heating	10,000	10,000	10,000	12,387	12,068
01-67-4-654	Scavenger and Disposal Service	7,000	7,850	3,100	5,266	3,889
	TOTAL CONTRACTUAL SERVICES	82,000	68,066	59,316	61,516	56,951
	<u>MAINTENANCE</u>					
01-67-6-678	Building Repairs	15,000	18,000	15,000	26,639	11,983
01-67-6-679	General and Concrete Repairs		2,500		4,746	3,532
	Center and Buildings	1,500		1,500		
	Concrete Repairs	1,000		1,000		
01-67-6-680	Maintenance Contracts		46,464		40,092	36,298
	Village Hall Elevator	3,500		3,500		
	Village Facilities HVAC Maintenance	20,000		20,000		
	Electrical Improvements	765		765		
	Other Heating Equip. Maint.	600		600		
	Fire System Maint. Alarms/Sprinklers	3,000		3,000		
	Annual Carpet Maintenance	4,000		4,000		
	Hard Surface Floor Maintenance	2,500		2,500		
	Miscellaneous Repairs	12,099		12,099		
	TOTAL MAINTENANCE	63,964	66,964	63,964	71,477	51,813
	<u>CAPITAL OUTLAY/NON-OPERATING</u>					
01-67-7-762	3400 Flossmoor Road Demolition	0	0	0	0	0
01-67-7-763	VH Board Room Sound System	0	17,086	17,086	0	0
01-67-7-764	VH Board Room Furniture	36,000	0	36,000	0	18,646
01-67-7-765	VH Municipal Complex Improvements	100,000	50,000	50,000	0	19,724
01-67-7-766	Public Works Service Center Security Fence	40,000	0	40,000	0	0
	TOTAL CAPITAL OUTLAY	176,000	67,086	143,086	0	38,370
	<u>TRANSFERS</u>					
01-67-9-907	Transfer from Storm Sewer	(6,678)	(11,428)	(11,428)	(7,333)	(3,153)
01-67-9-908	Transfer from Water and Sewer Fund	(26,713)	(45,713)	(45,713)	(39,113)	(12,613)
	TOTAL TRANSFERS	(33,391)	(57,141)	(57,141)	(46,446)	(15,766)
	TOTAL FUNCTION	306,423	164,825	227,075	109,096	159,670
	TRANSFERS	33,391	57,141	57,141	46,446	15,766
	GRAND TOTAL +/- TRANSFERS	339,814	221,966	284,216	155,542	175,436

STREETS AND GROUNDS

SERVICES PROVIDED:

The Streets and Grounds budget is designed to allocate funding for the routine operation and maintenance of Village streets, parkways, traffic islands, parkway trees, and the grounds that encompass Village-owned buildings and utilities. In addition, special horticulture, rotational tree trimming and vacant lot mowing programs are included in this budget.

FY22 ACHIEVEMENTS:

- Completed rotational tree trimming in the north section of the Heather Hill neighborhood.
- Completed landscaping beautification at Flossmoor Road Viaduct.
- Continued the removal of dead and infested trees as part of the Parkway Tree Program.
- Coordinated set-up and clean-up for Flossmoor Fest.
- Coordinated set-up for Holiday Light Parade.
- Completed Tree Planting Program with a total of 100 trees planted.

FY23 GOALS:

- Continue working to enhance the maintenance and appearance of numerous traffic islands, commuter lots, and other Village-owned landscaped areas.
- Continue coordinating with the Green Commission to promote an environmentally conscientious community
- Continue rotational tree trimming in the south end of the Heather Hill neighborhood and the Flossmoor Hills - Highlands neighborhood.
- Continue the removal of dead and infested trees as part of the Parkway Tree Program.
- Continue the Tree Planting Program for spring and fall plantings.
- Continue the Sidewalk Replacement Program throughout the Village.
- Continue to provide all maintenance activities for the annual Flossmoor Fest and Winterfest.
- Continue to comply with the new MUTCD sign regulations.
- Continue with the development of a Village-wide sidewalk condition survey.

STREETS AND GROUNDS

GENERAL OPERATING PROGRAM

<u>ACCOUNT #</u>		BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
PERSONAL SERVICES						
Full-Time Salaries						
01-60-1-526	Mechanic (45/5/50 Sts/Fire/Pol)	42,923	40,884	40,884	38,028	35,979
01-60-1-543	Extra Holiday Pay	0	0	0	0	0
01-60-1-581	Assistant Public Works Director	123,588	115,679	115,679	112,519	106,400
01-60-1-583	Foremen (2)	178,194	171,340	171,340	166,324	174,586
01-60-1-584	Utilities Maintenance Technician	86,776	83,438	83,438	78,169	81,831
01-60-1-585	Maintenance Workers (6)	515,783	416,161	426,934	364,647	402,177
01-60-1-586	Forestry Maintenance Technician	84,171	80,899	80,899	76,239	76,694
01-60-1-589	Pager Compensation	6,552	6,552	6,552	6,839	6,141
TOTAL FULL-TIME SALARIES		1,037,987	914,953	925,726	842,765	883,808
Part-Time Salaries						
01-60-1-592	Temporary Mechanic	0	0	27,667	0	12,940
TOTAL PART-TIME SALARIES		0	0	27,667	0	12,940
01-60-1-570	Sick Leave Buy Back	2,126	3,948	2,044	6,981	4,819
01-60-1-590	Overtime (Reg. employees)	14,435	13,880	13,880	10,936	18,155
TOTAL PERSONAL SERVICES		1,054,548	932,781	969,317	860,683	919,722
FRINGE BENEFITS						
01-60-2-590	Health Insurance Premium	192,270	191,691	201,780	170,203	186,148
01-60-2-591	Life Insurance Premium	660	706	720	577	704
01-60-2-592	EAP and Wellness Incentive Programs	5,000	4,732	5,200	4,214	3,206
01-60-2-593	Unemployment Contributions	2,272	2,169	2,384	2,250	2,154
01-60-2-594	Village H.S.A. Contributions	3,000	3,000	2,000	2,000	4,500
01-60-2-595	Village FICA Contributions	70,320	74,520	74,520	55,335	57,777
01-60-2-596	Village Medicare Contributions	16,000	15,520	15,520	12,984	13,512
01-60-2-597	Village IMRF Contributions	97,240	105,424	115,850	97,863	91,585
TOTAL FRINGE BENEFITS		386,762	397,762	417,974	345,426	359,586
COMMODITIES						
01-60-3-601	Office Supplies	600	600	600	412	693
01-60-3-605	Operating Supplies	3,450	7,500	3,450	3,653	5,260
01-60-3-607	Computer Equipment and Supplies	2,500	0	0	0	0
01-60-3-608	Petroleum Products	16,900	19,736	16,000	19,851	14,310
01-60-3-612	Uniforms and Related Supplies	4,600	6,000	4,600	4,290	3,785
01-60-3-615	Small Tools and Equipment	4,450	4,450	4,450	4,824	4,101
01-60-3-618	Safety Equipment and Supplies	2,450	3,150	2,450	3,130	6,782
TOTAL COMMODITIES		34,950	41,436	31,550	36,160	34,930

STREETS AND GROUNDS

		BUDGET	PROJ'D	BUDGET	ACTUAL	ACTUAL
		22-23	21-22	21-22	20-21	19-20
ACCOUNT #	CONTRACTUAL					
01-60-4-630	Professional Services	1,000	1,000	1,000	0	1,800
01-60-4-635	Annual Street Maintenance	150,000	0	150,000	11,137	250,000
01-60-4-636	Pre-employment Physicals	2,000	2,000	2,000	307	1,798
01-60-4-638	Advertising	2,000	4,500	2,000	2,024	385
01-60-4-640	IRMA-Workers Comp Premium	13,650	10,449	12,150	54,230	47,219
01-60-4-641	IRMA-Liability Premium	56,700	52,942	61,560	90,000	52,461
01-60-4-642	IRMA Insurance Deductible	2,614	2,614	2,614	323	2,295
01-60-4-650	Spoil Disposal	6,000	6,000	6,000	5,644	6,883
01-60-4-651	Equipment Rental	600	600	600	0	2,234
01-60-4-652	Share the Cost Tree Program	0	0	0	0	5,005
01-60-4-657	J.U.L.I.E. One-Call	825	838	825	592	635
	TOTAL CONTRACTUAL	235,389	80,942	238,749	164,257	370,715
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	TRAINING AND CONFERENCES					
01-60-5-660	Dues and Subscriptions	800	800	800	905	740
01-60-5-661	Training: Miscellaneous Training and Seminars	1,000	1,000	1,000	791	1,930
	TOTAL TRAINING AND CONFERENCES	1,800	1,800	1,800	1,696	2,670
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	MAINTENANCE					
01-60-6-671	Maintenance and Supplies	11,000	15,000	11,000	20,879	13,804
01-60-6-676	Radio System Maintenance	400	400	400	190	5,216
01-60-6-677	Repairs	2,505	4,000	2,505	13,966	4,688
01-60-6-678	Contract Landscape Maintenance	60,000	40,000	40,000	38,875	21,865
01-60-6-681	Art Program Maintenance	500	500	500	770	0
01-60-6-682	CBD Flags	3,000	3,000	3,000	3,507	3,010
	TOTAL MAINTENANCE	77,405	62,900	57,405	78,186	48,583
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	CAPITAL OUTLAY/NON-OPERATING					
01-60-7-706	Brumley Dr Reconstruction - Engineering	16,875	0	0	0	0
01-60-7-707	Brumley Dr Reconstruction - Construction	95,625	0	0	0	0
	TOTAL CAPITAL OUTLAY	112,500	0	0	0	0
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	TRANSFERS					
01-60-9-904	Transfer from Water & Sewer - FICA/Med/IMRF	(25,650)	(60,030)	(60,030)	(53,200)	(21,870)
01-60-9-907	Transfer from Storm Sewer	(282,937)	(288,036)	(288,036)	(207,706)	(279,680)
01-60-9-908	Transfer from Water & Sewer - Admin Transfer	(577,242)	(590,250)	(590,250)	(573,107)	(582,333)
01-60-9-940	Transfer from Municipal Parking	(11,184)	(11,012)	(11,012)	(10,843)	(10,504)
	TOTAL TRANSFERS	(897,013)	(949,328)	(949,328)	(844,856)	(894,387)
	TOTAL GENERAL OPERATING PROGRAM	1,006,341	568,293	767,467	641,551	841,820

STREETS AND GROUNDS

SNOW AND ICE CONTROL		BUDGET	PROJ'D	BUDGET	ACTUAL	ACTUAL
ACCOUNT #	PERSONAL SERVICES	22-23	21-22	21-22	20-21	19-20
01-61-1-590	Overtime (Reg. employees)	20,382	17,015	17,015	23,319	11,837
	TOTAL PERSONAL SERVICES	20,382	17,015	17,015	23,319	11,837
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	FRINGE BENEFITS					
01-61-2-595	Village FICA Contributions	2,930	0	0	1,412	714
01-61-2-596	Village Medicare Contributions	0	0	0	330	167
01-61-2-597	Village IMRF Contributions	2,860	3,012	3,310	2,599	1,323
	TOTAL FRINGE BENEFITS	5,790	3,012	3,310	4,341	2,204
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	COMMODITIES					
01-61-3-615	Small Tools and Equipment	250	250	250	217	52
	TOTAL COMMODITIES	250	250	250	217	52
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	MAINTENANCE					
01-61-6-677	Program Maintenance	4,245	6,000	2,745	6,814	6,296
	TOTAL MAINTENANCE	4,245	6,000	2,745	6,814	6,296
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	TRANSFERS					
01-61-9-904	Transfer from Water & Sewer - FICA/Med/IMRF	(950)	0	0	(1,900)	(810)
	TOTAL TRANSFERS	(950)	0	0	(1,900)	(810)
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	TOTAL SNOW AND ICE PROGRAM	29,717	26,277	23,320	32,791	19,580

STREETS AND GROUNDS

HORTICULTURE MAINTENANCE

ACCOUNT #	PERSONAL SERVICES	BUDGET	PROJ'D	BUDGET	ACTUAL	ACTUAL
		22-23	21-22	21-22	20-21	19-20
	Part-Time Salaries					
01-62-1-591	Seasonal Employees	0	26,840	23,763	14,055	14,835
01-62-1-593	Laborers	0	15,333	15,333	0	0
	TOTAL PART-TIME SALARIES	0	42,173	39,096	14,055	14,835
	FRINGE BENEFITS					
01-62-2-595	Village FICA Contributions	2,724	2,724	2,724	871	920
01-62-2-596	Village Medicare Contributions	0	0	0	204	215
	TOTAL FRINGE BENEFITS	2,724	2,724	2,724	1,075	1,135
	COMMODITIES					
01-62-3-615	Small Tools and Equipment	1,000	500	1,000	498	461
01-62-3-619	Program Commodities	3,635	3,635	3,635	4,320	4,831
	TOTAL COMMODITIES	4,635	4,135	4,635	4,818	5,291
	MAINTENANCE					
01-62-6-677	Program Maintenance	1,450	1,450	1,450	2,556	868
01-62-6-681	Art Landscaping Maintenance	1,000	1,000	1,000	0	0
	TOTAL MAINTENANCE	2,450	2,450	2,450	2,556	868
	TRANSFERS					
01-62-9-904	Transfer from Water & Sewer - FICA/Med/IMRF	0	0	0	0	0
	TOTAL TRANSFERS	0	0	0	0	0
	TOTAL HORTICULTURE MAINTENANCE	9,809	51,482	48,905	22,504	22,129

STREETS AND GROUNDS

PARKWAY TREE MAINTENANCE

		BUDGET	PROJ'D	BUDGET	ACTUAL	ACTUAL
		22-23	21-22	21-22	20-21	19-20
ACCOUNT #	PERSONAL SERVICES					
	Part-Time Salaries					
01-63-1-592	Laborers	0	1,296	5,365	0	4,860
	TOTAL PART-TIME SALARIES	0	1,296	5,365	0	4,860
01-63-1-590	Overtime (Storm Damage)	1,478	4,000	1,421	5,730	2,476
	TOTAL PERSONAL SERVICES	1,478	5,296	6,786	5,730	7,336
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	FRINGE BENEFITS					
01-63-2-595	Village FICA Contributions	0	0	0	345	449
01-63-2-596	Village Medicare Contributions	0	0	0	81	105
01-63-2-597	Village IMRF Contributions	0	0	0	643	234
	TOTAL FRINGE BENEFITS	0	0	0	1,069	789
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	COMMODITIES					
01-63-3-615	Small Tools and Equipment	600	600	600	1,070	147
01-63-3-619	Tree Planting Program	10,000	10,000	10,000	13,721	
	TOTAL COMMODITIES	10,600	10,600	10,600	14,791	147
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	CONTRACTUAL SERVICES					
01-63-4-653	Parkway Tree Services:		161,500		141,410	111,003
	Removals and emergency work	90,000		70,000		
	Parkway tree inventory update	5,500		5,000		
	Parkway tree trimming	52,000		52,000		
01-63-4-654	Leaf Collection Program	21,200	21,200	20,369	15,786	19,826
	TOTAL CONTRACTUAL SERVICES	168,700	182,700	147,369	157,196	130,829
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	MAINTENANCE					
01-63-6-677	Program Maintenance	1,385	1,590	1,385	333	479
	TOTAL MAINTENANCE	1,385	1,590	1,385	333	479
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	TOTAL PARKWAY TREE PROGRAM	182,163	200,186	166,140	179,119	139,579

STREETS AND GROUNDS

WEEDY LOT PROGRAM

<u>ACCOUNT #</u>	<u>COMMODITIES</u>	<u>BUDGET</u> <u>22-23</u>	<u>PROJ'D</u> <u>21-22</u>	<u>BUDGET</u> <u>21-22</u>	<u>ACTUAL</u> <u>20-21</u>	<u>ACTUAL</u> <u>19-20</u>
01-64-3-615	Small Tools and Equipment	950	950	950	0	0
	TOTAL COMMODITIES	950	950	950	0	0
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	<u>CONTRACTUAL SERVICES</u>					
01-64-4-653	Code Enforcement Mowing Services	2,500	2,224	2,500	1,580	2,882
	TOTAL CONTRACTUAL SERVICES	2,500	2,224	2,500	1,580	2,882
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	<u>MAINTENANCE</u>					
01-64-6-677	Program Maintenance	1,000	1,000	1,000	0	36
	TOTAL MAINTENANCE	1,000	1,000	1,000	0	36
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	<u>TRANSFERS</u>					
01-64-9-904	Transfer from Water & Sewer-FICA/Med/IMRF	0	0	0	0	0
	TOTAL TRANSFERS	0	0	0	0	0
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	TOTAL WEEDY LOT PROGRAM	4,450	4,174	4,450	1,580	2,917

STREETS AND GROUNDS

CONCRETE REPAIR PROGRAM

ACCOUNT #	COMMODITIES	BUDGET	PROJ'D	BUDGET	ACTUAL	ACTUAL
		22-23	21-22	21-22	20-21	19-20
01-65-3-615	Small Tools and Equipment	330	330	330	234	530
01-65-3-619	Program Commodities (See also MFT Budget)	1,500	3,000	1,500	1,735	1,350
01-65-3-627	Art Program Commodities	500	500	500	0	0
TOTAL COMMODITIES		2,330	3,830	2,330	1,968	1,880
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MAINTENANCE						
01-65-6-677	Program Maintenance	100	100	100	74	0
01-65-6-683	Sidewalk Replacement Program	147,331	0	147,331	52,669	99,752
TOTAL MAINTENANCE		147,431	100	147,431	52,743	99,752
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TOTAL CONCRETE REPAIR PROGRAM		149,761	3,930	149,761	54,711	101,632
(See also MFT budget)						

GENERAL CLEAN-UP

PERSONAL SERVICES						
Part-Time Salaries						
01-66-1-592	Laborers	0	0	5,365	0	2,781
TOTAL PART-TIME SALARIES		0	0	5,365	0	2,781
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FRINGE BENEFITS						
01-66-2-595	Village FICA Contributions	0	0	0	0	172
01-66-2-596	Village Medicare Contributions	0	0	0	0	40
TOTAL FRINGE BENEFITS		0	0	0	0	213
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MAINTENANCE						
01-66-6-677	Program Maintenance	100	110	100	0	0
TOTAL MAINTENANCE		100	110	100	0	0
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TOTAL GENERAL CLEAN-UP PROGRAM		100	110	5,465	0	2,994

STREETS AND GROUNDS

ASPHALT MAINTENANCE

<u>ACCOUNT #</u>	<u>COMMODITIES</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
01-68-3-619	Program Commodities	4,000	4,000	4,000	4,099	3,209
TOTAL ASPHALT MAINTENANCE PROGRAM		4,000	4,000	4,000	4,099	3,209
TOTAL FUNCTION		2,284,304	1,807,779	2,118,836	1,783,111	2,029,056
TRANSFERS		(897,963)	(949,328)	(949,328)	(846,756)	(895,197)
GRAND TOTAL +/- TRANSFERS		1,386,341	858,451	1,169,508	936,355	1,133,859

Budget Salaries Total Full-Time	1,037,987	914,953	925,726	842,765	883,808
Budget Salaries Total Part-Time	0	43,469	77,493	14,055	35,416
Budget Sick Leave Buy Back Total	2,126	3,948	2,044	6,981	4,819
Budget Overtime Total	36,295	34,895	32,316	39,985	32,468
Budget Personal Services	1,076,408	997,265	1,037,579	903,786	956,511
Budget Fringe Benefits Total	395,276	403,498	424,008	351,910	363,927
Budget Commodities Total	57,715	65,201	54,315	62,053	45,510
Budget Contractual Total	406,589	265,866	388,618	323,033	504,425
Budget Training and Conferences Total	1,800	1,800	1,800	1,696	2,670
Budget Maintenance Total	234,016	74,150	212,516	140,631	156,013
Budget Capital Outlay/Non-Operating Total	112,500	0	0	0	0
Budget Transfers Total	(897,963)	(949,328)	(949,328)	(846,756)	(895,197)
Grand Total Function	1,386,341	858,451	1,169,508	936,355	1,133,859

BUDGET NOTES

WATER REVENUES

<u>ACCOUNT #</u>	<u>SOURCE</u>	BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
08-00-2-488	Water Meter Permit Fees	3,660	3,710	4,840	1,268	3,340
08-00-4-401	Water Sales (11.48 per 1,000 gallons)	3,014,000	2,683,000	2,827,000	2,786,773	2,711,933
08-00-4-402	Water Bill Assistance Credits	(8,180)	(8,200)	(7,700)	(7,659)	(6,375)
08-00-4-403	Water Tap Inspection Fees	100	100	150	75	0
08-00-4-404	Water New Account Fees	5,280	5,280	5,580	4,979	4,852
08-00-4-405	Penalties - Water	39,400	36,750	50,000	26,872	41,621
08-00-4-406	Shut-Off Notice Fees	29,700	31,800	24,000	36,015	30,173
08-00-4-407	Shut-Off List Fees	20,600	19,700	22,000	8,803	26,400
08-00-4-409	Water Construction Charges	0	0	0	0	0
08-00-6-480	Interest - Water (75/25 W/S)	1,960	285	3,400	1,112	12,545
08-00-6-482	NSF Fees	400	325	410	270	414
08-00-6-483	Payment Plan Fees	1,280	1,500	1,070	1,540	1,575
08-00-6-484	Equalization Fees (38% wat, 7% sew, 55% Gen. Fund)	140	120	500	219	0
08-00-6-486	Miscellaneous Revenue	5,080	3,160	4,430	3,648	8,855
08-00-6-487	Capital Contributions	0	0	0	19,103	0
08-00-6-488	Unrealized Gain/Loss	0	212	0	0	2,180
08-00-6-489	Sale of Village Property	0	1,500	0	0	2,264
TOTAL WATER REVENUES		3,113,420	2,779,242	2,935,680	2,883,018	2,839,777

SEWER REVENUES

<u>ACCOUNT #</u>	<u>SOURCE</u>	BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
08-00-4-410	Sewer Service (3.77 per 1,000 gallons)	936,000	834,000	892,000	867,962	731,931
08-00-4-411	Sewer Bill Assistance Credits	(2,720)	(2,700)	(2,500)	(2,553)	(2,125)
08-00-4-412	Sewer Only Account Sales (\$60.00 per qtr.)	1,940	1,940	2,040	1,980	1,920
08-00-4-413	Sewer Tap Inspection Fees	100	100	130	75	0
08-00-4-414	Sewer New Account Fees	1,310	1,315	1,380	1,272	1,174
08-00-4-415	Penalties - Sewer	13,100	12,250	16,700	13,343	13,874
08-00-6-481	Interest - Sewer (75/25 W/S)	650	95	1,100	370	4,212
08-00-6-485	Equalization Fees (38% wat, 7% sewer, 55% Gen. Fund)	20	5	90	40	0
TOTAL SEWER REVENUES		950,400	847,005	910,940	882,489	750,986
TOTAL WATER AND SEWER REVENUES		4,063,820	3,626,247	3,846,620	3,765,507	3,590,763

WATER AND SEWER SUMMARY (PROJECTIONS FY22)

CATEGORY	WATER ADMINISTRATION	WATER DISTRIBUTION	SEWER ADMINISTRATION	SEWAGE COLLECTION	TOTALS WATER & SEWER
FULL TIME	0	0	0	0	0
PART TIME	7,551	4,092	2,517	675	14,835
OVERTIME	0	20,000	0	7,965	27,965
IMRF/SS	0	0	0	0	0
PERS. SERVICES	7,551	24,092	2,517	8,640	42,800
COMMODITIES	8,820	79,343	4,185	29,482	121,830
CONTRACTUAL	15,230	1,596,366	6,055	34,920	1,652,571
TRAINING	440	965	340	500	2,245
MAINTENANCE	5,460	242,046	4,480	119,486	371,472
CAPITAL OUTLAY/NON-OPERATING	0	191,537	0	0	191,537
DEBT SERVICE	0	0	0	0	0
TRANSFERS	936,359	0	677,601	0	1,613,960
TOTAL FUNCTION	973,860	2,134,349	695,178	193,028	3,996,415
TRANSFERS	(936,359)	0	(677,601)	0	(1,613,960)
GRAND TOTAL +/-					
TRANSFERS	37,501	2,134,349	17,577	193,028	2,382,455

WATER AND SEWER SUMMARY (BUDGETED FY23)

CATEGORY	WATER ADMINISTRATION	WATER DISTRIBUTION	SEWER ADMINISTRATION	SEWAGE COLLECTION	TOTALS WATER & SEWER
FULL TIME	0	0	0	0	0
PART TIME	7,854	5,600	2,618	5,450	21,522
OVERTIME	0	32,339	0	8,284	40,623
IMRF/SS	0	0	0	0	0
PERS. SERVICES	7,854	37,939	2,618	13,734	62,145
COMMODITIES	10,890	69,790	5,100	24,130	109,910
CONTRACTUAL	19,260	1,640,828	7,050	35,420	1,702,558
TRAINING	1,725	920	1,725	500	4,870
MAINTENANCE	2,280	205,700	1,190	119,400	224,750
CAPITAL OUTLAY/NON-OPERATING	0	0	0	56,250	56,250
DEBT SERVICE	0	0	0	0	0
TRANSFERS	858,561	0	657,768	0	1,516,329
TOTAL FUNCTION	900,570	1,955,177	675,451	249,434	3,780,632
TRANSFERS	(858,561)	0	(657,768)	0	(1,516,329)
GRAND TOTAL +/-					
TRANSFERS	42,009	1,955,177	17,683	249,434	2,264,303

WATER ADMINISTRATION

SERVICES PROVIDED:

The Water Administration Department of the Water & Sewer Fund provides an accounting for costs associated with administering the water billing, collection, and customer account management functions. Water Administration is responsible for managing approximately 3,800 water accounts which result in the quarterly billing of approximately 15,000 accounts. Functions include processing water billings, payments, new accounts, final reads, service orders with Public Works, collection of delinquent accounts, payment plans, financial assistance program, daily customer service, bank account maintenance/reconciliation, management of InvoiceCloud customer payment portal system, management of Identity Theft Prevention Program (as mandated by FTC) and posting activity to the Village's general ledger. Water Administration also supervises the Water Meter Reader position.

FY22 ACHIEVEMENTS:

- Maintained water collection rate at 99.7% of billings.
- Maintained high standard of daily operations; efficiency resulted in 3 audit adjustments.
- Worked with Public Works on residential water meter replacement program.
- Substantially completed implementation of new financial system software with BS&A Software.
- Completed implementation and went "live" with InvoiceCloud as new customer payment portal service provider.
- Participated in ongoing project to review alternate water supply options and arrive at decision to go with Hammond water thru Homewood/Chicago Heights.
- Began project to revise accounting policies and procedures manual due to changes driven by new BS&A software.
- Evaluated and initiated enrollment in Cook County LIHWAP program which provides financial assistance to utility billing customers.

FY23 GOALS:

- Maintain collection rate at high percentage.
- Complete implementation new financial system software with BS&A.
- Maximize InvoiceCloud by offering direct debit and direct credit card billing services.
- Work with Public Works on residential water meter replacement program if project is undertaken.
- Implement financing option selected for residential water meter replacement program.
- Assist with implementation of new water supply contract with Homewood for Hammond water.
- Complete revision and update to accounting policies and procedures manual.
- Implement financing option for alternate water supply if financing becomes necessary.
- Implement Cook County LIHWAP program utility billing customers.

WATER ADMINISTRATION

<u>ACCOUNT #</u>	<u>PERSONAL SERVICES</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
	Part-Time Salaries					
08-10-1-501	Water Meter Reader (75/25 WA/SA)	7,854	7,551	7,551	7,421	7,298
	TOTAL PART-TIME SALARIES	7,854	7,551	7,551	7,421	7,298
	TOTAL PERSONAL SERVICES	7,854	7,551	7,551	7,421	7,298
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	COMMODITIES					
08-10-3-601	Office Supplies	290	300	340	225	350
08-10-3-602	Books and Maps	50	50	100	0	0
08-10-3-603	Postage	7,980	6,720	8,120	7,201	8,882
08-10-3-606	Office Equipment	500	250	500	63	0
08-10-3-607	Computer Equipment and Supplies	1,870	1,400	1,650	2,444	1,781
08-10-3-608	Petroleum Products	0	0	30	0	34
08-10-3-610	Miscellaneous	200	100	200	0	0
	TOTAL COMMODITIES	10,890	8,820	10,940	9,933	11,047
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	CONTRACTUAL SERVICES					
08-10-4-634	Miscellaneous Services	1,500	500	1,500	1,000	514
08-10-4-635	Printing	4,070	3,580	3,720	4,143	4,490
08-10-4-654	Invoice Cloud Customer Portal Service	2,000	2,400	3,000	341	0
08-10-4-655	Bank Service Charges	11,500	8,600	11,100	9,368	10,965
08-10-4-656	Collection Services	190	150	300	64	341
	TOTAL CONTRACTUAL SERVICES	19,260	15,230	19,620	14,916	16,310
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	TRAINING AND CONFERENCES					
08-10-5-660	Dues and Subscriptions	100	100	100	0	0
08-10-5-661	Training	1,625	340	1,625	0	1,079
	TOTAL TRAINING AND CONFERENCES	1,725	440	1,725	0	1,079
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	MAINTENANCE					
08-10-6-672	Computer Software Maintenance	2,280	5,460	4,630	4,155	4,544
	TOTAL MAINTENANCE	2,280	5,460	4,630	4,155	4,544

WATER ADMINISTRATION

		BUDGET	PROJ'D	BUDGET	ACTUAL	ACTUAL
		22-23	21-22	21-22	20-21	19-20
ACCOUNT #	DEBT SERVICE					
	None					
	TOTAL DEBT SERVICE	0	0	0	0	0
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	TRANSFERS					
08-10-9-901	Transfer to General Fund - Admin Transfer	679,516	691,280	691,280	663,354	647,784
08-10-9-904	Transfer to General-FICA/Med/IMRF	80,000	163,000	163,000	150,000	68,000
08-10-9-916	Transfer to Capital Equipment	99,045	82,079	82,079	86,262	121,711
	TOTAL TRANSFERS	858,561	936,359	936,359	899,616	837,495
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	TOTAL FUNCTION	900,570	973,860	980,825	936,041	877,773
	TRANSFERS	(858,561)	(936,359)	(936,359)	(899,616)	(837,495)
	GRAND TOTAL +/- TRANSFERS	42,009	37,501	44,466	36,425	40,278

BUDGET NOTES

WATER DISTRIBUTION

SERVICES PROVIDED:

The Water Distribution budget allocates funding to provide for the costs associated with the operation and maintenance of the Village's potable water system.

Flossmoor uses an average of 839,268 gallons of water per day and is served by a water system comprised of approximately 64 miles of water mains, 822 fire hydrants, 724 main line valves, pumping facilities, three elevated water towers, and a three million gallon underground storage facility. Also included are water services and individual meters connecting the system to some 3,755 customers.

FY22 ACHIEVEMENTS:

- Conducted leak detection program over entire system with repairs to all leaks discovered.
- Continued maintenance on Village's water distribution system, including repair and replacement work on fire hydrants and water main valves.
- Continued working with an on-line backflow device inspection and database program with BSI, Inc.
- Partnered with Village of Homewood and completed corrosion control study for conversion to water from new supplier.

FY23 GOALS:

- Continue leak detection program to minimize system losses.
- Continue with the regular valve exercising and hydrant flushing program.
- Begin Residential Water Meter Replacement with Radio Read Project.
- Complete engineering and construction of new water supply connection to new water supplier.

WATER DISTRIBUTION

<u>ACCOUNT #</u>		<u>BUDGET</u>	<u>PROJ'D</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACTUAL</u>
		<u>22-23</u>	<u>21-22</u>	<u>21-22</u>	<u>20-21</u>	<u>19-20</u>
	<u>PERSONAL SERVICES</u>					
	<u>PART-TIME SALARIES</u>					
08-11-1-591	Laborer	0	695	5,365	0	3,600
	TOTAL PART-TIME SALARIES	0	695	5,365	0	3,600
08-11-1-590	Overtime	32,339	20,000	31,095	13,751	16,193
	TOTAL PERSONAL SERVICES	32,339	20,695	36,460	13,751	19,793
	<u>COMMODITIES</u>					
08-11-3-601	Office Supplies	595	595	595	555	334
08-11-3-605	Operating Supplies	1,970	1,970	1,970	1,743	2,618
08-11-3-608	Petroleum Products	10,000	11,198	10,000	10,766	12,857
08-11-3-615	Small Tools and Equipment	2,200	2,200	2,200	2,627	2,973
08-11-3-618	Safety Equipment and Supplies	3,465	3,465	3,465	4,853	5,849
	TOTAL COMMODITIES	18,230	19,428	18,230	20,545	24,631
	<u>CONTRACTUAL</u>					
08-11-4-630	Equipment Rental	100	100	100	0	0
08-11-4-631	Electric, Power and Light	30,000	30,000	30,000	36,797	38,422
08-11-4-632	Leak Detection Program	15,000	15,000	15,000	23,350	14,565
08-11-4-634	Miscellaneous Services	5,500	5,500	5,500	12,275	3,833
08-11-4-635	Homewood - Lake Michigan Water	1,533,728	1,489,266	1,397,832	1,366,905	1,416,585
08-11-4-636	Homewood - Oper. and Maint. Charges	55,400	55,400	55,400	38,298	38,881
08-11-4-637	Telephone	0	0	0	0	0
08-11-4-638	Advertising	275	275	275	0	0
08-11-4-657	J.U.L.I.E One-Call	825	825	825	592	635
	TOTAL CONTRACTUAL SERVICES	1,640,828	1,596,366	1,504,932	1,478,217	1,512,921
	<u>TRAINING AND CONFERENCES</u>					
08-11-5-660	Dues and Subscriptions	120	165	120	93	228
08-11-5-661	Training	800	800	800	558	1,503
	TOTAL TRAINING AND CONFERENCES	920	965	920	651	1,731

WATER DISTRIBUTION

<u>ACCOUNT #</u>	<u>MAINTENANCE</u>	<u>BUDGET</u>	<u>PROJ'D</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACTUAL</u>
		<u>22-23</u>	<u>21-22</u>	<u>21-22</u>	<u>20-21</u>	<u>19-20</u>
08-11-6-671	Maintenance and Supplies	12,000	13,589	8,000	17,100	12,033
08-11-6-672	Water Meters and ROMs	10,000	25,000	10,000	18,413	14,853
08-11-6-673	Large Meter Testing and Repair (50/50 WD/SC)	5,000	5,000	5,000	168	453
08-11-6-675	System Maintenance and Repairs Valves, Hydrants, Clamps, etc.	45,000	55,119	45,000	67,061	46,245
08-11-6-676	Radio System Maintenance	800	400	800	0	0
08-11-6-677	Water Facility Maintenance	50,000	60,000	50,000	37,220	15,465
08-11-6-678	Fire Hydrant Flow Testing	30,000	30,000	30,000	33,822	33,611
08-11-6-679	Fire Hydrant Rehabilitation/Sandblast and Paint	38,000	38,038	38,000	0	0
08-11-6-680	Water Valve Contract Maintenance	13,500	13,500	13,500	14,361	10,045
TOTAL MAINTENANCE		204,300	240,646	200,300	188,144	132,705
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<u>CAPITAL OUTLAY/NON-OPERATING</u>						
08-11-7-749	Water Meter Replacement Program	0	0	0	0	0
08-11-7-770	Harvey Water Rate Study	0	0	0	0	8,445
08-11-7-771	Water Supply Feasibility Study	0	24,870	20,000	281,693	89,752
08-11-7-772	Berry Lane Watermain Replacement		166,667			
TOTAL CAPITAL OUTLAY		0	191,537	20,000	281,693	98,197
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<u>GROUNDS REPAIR PROGRAM</u>						
<u>PERSONAL SERVICES</u>						
<u>Part-Time Services</u>						
08-12-1-592	Laborer (34/33/33 WD/SC/SSR)	5,600	2,318	5,267	15,455	2,697
TOTAL PART-TIME SALARIES		5,600	2,318	5,267	15,455	2,697
<u>COMMODITIES</u>						
08-12-3-615	Small Tools and Equipment	845	845	845	0	670
08-12-3-619	Program Commodities	1,500	5,000	1,500	2,312	2,007
TOTAL COMMODITIES		2,345	5,845	2,345	2,312	2,677
<u>MAINTENANCE</u>						
08-12-6-677	Program Maintenance	200	200	200	220	0
TOTAL MAINTENANCE		200	200	200	220	0
TOTAL GROUNDS REPAIR PROGRAM		8,145	8,363	7,812	17,988	5,374

WATER DISTRIBUTION

WATER SYSTEM IMPROVEMENT PROGRAM

ACCOUNT #	PERSONAL SERVICES	BUDGET	PROJ'D	BUDGET	ACTUAL	ACTUAL
		22-23	21-22	21-22	20-21	19-20
	Part-Time Services					
08-13-1-592	Laborer	0	1,080	15,167	12,353	8,096
	TOTAL PART-TIME SALARIES	0	1,080	15,167	12,353	8,096
	COMMODITIES					
08-13-3-615	Small Tools and Equipment	1,395	1,395	1,395	0	1,566
08-13-3-619	Program Commodities	40,000	45,000	40,000	54,410	46,734
	TOTAL COMMODITIES	41,395	46,395	41,395	54,410	48,300
	CONTRACTUAL SERVICES					
08-13-4-645	Engineer and Architect	0	0	0	0	0
	TOTAL CONTRACTUAL SERVICES	0	0	0	0	0
	MAINTENANCE					
08-13-6-677	Program Maintenance	1,000	1,000	1,000	935	231
	TOTAL MAINTENANCE	1,000	1,000	1,000	935	231
	TOTAL WATER SYSTEM IMPROVEMENT	42,395	48,475	57,562	67,698	56,627

STREET MAINTENANCE PROGRAM

	COMMODITIES					
08-14-3-611	Concrete	2,295	2,295	2,295	289	1,105
08-14-3-612	Asphalt Mix	4,000	4,000	4,000	3,794	3,148
08-14-3-613	Concrete Forms and Materials	600	600	600	357	0
08-14-3-614	Asphalt Materials	245	100	245	245	89
08-14-3-615	Small Tools and Equipment	680	680	680	877	370
	TOTAL COMMODITIES	7,820	7,675	7,820	5,562	4,712
	MAINTENANCE					
08-14-6-677	Program Maintenance	200	200	200	52	0
	TOTAL MAINTENANCE	200	200	200	52	0
	TOTAL STREET MAINTENANCE	8,020	7,875	8,020	5,614	4,712
	TOTAL FUNCTION	1,955,177	2,134,349	1,854,236	2,074,303	1,856,691
	TRANSFERS					
	GRAND TOTAL	1,955,177	2,134,349	1,854,236	2,074,303	1,856,691

TOTAL PART-TIME SALARIES	5,600	4,092	25,799	27808	14393
TOTAL OVERTIME	32,339	20,000	31,095	13751	16193
TOTAL PERSONAL SERVICES	37,939	24,092	56,894	41559	30586
TOTAL COMMODITIES	69,790	79,343	69,790	82830	80320
TOTAL CONTRACTUAL	1,640,828	1,596,366	1,504,932	1478217	1512921
TOTAL TRAINING AND CONFERENCES	920	965	920	651	1731
TOTAL MAINTENANCE	205,700	242,046	201,700	189352	132936
TOTAL CAPITAL OUTLAY/NON-OPERATING	0	191,537	20,000	281693	98197
TOTAL FUNCTION	1,955,177	2,134,349	1,854,236	2,074,303	1,856,691

SEWER ADMINISTRATION

SERVICES PROVIDED:

The Sewer Administration Department of the Water & Sewer Fund provides an accounting for costs associated with administering the sanitary sewer service, sanitary sewer surcharge and stormwater sewer service billing, collection, and customer account management functions. Sewer Administration is responsible for managing approximately 3,800 sewer accounts which result in the quarterly billing of approximately 15,000 accounts. Functions include processing sewer billings, payments, new accounts, final reads, service orders with Public Works, collection of delinquent accounts, payment plans, financial assistance program, daily customer service, bank account maintenance/reconciliation, management of InvoiceCloud customer payment portal system, management of Identity Theft Prevention Program (as mandated by FTC) and posting activity to the Village's general ledger. Sewer Administration also supervises the Water Meter Reader position.

FY22 ACHIEVEMENTS:

- Maintained sewer collection rate at 99.7% of billings.
- Maintained high standard of daily operations; efficiency resulted in 3 audit adjustments.
- Worked with Public Works on residential water meter replacement program.
- Substantially completed implementation of new financial system software with BS&A Software.
- Completed implementation and went "live" with InvoiceCloud as new customer payment portal service provider.
- Began project to revise accounting policies and procedures manual due to changes driven by new BS&A software.
- Evaluated and initiated enrollment in Cook County LIHWAP program which provides financial assistance to utility billing customers.

FY23 GOALS:

- Maintain collection rate at high percentage.
- Complete implementation new financial system software with BS&A.
- Maximize InvoiceCloud by offering direct debit and direct credit card billing services.
- Work with Public Works on residential water meter replacement program if project is undertaken.
- Implement financing option selected for residential water meter replacement program.
- Complete revision and update to accounting policies and procedures manual.
- Implement Cook County LIHWAP program utility billing customers.

SEWER ADMINISTRATION

<u>ACCOUNT #</u>		<u>BUDGET</u> <u>22-23</u>	<u>PROJ'D</u> <u>21-22</u>	<u>BUDGET</u> <u>21-22</u>	<u>ACTUAL</u> <u>20-21</u>	<u>ACTUAL</u> <u>19-20</u>
<u>PERSONAL SERVICES</u>						
Part-Time Salaries						
08-20-1-501	Water Meter Reader (25/75 SA/WA)	2,618	2,517	2,517	2,474	2,433
	TOTAL PART-TIME SALARIES	2,618	2,517	2,517	2,474	2,433
	TOTAL PERSONAL SERVICES	2,618	2,517	2,517	2,474	2,433
<u>COMMODITIES</u>						
08-20-3-601	Office Supplies	200	125	230	186	270
08-20-3-602	Books and Maps	50	50	100	0	0
08-20-3-603	Postage	2,720	2,500	2,720	2,562	2,715
08-20-3-606	Office Equipment	500	250	500	63	0
08-20-3-607	Computer Equipment and Supplies	1,630	1,260	1,540	1,838	1,781
08-20-3-608	Petroleum Products	0	0	30	0	34
	TOTAL COMMODITIES	5,100	4,185	5,120	4,649	4,800
<u>CONTRACTUAL SERVICES</u>						
08-20-4-634	Miscellaneous Services	750	300	750	1,000	172
08-20-4-635	Printing	1,440	1,200	1,370	1,468	1,637
08-20-4-654	Invoice Cloud Customer Portal Service	1,000	950	1,000	340	0
08-20-4-655	Bank Service Charges	3,800	3,580	3,720	3,107	3,750
08-20-4-656	Collection Services	60	25	90	21	114
	TOTAL CONTRACTUAL SERVICES	7,050	6,055	6,930	5,936	5,673
<u>TRAINING AND CONFERENCES</u>						
08-20-5-660	Dues and Subscriptions	100	0	100	0	0
08-20-5-661	Training	1,625	340	1,625	0	1,319
	TOTAL TRAINING AND CONFERENCES	1,725	340	1,725	0	1,319
<u>MAINTENANCE</u>						
08-20-6-672	Computer Software Maintenance	1,190	4,480	3,720	3,297	3,686
	TOTAL MAINTENANCE	1,190	4,480	3,720	3,297	3,686
<u>TRANSFERS</u>						
08-20-9-901	Transfer to General Fund-Admin Transfer	526,624	534,818	534,818	515,088	504,809
08-20-9-904	Transfer to General Fund-FICA/Med/IMRF	15,000	44,000	44,000	40,000	13,000
08-20-9-916	Transfer to Capital Equipment	116,144	98,783	98,783	112,962	158,899
	TOTAL TRANSFERS	657,768	677,601	677,601	668,050	676,708
	TOTAL FUNCTION	675,451	695,178	697,613	684,406	694,619
	TRANSFERS	(657,768)	(677,601)	(677,601)	(668,050)	(676,708)
	GRAND TOTAL +/- TRANSFERS	17,683	17,577	20,012	16,356	17,911

SEWAGE COLLECTION

SERVICES PROVIDED:

The Sewage Collection budget allocates funding to provide for the ongoing costs associated with the operation and maintenance of the Village's sanitary sewer collection system.

The 48 miles of Flossmoor's collection system collects and pumps to the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC), an amount of wastewater that is in excess of one million gallons per day. During heavy rain, this amount can increase significantly. Assisting in the effort are six underground sewage pumping stations with pumping capacities of up to 3,300 gallons per minute. This entire system, including pump stations, requires ongoing routine maintenance as well as emergency repairs to various components.

FY22 ACHIEVEMENTS:

- Completed systematic pumping equipment maintenance/rehabilitation at lift stations.
- Performed miscellaneous spot repairs to damaged sanitary sewer throughout the Village.

FY23 GOALS:

- Complete installation of emergency generator at Butterfield Lift Station.
- Continue with pump station equipment maintenance/rehabilitation efforts designed to address needs before major equipment failures occur.

SEWAGE COLLECTION

<u>ACCOUNT #</u>		BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
	<u>PERSONAL SERVICES</u>					
	Part-Time Salaries					
08-21-1-591	Laborers	0	675	0	0	0
	TOTAL PART-TIME SALARIES	0	675	0	0	0
08-21-1-590	Overtime	8,284	7,965	7,965	4,141	3,401
	TOTAL PERSONAL SERVICES	8,284	8,640	7,965	4,141	3,401
	<u>COMMODITIES</u>					
08-21-3-601	Office Supplies	595	595	595	350	321
08-21-3-605	Operating Supplies	1,995	1,995	1,995	83	649
08-21-3-608	Petroleum Products	8,000	10,192	8,000	9,847	7,948
08-21-3-615	Small Tools and Equipment	1,495	1,495	1,495	1,785	2,391
08-21-3-618	Safety Equipment and Supplies	3,465	3,465	3,465	4,453	5,849
	TOTAL COMMODITIES	15,550	17,742	15,550	16,518	17,158
	<u>CONTRACTUAL</u>					
08-21-4-630	Equipment Rental	100	100	100	0	0
08-21-4-631	Electric, Power and Light	32,000	32,000	32,000	28,987	36,962
08-21-4-634	Miscellaneous Services (including emergency contract work)	1,495	1,495	1,495	1,495	0
08-21-4-638	Advertising	1,000	500	1,000	0	0
08-21-4-657	J.U.L.I.E. One-Call	825	825	825	592	635
	TOTAL CONTRACTUAL SERVICES	35,420	34,920	35,420	31,074	37,597
	<u>TRAINING AND CONFERENCES</u>					
08-21-5-660	Dues and Subscriptions	100	100	100	0	0
08-21-5-661	Training	400	400	400	333	739
	TOTAL TRAINING AND CONFERENCES	500	500	500	333	739
	<u>MAINTENANCE</u>					
08-21-6-671	Maintenance and Supplies	14,000	14,086	11,000	19,838	13,317
08-21-6-673	Large Meter Testing and Repair (50/50 SC/WD)	5,000	5,000	5,000	168	453
08-21-6-676	Radio System Maintenance	0	0	0	4,320	2,160
08-21-6-677	Sewer System Maintenance	100,000	100,000	100,000	243,383	42,027
	TOTAL MAINTENANCE	119,000	119,086	116,000	267,709	57,956
	<u>CAPITAL OUTLAY/NON-OPERATING</u>					
08-21-7-749	Water Meter Replacement Program	56,250	0	0	0	0
	TOTAL CAPITAL OUTLAY	56,250	0	0	0	0

SEWAGE COLLECTION

GROUNDS REPAIR PROGRAM

<u>ACCOUNT #</u>	<u>PERSONAL SERVICES</u>	<u>BUDGET</u> <u>22-23</u>	<u>PROJ'D</u> <u>21-22</u>	<u>BUDGET</u> <u>21-22</u>	<u>ACTUAL</u> <u>20-21</u>	<u>ACTUAL</u> <u>19-20</u>
	Part-Time Salaries					
08-22-1-592	Laborers (34/33/33 WD/SC/SSR)	5,450	0	5,117	1,695	2,324
	TOTAL PART-TIME SALARIES	5,450	0	5,117	1,695	2,324
	COMMODITIES					
08-22-3-615	Small Tools and Equipment	890	890	890	1,121	191
08-22-3-619	Program Commodities	1,500	5,000	1,500	1,673	1,883
	TOTAL COMMODITIES	2,390	5,890	2,390	2,794	2,074
	MAINTENANCE					
08-22-6-677	Program Maintenance	200	200	200	200	0
	TOTAL MAINTENANCE	200	200	200	200	0
	TOTAL GROUNDS REPAIR PROGRAM	8,040	6,090	7,707	4,689	4,398

STREET MAINTENANCE PROGRAM

	COMMODITIES					
08-24-3-611	Concrete	1,000	1,000	1,000	1,000	1,105
08-24-3-612	Asphalt Mix	4,000	4,000	4,000	4,230	3,148
08-24-3-613	Concrete Forms and Materials	400	400	400	400	0
08-24-3-614	Asphalt Materials	50	50	50	0	0
08-24-3-615	Small Tools and Equipment	740	400	740	400	628
	TOTAL COMMODITIES	6,190	5,850	6,190	6,030	4,881
	MAINTENANCE					
08-24-6-677	Program Maintenance	200	200	200	0	23
	TOTAL MAINTENANCE	200	200	200	0	23
	TOTAL STREET MAINTENANCE	6,390	6,050	6,390	6,030	4,904
	TOTAL FUNCTION	249,434	193,028	189,532	330,494	126,152
	TRANSFERS	0	0	0	0	0
	GRAND TOTAL	249,434	193,028	189,532	330,494	126,152

	<u>BUDGET</u> <u>22-23</u>	<u>PROJ'D</u> <u>21-22</u>	<u>BUDGET</u> <u>21-22</u>	<u>ACTUAL</u> <u>20-21</u>	<u>ACTUAL</u> <u>19-20</u>
Total Part-Time Salaries	5,450	675	5,117	1,695	2,324
Total Overtime	8,284	7,965	7,965	4,141	3,401
Total Personal Services	13,734	8,640	13,082	5,836	5,725
Total Commodities	24,130	29,482	24,130	25,342	24,112
Total Contractual	35,420	34,920	35,420	31,074	37,597
Total Training and Conferences	500	500	500	333	739
Total Maintenance	119,400	119,486	116,400	267,909	57,979
Total Capital Outlay	56,250	0	0	0	0
Total Function	249,434	193,028	189,532	330,494	126,152

BUDGET NOTES

SANITARY SEWER REHABILITATION FUND

SERVICES PROVIDED:

The Sanitary Sewer Rehabilitation Fund was established to assist in rehabilitating the sanitary sewer system. This program began in an effort to reduce flooding and achieve compliance with the requirements set forth by the Metropolitan Water Reclamation District (MWRD). A portion of the improvements are paid for by a sanitary sewer surcharge fee.

Based on continued funding derived from the sanitary sewer surcharge, along with additional funding from other sources, the Village has embarked on a multi-year effort to keep the current sanitary sewer system working as efficiently as possible and, at the same time, provide for the systematic replacement of old deteriorated sections of the system.

FY22 ACHIEVEMENTS:

- Continue with the maintenance of the sewer system and lift stations.
- Continue to pursue funding through the Illinois Environmental Protection Agency for the Phase IV Sanitary Sewer Rehabilitation Project.

FY23 GOALS:

- Continue with prioritized sewer assessment work throughout the collection system.

SANITARY SEWER REHABILITATION

	BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
Net Assets (Beginning)	2,826,706	2,720,592	2,635,180	2,527,338	2,341,560
<u>ACCOUNT # REVENUES</u>					
09-00-3-440 IEPA Loan Proceeds	1,659,703	0	1,460,000	0	0
09-00-4-417 Sanitary Sewer Surcharge	356,000	370,000	358,000	364,722	358,303
09-00-4-418 Penalties	6,100	6,000	9,980	5,073	7,119
09-00-6-480 Interest - Sanitary Sewer Rehab	205	15	80	5	408
09-00-6-481 Unrealized Gain/Loss	0	269	0	0	2,947
09-00-9-401 Transfer from General Fund	0	0	0	0	0
TOTAL REVENUES	2,022,008	376,284	1,828,060	369,800	368,777
Less: IEPA Loan Proceeds	(1,659,703)	0	(1,460,000)	0	0
ADJUSTED REVENUES	362,305	376,284	368,060	369,800	368,777
<u>EXPENDITURES</u>					
<u>PERSONAL SERVICES</u>					
<u>PART-TIME SALARIES</u>					
09-01-1-592 Laborer					
Ground Repair (34/33/33 WD/SC/SSR)	5,283	675	4,950	941	1,775
TOTAL PART-TIME SALARIES	5,283	675	4,950	941	1,775
<u>COMMODITIES</u>					
09-01-3-615 Small Tools and Equipment	245	245	245	0	0
09-01-3-620 Ground Repair Material	1,500	5,000	1,500	793	80
TOTAL COMMODITIES	1,745	5,245	1,745	793	80
<u>MAINTENANCE</u>					
09-01-6-671 Maintenance and Supplies	12,500	2,500	12,500	0	0
09-01-6-677 Sanitary Sewer Rehab Maintenance	10,000	10,000	10,000	0	1,200
09-01-6-683 Lift Station Maintenance	7,000	7,000	7,000	7,234	0
TOTAL MAINTENANCE	29,500	19,500	29,500	7,234	1,200
<u>CAPITAL OUTLAY/NON-OPERATING</u>					
09-01-7-714 Lift Station Rehab	29,000	29,000	29,000	0	4,294
09-01-7-790 Depreciation Expense	0	0	0	149,268	149,268
TOTAL CAPITAL OUTLAY	29,000	29,000	29,000	149,268	153,562

SANITARY SEWER REHABILITATION

<u>ACCOUNT #</u>	<u>DEBT SERVICE</u>	<u>BUDGET</u> <u>22-23</u>	<u>PROJ'D</u> <u>21-22</u>	<u>BUDGET</u> <u>21-22</u>	<u>ACTUAL</u> <u>20-21</u>	<u>ACTUAL</u> <u>19-20</u>
09-01-8-804	Debt Service - IEPA Loan 1999 - Phase I	0	0	0	0	1,942
09-01-8-805	Debt Service - IEPA Loan 2001 - Phase II	0	40,098	40,098	2,752	4,954
09-01-8-806	Debt Service - IEPA Loan 2003 - Phase III	175,652	175,652	175,652	15,558	19,486
TOTAL DEBT SERVICE		175,652	215,750	215,750	18,310	26,382
<u>IEPA LOAN - 2022 PROJECT COSTS - PHASE IV</u>						
09-53-7-701	Administration and Legal	0	10,000	10,000	0	0
09-53-7-702	Design Engineering	10,000	57,220	50,000	0	0
09-53-7-703	Construction Engineering	67,000	0	100,000	0	0
09-53-7-704	Construction	1,592,703	0	1,300,000	0	0
TOTAL IEPA LOAN - 2022 - PHASE IV		1,669,703	67,220	1,460,000	0	0
TOTAL EXPENDITURES		1,910,883	337,390	1,740,945	176,546	182,999
Less: IEPA Project Costs		(1,669,703)	(67,220)	(1,460,000)	0	0
ADJUSTED EXPENDITURES		241,180	270,170	280,945	176,546	182,999
Net Assets (Ending)		2,947,831	2,826,706	2,722,295	2,720,592	2,527,338
IEPA Committed Net Assets#		396,130	218,885	218,885	84,262	436
IEPA Commitment Less GF Transfer#		396,130	218,885	218,885	84,262	436
Unrestricted Net Assets					136,846	31,710

#Phase 3 loan was approved in FY 04; net assets commitment based on Phase 3 loan. New General Fund transfer commitment became \$184,093 including what had already been transferred under Phase 2. \$184,093 transferred as of 4-30-18. Total transfer commitment outstanding 4-30-21 = \$0.

BUDGET NOTES

STORM SEWER

SERVICES PROVIDED:

Storm water management is like any other public service, such as wastewater collection (sewer) and drinking water distribution (water). This fund supports several of the Village's storm water management activities and services. Some of these services include street sweeping of all curbed streets, storm sewer repairs, ditch cleaning, and routine maintenance. In addition to funding maintenance services, the fund also supports compliance with Federal and State mandated programs. These programs include NPDES compliance, MWRD Storm Water Management Activities, FEMA Floodplain compliance, and CRS program involvement. The fund is also designed for future capital improvements to the Village's storm sewer and drainage systems.

FY22 ACHIEVEMENTS:

- Completed street sweeping during the spring, summer, and fall seasons.
- Completed numerous catch basin repairs and maintenance.
- Completed the installation of numerous sump pump collection lines throughout the Village. These sump pump collection lines serve to alleviate ice dams and drainage issues.

FY23 GOALS:

- Continue with street sweeping during the spring, summer, and fall seasons.
- Continue with the repair/replacement of catch basins and storm manholes as they are identified.
- Continue installation of sump pump collection lines as identified.

STORM SEWER

	BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20	
Unrestricted Net Assets (Beginning)	134,172	173,900	100,683	115,273	103,758	
ACCOUNT # REVENUES						
07-00-3-440	IDOT-Brookwood Bridge/Butterfield Crk Grant	60,300	30,150	60,300	0	0
07-00-4-407	Stormwater Utility Fees	484,000	467,000	493,000	486,882	473,911
07-00-4-408	Penalties	9,850	9,800	11,300	6,856	9,367
07-00-4-457	Storm Sewer Tap Fees	100	100	100	75	75
07-00-4-466	In Lieu of Detention Fees	0	0	0	0	0
07-00-6-480	Interest	260	10	280	20	608
07-00-6-487	Capital Contributions	0	0	0	215,751	0
TOTAL REVENUES	554,510	507,060	564,980	709,584	483,961	
EXPENDITURES						
COMMODITIES						
07-01-3-619	Program Commodities	5,000	10,000	5,000	3,131	7,730
TOTAL COMMODITIES	5,000	10,000	5,000	3,131	7,730	
CONTRACTUAL SERVICES						
07-01-4-630	Professional Services	0	0	0	1,000	0
07-01-4-631	Annual NPDES Fee	1,000	1,000	1,000	0	1,000
07-01-4-632	Street Sweeping	40,000	57,879	40,000	34,065	33,539
TOTAL CONTRACTUAL SERVICES	41,000	58,879	41,000	35,065	34,539	
TRAINING AND CONFERENCES						
07-01-5-661	Training	1,500	1,500	1,500	333	1,960
07-01-5-662	CRS Project Management	1,000	500	1,000	0	192
TOTAL TRAINING AND CONFERENCES	2,500	2,000	2,500	333	2,152	
MAINTENANCE						
07-01-6-671	Maintenance and Supplies	7,000	8,000	7,000	7,127	11,623
07-01-6-675	System Maintenance and Repairs	25,000	25,330	25,000	10,865	24,000
07-01-6-678	Contract Maintenance	5,000	5,227	5,000	53,995	3,720
TOTAL MAINTENANCE	37,000	38,557	37,000	71,987	39,343	
CAPITAL OUTLAY/NON-OPERATING						
07-01-7-760	Brookwood Bridge Engineering (25% GF/75% SS)	60,300	30,150	60,300	31,073	7,680
TOTAL CAPITAL OUTLAY	60,300	30,150	60,300	31,073	7,680	
TRANSFERS						
07-01-9-901	Transfer to General Fund-Adm Transfer	400,980	407,203	407,203	293,617	381,002
TOTAL TRANSFERS	400,980	407,203	407,203	293,617	381,002	
TOTAL EXPENDITURES	546,780	546,789	553,003	435,206	472,446	
07-01-7-790	Depreciation Expense					
Unrestricted Net Assets (Ending)	141,902	134,172	112,660	173,900	115,273	

CAPITAL EQUIPMENT FUND

SERVICES PROVIDED:

The Village maintains a significant inventory of capital equipment which is needed to efficiently deliver basic services to the residents. Examples of capital equipment inventory include police vehicles, fire vehicles, ambulances, trucks, snowplows, machines, and computers. Capital equipment items have a limited useful life which varies according to the type of equipment and nature of use. The Capital Equipment Fund is utilized as a financing mechanism to anticipate and fund capital equipment replacements upon the completion of an item's useful life. The Capital Equipment Fund is also utilized to fund replacement of major maintenance items (i.e. carpet, hvac, plumbing, painting) for Village Hall and the Public Works Service Center.

The primary objective of the Capital Equipment Fund is to provide funding for capital replacements in a manner which does not create significant funding fluctuations from year to year. A further objective of the Fund is to provide a basis for long-term financial planning.

The Fund has been successful in achieving its objectives. Funding has been available for annual capital replacement without overburdening the Village's budget in any one year. The Fund is capitalized by annual contributions from both the General Fund and Water & Sewer Fund. The contributions have remained relatively constant due to the annual contribution being based on a ten year replacement schedule for existing equipment. Additional schedules are maintained for replacements beyond ten years and up to twenty years so that major increases to the ten year schedule can be anticipated. All equipment listed in the schedules represent replacements of existing equipment. Additions of new equipment to the schedules are reviewed and approved annually during the budget process. The schedules, annual contributions, and fund itself are also evaluated annually as part of the budget process.

CAPITAL EQUIPMENT BUDGET

ACCOUNT #	REVENUES	BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
	Beginning Fund Balance	2,699,260	2,576,018	2,523,190	3,263,811	2,891,213
16-00-9-401	Transfer from General Fund	672,925	553,421	553,421	633,763	806,110
16-00-9-408	Transfer from Water Fund	99,045	82,079	82,079	86,262	121,711
16-00-9-409	Transfer from Sewer Fund	116,144	98,783	98,783	112,962	158,899
16-00-3-440	FEMA-Firefighters Assistance Grant- SCBA Air Packs	0	0	0	0	180,000
16-00-6-480	Interest	5,100	1,400	7,000	6,897	61,365
16-00-6-481	Unrealized Gain/Loss-Invest	0	538	0	0	5,893
16-00-6-486	Miscellaneous Income	0	0	0	0	0
16-00-6-487	Contributions/Donations	0	0	0	0	0
16-00-6-488	Sale of Village Property	0	0	0	0	162
16-00-6-489	Auction Proceeds	4,800	0	4,800	4,160	15,060
16-00-6-490	Trade-In Proceeds	44,200	69,500	94,600	39,500	43,000
	TOTAL REVENUES	942,214	805,721	840,683	883,544	1,392,200
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	EXPENDITURES					
16-01-7-742	Executive					
	Village Hall Phone System	0	25,000	30,000	0	0
	Copier	0	0	0	23,163	0
	TOTAL EXECUTIVE	0	25,000	30,000	23,163	0
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16-01-7-743	Finance					
	None	0	0	0	0	0
	TOTAL FINANCE	0	0	0	0	0
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16-01-7-748	Police Department					
	Police Squads-Patrol 2 & 3	0	71,774	94,937	0	91,037
	Police Squad-Detective	30,140	0	30,000	0	0
	Police Squad-Chief	30,140	0	30,000	0	0
	Police Squad-SUV	0	13,016	0	39,416	0
	Portable Radios	0	0	0	123,023	0
	AED Units	4,500	0	0	0	0
	Breath Analysis Equipment	6,000	0	0	0	0
	Pistol Range Equipment	97,500	0	0	0	0
	Copier	9,000	0	0	0	0
	CCTV System & Cameras	80,000	0	80,000	0	0
	Body Worn Cameras	0	12,786	15,200	0	0
	TOTAL POLICE DEPT.	257,280	97,576	250,137	162,439	91,037
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16-01-7-749	Fire Department					
	Truck 19 (formerly engine 1350)	0	0	0	951,946	0
	Mobile Data Terminals	0	0	0	0	57,600
	Car 119 (formerly car 1394)	0	48,792	48,532	0	0
	Car 19 (formerly car 1390)	0	0	0	0	36,033
	AED Units	0	0	0	6,800	0
	Air Packs	0	0	0	0	234,064
	TOTAL FIRE DEPT.	0	48,792	48,532	958,746	327,697

CAPITAL EQUIPMENT BUDGET

EXPENDITURES		BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
16-01-7-753	Building					
	None	0	0	0	0	0
	TOTAL INSPECT. SERV.	0	0	0	0	0
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16-01-7-755	Public Works					
	Lg Dump 5yd w/ plow & spreader	0	0	0	0	167,975
	Lg Dump 5yd w/ plow & spreader	0	0	0	0	167,975
	Lg Dump 5yd w/ plow & spreader D-14	210,000	0	0	0	0
	Sm Dump 1 ton w/4x4 & Plow L-11	100,000	0	0	0	0
	Sm Dump 1 ton w/4x4 & Plow L-12	100,000	0	70,000	0	0
	Cargo Van	0	0	0	30,378	0
	Aerial Bucket Truck	0	0	0	0	7,330
	Utility vehicle-PW Dir A-14	35,000	0	0	0	0
	Pick up 3/4 Ton w/4x4	0	0	0	37,235	0
	Tree Chipper	0	0	0	0	84,207
	Tractor/Compact Loader	0	0	0	110,398	0
	Sewer Jetter/Vacuum Truck	0	428,420	428,420	0	0
	Asphalt Hot Box Trailer	0	0	0	0	29,484
	Public Works Small Vehicle Lift	0	0	0	23,390	0
	Public Works Large Vehicle Lift	0	0	0	38,978	0
	Pipe Inspection Camera	0	11,765	13,000	0	0
	Color Copier	0	7,251	10,000	0	0
	Meinheit Booster Station Generator	60,000	0	0	0	0
	Butterfield Lift Station Generator	100,000	0	0	0	0
	Public Works Service Center Generator	60,000	0	60,000	0	0
	Village Hall Generator	100,000	0	100,000	0	0
	TOTAL PUBLIC WORKS	765,000	447,436	681,420	240,379	456,971
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16-01-7-730	Computer Equipment	15,000	11,000	10,000	141,438	110,383
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16-01-7-767	Municipal Building Maintenance	979,948	52,675	897,400	45,172	33,514
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	TOTAL EXPENDITURES	2,017,228	682,479	1,917,489	1,571,337	1,019,602
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	ENDING FUND BALANCE	1,624,246	2,699,260	1,446,384	2,576,018	3,263,811

**CAPITAL EQUIPMENT SCHEDULE
FY2022-23 THROUGH FY2031-32**

Fiscal Year	Description	Dept.	Qty.	Useful Life (in yrs.)	Cost	General Fund	Water	Sewer	
2022-23	AED Units	Police	3	10	4,500	4,500			
	Police Squad-Detective	Police	1	5	30,140	30,140			
	Police Squad-Chief	Police	1	5	30,140	30,140			
	Breath Analysis Equipment	Police	1	8	6,000	6,000			
	Pistol Range Equipment	Police	1	15	97,500	97,500			
	Copier	Police	1	5	9,000	9,000			
	CCTV System & Cameras	Police	1	5	80,000	80,000			
	Sm Dump 1 ton w/4x4 & Plow L-11	Pub Wks	1	8	100,000	50,000	25,000	25,000	
	Sm Dump 1 ton w/4x4 & Plow L-12	Pub Wks	1	8	100,000	50,000	25,000	25,000	
	Lg Dump 5yd w/Plow & Spreader D-14	Pub Wks	1	10	210,000	105,000	52,500	52,500	
	Utility vehicle-PW Dir A-14	Pub Wks	1	6	35,000	11,667	11,667	11,667	
	Village Hall Generator	Pub Wks	1	20	100,000	100,000			
	Public Works Service Center Generator	Pub Wks	1	20	60,000	30,000	15,000	15,000	
	Butterfield Lift Station Generator	Pub Wks	1	20	100,000			100,000	
	Meinheit Booster Station	Pub Wks	1	20	60,000		60,000		
	Computer Equipment								
	Computer Data Cabinet	Executive	1	10	6,000	4,500	750	750	
	Laptop-Village Manager Home	Executive	1	5	2,500	2,000	250	250	
	Laser Printer	Executive	1	5	2,500	2,000	250	250	
	Heavy duty laser printer - color	Finance	1	5	2,500	1,250	938	313	
	Laser Printer-Color (Fin Dir)	Finance	1	5	1,500	1,125	281	94	
	Sub-total				15,000	10,875	2,469	1,656	
	Municipal Building Maint.								
	Interior Paint	Vill Hall	1	5	5,000	5,000			
	Bay Doors	Vill Hall	1	7	25,000	25,000			
Bay Floor-Fire Station	Vill Hall	1	10	50,000	50,000				
Bay Doors-Fire Station	Vill Hall	1	7	25,000	25,000				
Roof	Vill Hall	1	15	703,948	703,948				
Carpet	Vill Hall	1	15	100,000	100,000				
HVAC-Server Room & Fire Bay	Vill Hall	2	15	40,000	40,000				
Plumbing	Vill Hall	1	5	5,000	5,000				
Village Hall Hardware	Vill Hall	1	20	20,000	20,000				
Plumbing	PWSC	1	5	3,000	1,500	750	750		
Floors	Misc Vill	1	10	3,000	1,500	1,500	1,500		
Sub-total				979,948	975,448	2,250	2,250		
FY2022-2023 Totals				2,017,228	1,590,270	193,885	233,073		
2023-24	Copier	Exec	1	5	21,000	10,500	5,250	5,250	
	Envelope Stuffer Machine	Finance	1	5	10,000	2,000	5,000	3,000	
	Police Squads-Patrol 4 & 5	Police	2	3	85,000	85,000			
	In-Car Video Systems	Police	6	5	60,000	60,000			
	Copier	Fire	1	5	9,000	9,000			
	Ambulance 119 (former 1372)	Fire	1	12	360,000	360,000			
	Copier	Building	1	5	11,500	11,500			
	Pick Up 3/4 Ton w/4x4 & Plow P-26	Pub Wks	1	7	45,000	22,500	11,250	11,250	
	Lg Dump 5yd w/Plow & Spreader D-15	Pub Wks	1	10	210,000	105,000	52,500	52,500	
	Tractor/Backhoe/Loader T-21	Pub Wks	1	8	120,000	40,000	40,000	40,000	
	Step Van V-8	Pub Wks	1	8	120,000		60,000	60,000	
	Sylvan Lift Station Generator	Pub Wks	1	20	60,000			60,000	
	Dartmouth Lift Station Generator	Pub Wks	1	20	60,000			60,000	
	Computer Equipment								
	Network Infrastructure (routers, firewall, switches, cabling, wi-fi etc. & labor)	Exec	1	5	50,000	37,500	6,250	6,250	
	VMwareServer/hardware & software (virtua file servers: utility, finance, police, fire)	Exec	1	5	28,600	21,450	3,575	3,575	
	Storage Area Network Device	Exec	1	5	25,300	18,975	3,163	3,163	
	Network Replacement Project Services	Exec	1	5	47,025	35,269	8,935	2,822	
	Exchange, Office & Server Software	Exec	1	5	50,000	37,500	9,500	3,000	
	Firewall and Load Balancing Device	Exec	1	5	10,000	7,500	1,250	1,250	
	Computer Workstations (Ex Asst, IT Tech)	Exec	2	5	4,400	3,520	440	440	
	Laptops-(VM office, AVM, Comm Mgr, Ev Coord-2)	Exec	5	5	12,500	10,000	1,250	1,250	
	Computer Workstations (Fin Dir, AFD, Acct Clrk-2, GFC, Cashier)	Finance	6	5	13,200	9,900	2,475	825	
	Laptop Computers (Fin Dir,AFD,Fr Desk,Ckls)	Finance	6	5	15,000	11,250	2,813	938	
	Computer Workstations (Dep Ch, Sgt, Cmdr PSC 1 & 3, Adm Asst, Duty Off-4, CCTV Sys, Evid)	Police	12	5	30,000	30,000			
	Laptops/Tablets (Chief, CSO-2, Det-2, Adm Hrg-3, Squad Cars-6)	Police	14	5	42,379	42,379			
	Computer Workstations (Chief, Asst Chief, Radio, Sec, Library-2, Tr Capt, EMS Capt, Fire Pr Capt)	Fire	9	5	22,500	22,500			
	Computer Workstations-Training Room	Fire	6	5	13,200	13,200			
	Laptop Computer (Pub Ed/Fir Pr)	Fire	1	5	2,500	2,500			
	Computer Workstations (Coord, Adm/Insp, IS Admin, PM Insp)	Building	4	5	10,000	10,000			
	Computer Workstations (Sec.Mechanic, Util Mtce Tech,For Mtce Tech, 2 Foreman)	Pub Wks	6	5	13,200	6,600	3,300	3,300	
	CAD Computer Workstation (PW Dir, Asst Dir)	Pub Wks	2	5	9,000	4,500	2,250	2,250	
	Sub-total				398,804	324,543	45,200	29,062	
	Municipal Building Maint.								
	Interior Paint	Vill Hall	1	5	5,000	5,000			
	Bay Doors	Vill Hall	1	7	25,000	25,000			
	HVAC	Vill Hall	1	15	10,000	10,000			
	Parking Lot	PWSC	1	15	50,000	25,000	12,500	12,500	
	Roof-Vollmer Reservoir	Misc Vill	1	15	20,000		10,000	10,000	
	Sub-total				110,000	65,000	22,500	22,500	
	FY2023-2024 Totals				1,680,304	1,095,043	241,700	343,562	

**CAPITAL EQUIPMENT SCHEDULE
FY2022-23 THROUGH FY2031-32**

<u>Fiscal Year</u>	<u>Description</u>	<u>Dept.</u>	<u>Qty.</u>	<u>Useful Life (in yrs.)</u>	<u>Cost</u>	<u>General Fund</u>	<u>Water</u>	<u>Sewer</u>
2024-25	Police Squads-Patrol 2 & 3	Police	2	3	85,000	85,000		
	Mobile Data Terminals	Fire	12	5	83,000	83,000		
	Vehicle Extraction Equipment	Fire	1	10	145,000	145,000		
	Utility Vehicle-APWD A-16	Pub Wks	1	6	35,000	11,667	11,667	11,667
	Sm Dump 1 ton w/4x4 & Plow L-13	Pub Wks	1	8	100,000	50,000	25,000	25,000
	Pick up 3/4 ton w/ utility box & hoist P-23	Pub Wks	1	7	80,000		40,000	40,000
	Tractor/Mower	Pub Wks	1	10	55,000	55,000		
	Riding Zero Turn Mower	Pub Wks	1	7	6,530	6,530		
	Heather Lift Station Generator	Pub Wks	1	20	60,000			60,000
	Commons Lift Station Generator	Pub Wks	1	20	60,000			60,000
	Computer Equipment							
	Computer Printer	Fire	1	5	1,000	1,000		
	Network Printer	Building	1	5	1,500	1,500		
	Sub-total				<u>2,500</u>	<u>2,500</u>	<u>0</u>	<u>0</u>
	Municipal Building Maint.							
	Interior Paint	Vill Hall	1	5	5,000	5,000		
	Bay Floor	PWSC	1	10	50,000	25,000	12,500	12,500
	HVAC	Misc Vill	1	15	2,000		1,000	1,000
	Sub-total				<u>57,000</u>	<u>30,000</u>	<u>13,500</u>	<u>13,500</u>
	FY2024-2025 Totals				<u>769,030</u>	<u>468,697</u>	<u>90,167</u>	<u>210,167</u>
2025-26	Portable Radios	Police	25	5	135,000	135,000		
	Police Squad-SUV 1	Police	1	5	55,000	55,000		
	Car 19 (former 1390)	Fire	1	7	65,000	65,000		
	Asphalt Roller 3 Ton	Pub Wks	1	15	15,000	7,500	3,750	3,750
	Pick Up 3/4 Ton w/4x4 & liftgate P-24	Pub Wks	1	7	50,000	25,000	12,500	12,500
	Pick Up 3/4 Ton w/4x4 & liftgate P-25	Pub Wks	1	7	50,000	25,000	12,500	12,500
	Pick up 3/4 ton w/4x4 forestry P-27	Pub Wks	1	7	40,000	40,000		
	Computer Equipment							
	Laser Printer	Exec	1	5	2,500	2,000	250	250
	Laser Printer-Manager	Exec	1	5	1,500	1,200	150	150
	UPS-Servers	Exec	2	7	4,000	3,000	500	500
	Heavy duty laser printer - b & w	Finance	1	5	2,000	1,000	750	250
	Sub-total				<u>10,000</u>	<u>7,200</u>	<u>1,650</u>	<u>1,150</u>
	Municipal Building Maint.							
	Interior Paint	Vill Hall	1	5	5,000	5,000		
	Bay Doors	Vill Hall	1	7	25,000	25,000		
	HVAC	Misc Vill	1	15	2,000		1,000	1,000
	Sub-total				<u>32,000</u>	<u>30,000</u>	<u>1,000</u>	<u>1,000</u>
	FY2025-2026 Totals				<u>452,000</u>	<u>389,700</u>	<u>31,400</u>	<u>30,900</u>

**CAPITAL EQUIPMENT SCHEDULE
FY2022-23 THROUGH FY2031-32**

<u>Fiscal Year</u>	<u>Description</u>	<u>Dept.</u>	<u>Qty.</u>	<u>Useful Life (in yrs.)</u>	<u>Cost</u>	<u>General Fund</u>	<u>Water</u>	<u>Sewer</u>
2026-27	Police Squads-Patrol 4 & 5	Police	2	3	85,000	85,000		
	Compressor For Air Packs	Fire	1	15	48,000	48,000		
	Fit Test Machine	Fire	1	10	11,100	11,100		
	Pick up 3/4 ton w/4x4 P-28	Pub Wks	1	7	45,000	22,500	11,250	11,250
	Pick Up 3/4 Ton w/4x4 & liftgate P-25	Pub Wks	1	7	0	0	0	0
	Color Copier	Pub Wks	1	5	10,000	5,000	2,500	2,500
	Computer Equipment							
	Laptop-Village Clerk	Leg	1	5	2,500	2,000	250	250
	Laptop-Board Room	Leg	1	5	2,500	2,000	250	250
	Laptop-Field	Pub Wks	1	5	2,500	1,250	625	625
	Laptop-Mechanic	Pub Wks	1	5	2,500	1,250	625	625
	AutoCAD printer plus plotter	Pub Wks	1	5	6,500	3,250	1,625	1,625
	Sub-total				16,500	9,750	3,375	3,375
	Municipal Building Maint.							
	Interior Paint	Vill Hall	1	5	5,000	5,000		
	Parking Lot	Vill Hall	1	5	7,500	7,500		
	HVAC	Vill Hall	1	15	120,000	120,000		
	Interior Paint	PWSC	1	5	8,000	4,000	2,000	2,000
	Exterior Paint	PWSC	1	10	8,000	4,000	2,000	2,000
	HVAC	PWSC	1	15	20,000	10,000	5,000	5,000
	Bay Doors	PWSC	1	10	20,000	10,000	5,000	5,000
	Interior Paint	Misc Vill	1	5	2,000		1,000	1,000
	Masonry	Misc Vill	1	5	5,000		2,500	2,500
	Sub-total				195,500	160,500	17,500	17,500
	FY2026-2027 Totals				411,100	341,850	34,625	34,625
2027-28	Police Squads-Patrol 2 & 3	Police	2	3	85,000	85,000		
	Police Squad-Detective	Police	1	5	30,140	30,140		
	Police Squad-Chief	Police	1	5	30,140	30,140		
	Body Worn Cameras	Police	21	5	35,000	35,000		
	Copier	Police	1	5	9,000	9,000		
	CCTV System & Cameras	Police	1	5	80,000	80,000		
	Utility Vehicle 19 (former 1380)	Fire	1	10	45,000	45,000		
	Car 119 (former 1394)	Fire	1	7	65,000	65,000		
	Tractor/Compact Loader T-22	Pub Wks	1	10	100,000	100,000		
	Cargo Van V-7	Pub Wks	1	8	25,000		12,500	12,500
	Riding Mower w/ snow blower T-23	Pub Wks	1	10	26,000	26,000		
	Computer Equipment							
	Laptop-Village Manager Home	Exec	1	5	2,500	2,000	250	250
	Heavy duty laser printer - color	Finance	1	5	2,500	1,250	938	313
	Laser Printer-Color (Fin Dir)	Finance	1	5	1,500	1,125	281	94
	Sub-total				6,500	4,375	1,469	656
	Municipal Building Maint.							
	Interior Paint	Vill Hall	1	5	5,000	5,000		
	Bay Floor-Police Station	Vill Hall	1	10	30,000	30,000		
	Plumbing	Vill Hall	1	5	5,000	5,000		
	Bay Doors	PWSC	1	10	28,000	14,000	7,000	7,000
	Plumbing	PWSC	1	5	3,000	1,500	750	750
	Sub-total				71,000	55,500	7,750	7,750
	FY2027-2028 Totals				607,780	565,155	21,719	20,906

**CAPITAL EQUIPMENT SCHEDULE
FY2022-23 THROUGH FY2031-32**

<u>Fiscal Year</u>	<u>Description</u>	<u>Dept.</u>	<u>Qty.</u>	<u>Useful Life (in yrs.)</u>	<u>Cost</u>	<u>General Fund</u>	<u>Water</u>	<u>Sewer</u>	
2028-29	Copier	Exec	1	5	21,000	10,500	5,250	5,250	
	Village Hall Phone System	Exec	1	7	80,000	60,000	10,000	10,000	
	Envelope Stuffer Machine	Finance	1	5	10,000	2,000	5,000	3,000	
	In-Car Video Systems	Police	6	5	60,000	60,000			
	Copier	Fire	1	5	9,000	9,000			
	Copier	Building	1	5	11,500	11,500			
	Tractor/Backhoe/Loader T-24	Pub Wks	1	8	120,000	40,000	40,000	40,000	
	Aerial Bucket Truck BT-1	Pub Wks	1	10	100,000	100,000			
	Utility Vehicle-PW Dir A-14	Pub Wks	1	6	35,000	11,667	11,667	11,667	
	Computer Equipment								
		Network Infrastructure (routers, firewall, switches, cabling, wi-fi etc. & labor)	Exec	1	7	50,000	37,500	6,250	6,250
		VMwareServer/hardware & software (virtual file servers: utility, finance, police, fire)	Exec	1	5	28,600	21,450	3,575	3,575
		Storage Area Network Device	Exec	1	5	25,300	18,975	3,163	3,163
		Network Replacement Project Services	Exec	1	5	47,025	35,269	8,935	2,822
		Exchange, Office & Server Software	Exec	1	5	50,000	37,500	9,500	3,000
		Firewall and Load Balancing Device	Exec	1	5	10,000	7,500	1,250	1,250
		Computer Workstations (Ex Asst, IT Tech)	Exec	2	5	4,400	3,520	440	440
		Laptops-(VM office, AVM, Comm Mgr, Ev Coord-2)	Exec	5	5	12,500	10,000	1,250	1,250
		Computer Workstations (Fin Dir, AFD, Acct Clrk-2, GFC, Cashier)	Finance	6	5	13,200	9,900	2,475	825
		Laptop Computers (Fin Dir,AFD,Fr Desk,Clks)	Finance	6	5	15,000	11,250	2,813	938
		Computer Workstations (Dep Ch, Sgt, Cmdr PSC 1 & 3, Adm Asst, Duty Off-4, CCTV Sys, Evid)	Police	12	5	30,000	30,000		
		Laptops/Tablets (Chief, CSO-2, Det-2, Adm Hrg-3, Squad Cars-6)	Police	14	5	42,379	42,379		
		Computer Workstations (Chief, Asst Chief, Radio, Sec, Library-2, Tr Capt, EMS Capt, Fire Pr Capt)	Fire	9	5	22,500	22,500		
		Computer Workstations-Training Room	Fire	6	5	13,200	13,200		
		Laptop Computer (Pub Ed/Fir Pr)	Fire	1	5	3,000	3,000		
	Computer Workstations (Coord, Adm/Insp, IS Admin, PM Insp)	Building	4	5	10,000	10,000			
	Computer Workstations (Sec.Mechanic, Util Mtce Tech,For Mtce Tech, 2 Foreman)	Pub Wks	6	5	13,200	6,600	3,300	3,300	
	CaAD Computer Workstation (PW Dir, Asst Dir)	Pub Wks	2	5	9,000	4,500	2,250	2,250	
	Sub-total				399,304	325,043	45,200	29,062	
Municipal Building Maint.									
	Interior Paint	Vill Hall	1	5	5,000	5,000			
	Bay Doors	Vill Hall	1	7	30,000	30,000			
	Parking Lot	PWSC	1	15	80,000	40,000	20,000	20,000	
	Masonry	PWSC	1	10	5,000	2,500	1,250	1,250	
	Sub-total				120,000	77,500	21,250	21,250	
FY2028-2029 Totals					965,804	707,209	138,366	120,228	
2029-30	Police Squads-Patrol 4 & 5	Police	2	3	85,000	85,000			
	Pistols	Police	30	12	20,000	20,000			
	Mobile Data Terminals	Fire	10	5	83,000	83,000			
	Squad 19 (former 1320)	Fire	1	20	650,000	650,000			
	Ambulance 19 (former 1370)	Fire	1	12	360,000	360,000			
	Lg Dump 5yd w/Plow & Spreader D-16	Pub Wks	1	10	210,000	105,000	52,500	52,500	
	Lg Dump 5yd w/Plow & Spreader D-17	Pub Wks	1	10	210,000	105,000	52,500	52,500	
	Tree Chipper	Pub Wks	1	10	75,000	75,000			
	Asphalt Hot Box Trailer	Pub Wks	1	10	30,000	10,000	10,000	10,000	
	Drive On Trailer	Pub Wks	1	11	7,955	3,977	1,989	1,989	
	Computer Equipment								
		Computer Printer	Fire	1	5	1,000	1,000		
		Network Printer	Building	1	5	1,500	1,500		
		Sub-total				2,500	2,500	0	0
	Municipal Building Maint.								
		Interior Paint	Vill Hall	1	5	5,000	5,000		
		Masonry	Vill Hall	1	10	25,000	25,000		
		Bay Doors	Vill Hall	1	7	25,000	25,000		
		Bay Doors-Fire Station	Vill Hall	1	7	25,000	25,000		
		Roof	PWSC	1	15	500,000	250,000	125,000	125,000
		Exterior Paint	Misc Vill	1	10	1,000		500	500
		Floors	Misc Vill	1	10	7,000		3,500	3,500
		HVAC	Misc Vill	1	15	2,000		1,000	1,000
		Sub-total				590,000	330,000	130,000	130,000
	FY2029-2030 Totals					2,323,455	1,829,477	246,989	246,989

**CAPITAL EQUIPMENT SCHEDULE
FY2022-23 THROUGH FY2031-32**

<u>Fiscal Year</u>	<u>Description</u>	<u>Dept.</u>	<u>Qty.</u>	<u>Useful Life (in yrs.)</u>	<u>Cost</u>	<u>General Fund</u>	<u>Water</u>	<u>Sewer</u>
2030-31	Police Squads-Patrol 2 & 3	Police	2	3	85,000	85,000		
	Police Squad-SUV 1	Police	1	5	39,760	39,760		
	Portable Radios	Police	25	5	135,000	135,000		
	Breath Analysis Equipment	Police	1	8	6,000	6,000		
	Cardiac Monitors	Fire	2	10	76,000	76,000		
	AED Units	Fire	6	10	18,000	18,000		
	Apparatus Portable Radios	Fire	21	15	73,500	73,500		
	Officers Portable Radios	Fire	10	15	80,000	80,000		
	Utility Vehicle-APWD A-16	Pub Wks	1	6	35,000	11,667	11,667	11,667
	Sm Dump 1 ton w/4x4 & Plow L-11	Pub Wks	1	8	100,000	50,000	25,000	25,000
	Sm Dump 1 ton w/4x4 & Plow L-12	Pub Wks	1	8	100,000	50,000	25,000	25,000
	Pick Up 3/4 Ton w/4x4 & Plow P-26	Pub Wks	1	7	45,000	22,500	11,250	11,250
	Computer Equipment							
	Village Clerk Laptop	Leg	1	5	2,500	2,500		
	Heavy duty laser printer - b & w	Finance	1	5	2,000	1,000	750	250
	Financial system software	Finance	1	10	225,000	168,750	42,188	14,063
	Sub-total				229,500	172,250	42,938	14,313
	Municipal Building Maint.							
	Interior Paint	Vill Hall	1	5	5,000	5,000		
	Bay Doors	Vill Hall	1	7	25,000	25,000		
	HVAC	Vill Hall	1	15	600,000	600,000		
	Sub-total				630,000	630,000	0	0
	FY2030-2031 Totals					1,652,760	1,449,677	115,854
2031-32	Police Squad-Detective	Police	1	5	30,000	30,000		
	Police Squad-Chief	Police	1	5	30,000	30,000		
	Sewer Jetter/Vacuum Truck	Pub Wks	1	10	385,000	130,900	127,050	127,050
	Tractor/Backhoe/Loader T-21	Pub Wks	1	8	120,000	40,000	40,000	40,000
	Village Hall Generator	Pub Wks	1	20	100,000	100,000		
	Public Works Service Center Generator	Pub Wks	1	20	60,000	30,000	15,000	15,000
	Pipe Inspection Camera	Pub Wks	1	10	13,000			13,000
	Color Copier	Pub Wks	1	5	10,000	5,000	2,500	2,500
	Computer Equipment							
	Laptop-Village Clerk	Leg	1	5	2,500	2,000	250	250
	Laptop-Board Room	Leg	1	5	2,500	2,000	250	250
	Laptop-Field	Pub Wks	1	5	2,500	1,250	625	625
	Laptop-Mechanic	Pub Wks	1	5	2,500	1,250	625	625
	AutoCAD printer plus plotter	Pub Wks	1	5	3,500	1,750	875	875
	Sub-total				13,500	8,250	2,625	2,625
	Municipal Building Maint.							
	Exterior Paint	Vill Hall	1	10	15,000	15,000		
	Interior Paint	Vill Hall	1	5	5,000	5,000		
	Parking Lot	Vill Hall	1	5	7,500	7,500		
	Bay Floor-Fire Station	Vill Hall	1	10	50,000	50,000		
	Interior Paint	PWSC	1	5	8,000	4,000	2,000	2,000
	Interior Paint	Misc Vill	1	5	2,000		1,000	1,000
	Masonry	Misc Vill	1	5	5,000		2,500	2,500
Exterior Paint	Misc Vill	1	10	3,000		1,500	1,500	
Sub-total				95,500	81,500	7,000	7,000	
FY2031-2032 Totals					857,000	455,650	194,175	207,175

**CAPITAL EQUIPMENT SCHEDULE
11-20 YEAR ITEMS NOT INCLUDED ON 10 YEAR SCHEDULE**

<u>Fiscal Year</u>	<u>Description</u>	<u>Dept.</u>	<u>Qty.</u>	<u>Useful Life (in yrs.)</u>	<u>Cost</u>	<u>General Fund</u>	<u>Water</u>	<u>Sewer</u>
2032-33	Air Packs	Fire	27	15	232,650	232,650		
2032-33	Roof-Kedzie	Misc Vill	1	15	8,000		4,000	4,000
2033-34	Engine 19 (former 1330)	Fire	1	20	515,000	515,000		
2033-34	Truck 19 (former 1350) Refurbishing	Fire	1	25	75,000	75,000		
2033-34	Carpet	PWSC	1	15	5,000	2,500	1,250	1,250
2034-35	Sterling Station Generator	Pub Wks	1	20	60,000			60,000
2034-35	Air Packs	Fire	27	15	232,650	232,650		
2035-36	Ambulance 119 (former 1372)	Fire	1	12	360,000	360,000		
2035-36	Roof-Sterling Pump Station	Misc Vill	1	15	20,000		10,000	10,000
2036-37	Carpet	Vill Hall	1	15	100,000	100,000		
2036-37	Roof	Vill Hall	1	15	600,000	600,000		
2036-37	HVAC	Misc Vill	1	15	2,000		1,000	1,000
2037-38	Pistol Range Equipment	Police	1	15	97,500	97,500		
2037-38	HVAC-Server Room & Fire Bay	Vill Hall	1	15	40,000	40,000		
2037-38	Woods Lift Station Generator	Pub Wks	1	20	60,000			60,000
2038-39	Parking Lot	PWSC	1	15	50,000	25,000	12,500	12,500
2038-39	Roof-Vollmer Res	Misc Vill	1	15	20,000		10,000	10,000
2040-41	Public Works Small Vehicle Lift	Pub Wks	1	20	30,000	15,000	7,500	7,500
2040-41	Public Works Large Vehicle Lift	Pub Wks	1	20	50,000	25,000	12,500	12,500
2040-41	HVAC	Vill Hall	1	15	600,000	600,000		
2040-41	HVAC	Misc Vill	1	15	2,000		1,000	1,000
2041-42	Village Hall Generator	Pub Wks	1	20	100,000	100,000		
2041-42	Public Works Service Center Generator	Pub Wks	1	20	60,000	30,000	15,000	15,000
2041-42	HVAC	PWSC	1	20	20,000	10,000	5,000	5,000
2044-45	Truck 19 (formerly engine 1350)	Fire	1	25	1,226,150	1,226,150		
Totals					4,565,950	4,286,450	79,750	199,750

**CALCULATION OF 2022-23 REVENUE CONTRIBUTIONS AND
10 YEAR PROJECTION OF CAPITAL EQUIPMENT FUND BUDGET**

Fiscal Year	No.	Expenditures Per Capital Equipment Schedule			Projected Revenues			Fund Balance		
		General Fund	Water Portion	Sewer Portion	General Fund	Water Portion	Sewer Portion	Interest/Auct/Tr-In	Excess/ (Deficit) 4-30	Balance 4-30
2021-22	0								proj 4-30-22 2,699,260	
2022-23	1	1,590,270	193,885	233,073	672,925	99,045	116,144	54,100	(1,075,014)	1,624,246
2023-24	2	1,095,043	241,700	343,562	672,925	99,045	116,144	57,348	(734,841)	889,405
2024-25	3	468,697	90,167	210,167	672,925	99,045	116,144	55,879	174,963	1,064,368
2025-26	4	389,700	31,400	30,900	672,925	99,045	116,144	56,229	492,343	1,556,710
2026-27	5	341,850	34,625	34,625	672,925	99,045	116,144	57,213	534,228	2,090,938
2027-28	6	565,155	21,719	20,906	672,925	99,045	116,144	58,282	338,616	2,429,554
2028-29	7	707,209	138,366	120,228	672,925	99,045	116,144	58,959	(18,731)	2,410,823
2029-30	8	1,829,477	246,989	246,989	672,925	99,045	116,144	58,922	(1,376,418)	1,034,405
2030-31	9	1,449,677	115,854	87,229	672,925	99,045	116,144	56,169	(708,477)	325,928
2031-32	10	455,650	194,175	207,175	672,925	99,045	116,144	54,752	85,866	411,794
		8,892,727	1,308,880	1,534,853	6,729,249	990,447	1,161,445	567,853		9,448,994

Adjustments

-fy21 bud fd bal to act ov/(un) fy32 fd bal + to 0 or-to fy30 exp yr
 20-21 budgeted fund bal = 16,077; actual = 2,576,018; diff = (2,559,941)
 31-32 fund bal = 709,844; surplus; subtract to high fund bal yr-high exp yr or add to 0 (if deficit)
 highest fund bal yr (fy 29) = 2,618,832; highest exp yr (fy 30) = 2,323,454; fy 23 deficit = 0
 Adj needed to reduce surplus; subtract 295,378

Adjusted Total	6,729,249	990,447	1,161,445	8,881,141
Contribution-fy23	672,925	99,045	116,144	888,114
	75.8%	11.2%	13.1%	

Assumptions:

- 4-30-22 estimated fund balance based on 20-21 audit bal and 21-22 projections per budget
- 2022-23 revenue based on annual average
- Over/Under based allocated based on total 10 yr. 22-23 sched exp %s; gen 76% wat 11% sew 13%
- Revenues for years 24-32 based on 23 level

MOTOR FUEL TAX

SERVICES PROVIDED:

The Motor Fuel Tax (MFT) budget is funded with revenue the Village receives as its share of revenue derived from gasoline taxes. The Illinois Department of Transportation (IDOT) regulates the use of these funds which are restricted to road construction and maintenance. Besides the actual construction and rehabilitation of roads, other maintenance items are also MFT eligible. These include snow and ice control, road salt purchase, sidewalk repair and replacement, street signage, electric power for street lights, and street striping.

In addition to the routine maintenance items, Flossmoor has developed a systematic program of maintenance, whereby about 1 mile of the Village's 42.5 miles of streets are resurfaced each year.

FY22 ACHIEVEMENTS:

- Deferred annual street repair/resurfacing program until completion of Street Rehabilitation Program from the 2021 GO Bond Referendum.
- Completed street striping at school crosswalks and parking lots.
- Continue the phased replacement of street name and regulatory signs to meet new Federal Highway Administration MUTCD regulatory standards.
- Conducted all engineering for roadway improvements as an in house Public Works function.
- Continued the use of anti-icing liquids in our snow and ice control program. The application of anti-icing liquids helps to reduce the amount of rock salt needed during winter storm events.

FY23 GOALS:

- Continue street striping throughout the Village for pedestrian safety.
- Continue the phased replacement of street name and regulatory signs to meet new Federal Highway Administration MUTCD regulatory standards.
- Defer annual street repair/resurfacing program until completion of Street Rehabilitation Program from the 2021 GO Bond Referendum.

MOTOR FUEL TAX

<u>ACCOUNT #</u>	<u>REVENUES</u>	<u>BUDGET</u> <u>22-23</u>	<u>PROJ'D</u> <u>21-22</u>	<u>BUDGET</u> <u>21-22</u>	<u>ACTUAL</u> <u>20-21</u>	<u>ACTUAL</u> <u>19-20</u>
	BEGINNING FUND BALANCE	391,054	100,341	98,067	157,222	88,030
02-00-1-475	Motor Fuel Tax Allotments	317,255	381,156	317,255	338,850	349,237
02-00-6-480	Interest Earnings	250	44	250	379	2,614
	TOTAL REVENUES	317,505	381,200	317,505	339,229	351,851
<hr/>						
	<u>EXPENDITURES</u>					
	CURB & SIDEWALK REPAIR AND REPLACEMENT					
	<u>COMMODITIES</u>					
02-01-3-605	Concrete	1,000	2,000	1,000	289	1,105
	TOTAL CURB AND SIDEWALK PROGRAM	1,000	2,000	1,000	289	1,105
<hr/>						
	<u>ASPHALT MAINTENANCE</u>					
	<u>COMMODITIES</u>					
02-01-3-604	LP Fuel	100	100	100	0	36
02-01-3-606	Asphalt Mix	4,000	4,000	4,000	3,602	3,209
02-01-3-607	Asphalt Materials	100	100	100	0	0
	<u>CONTRACTUAL SERVICES</u>					
02-01-4-635	Annual Street Maintenance	0	0	0	300,000	201,367
02-01-4-645	Engineer and Architect	0	0	5,000	4,410	2,865
	TOTAL ASPHALT MAINTENANCE	4,200	4,200	9,200	308,012	207,477
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	<u>SNOW & ICE CONTROL</u>					
	<u>COMMODITIES</u>					
02-01-3-602	Road Salt - Chemicals	36,108	36,108	40,315	40,785	37,028
02-01-3-619	LCC - Bulk Chemical Purchase	15,000	15,000	15,000	17,980	14,091
	SNOW & ICE PROGRAM TOTAL	51,108	51,108	55,315	58,765	51,119
	<u>TRAFFIC CONTROL & REGULATION</u>					
	<u>COMMODITIES</u>					
02-01-3-610	Street Signs	4,500	4,500	4,500	775	989
02-01-4-630	Electric, Power and Light	20,000	20,000	20,000	28,269	20,909
02-01-4-631	Street Striping	10,000	8,680	10,000	0	1,060
	<u>CAPITAL OUTLAY/NON-OPERATING</u>					
	TRAFFIC CONTROL TOTAL	34,500	33,180	34,500	29,043	22,958
	TOTAL EXPENDITURES	90,808	90,488	100,015	396,109	282,659
	ENDING FUND BALANCE	617,751	391,054	315,557	100,341	157,222

REBUILD ILLINOIS BOND FUND

SERVICES PROVIDED:

In fiscal year 2021, the Village started receiving bond proceeds from the Illinois Department of Transportation (IDOT) from general obligation bonds authorized in the REBUILD Illinois capital program. IDOT has been authorized to implement a \$1.5 billion grant program using these proceeds to provide Local Public Agencies with the funds for capital projects.

The money for the REBUILD Illinois grants comes from proceeds of general obligation bonds authorized pursuant to subsection (a) of Section 4 of the General Obligation Bond Act (30 ILCS 330/4). IDOT is authorized to use these funds to make grants for planning, engineering, acquisition, construction, reconstruction, development, improvement, extension, and all construction-related expenses of the public infrastructure and other transportation improvement projects. These projects must be bondable capital improvements.

The Village is estimated to receive \$207,905 annually for a period of three years. The plan is to use this funding towards our highest priority capital improvement projects over the next three years.

FY22 ACHIEVEMENTS:

- Completed preliminary engineering and began the design engineering for the Flossmoor Road Viaduct Drainage Improvements Project.
- Completed engineering for the Berry Lane Drainage Improvements Project.

FY23 GOALS:

- Complete the design engineering for the Flossmoor Road Viaduct Drainage Improvements Project.
- Identify additional capital project funding needs. This may include engineering and/or construction supplemental funding for the Flossmoor Road Viaduct Drainage Improvements Project, Berry Lane Drainage Improvements Project, or Central Business District Roadway, Pedestrian, and Streetscape Improvements Project.

REBUILD ILLINOIS BONDS FUND

<u>ACCOUNT #</u>	<u>REVENUES</u>	BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
	BEGINNING FUND BALANCE	249,355	149,544	66,400	0	0
03-00-3-440	REBUILD Illinois Bond Allotments	207,905	207,905	207,905	311,857	0
	TOTAL REVENUES	207,905	207,905	207,905	311,857	0
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	<u>EXPENDITURES</u>					
03-01-7-701	Flossmoor Road Viaduct Engineering	0	24,950	0	39,999	0
03-01-7-702	Berry Ln Drainage Engineering	0	83,144	83,144	122,314	0
	TOTAL EXPENDITURES	0	108,094	83,144	162,313	0
	ENDING FUND BALANCE	457,260	249,355	191,161	149,544	0

AMERICAN RESCUE PLAN ACT FUND

SERVICES PROVIDED:

In fiscal year 2022, the Village started receiving funds from the American Rescue Plan Act. The U.S. Department of the Treasury has tasked states with the distribution of these funds and the Illinois Department of Commerce and Economic Opportunity is the State agency that will administer these funds. These funds can only be used to support public health expenditures, address negative economic impacts from the COVID pandemic, replace lost public sector revenue from the COVID pandemic, provide premium pay for essential workers, or invest in water, sewer, and broadband infrastructure.

The Village is estimated to receive \$1,244,569.24 in total funds which will be received in two disbursements. The first disbursement was received in FY22 and the second will be received in FY23. The plan is to use this funding towards water infrastructure improvements related to our water supply change and also to replace lost revenue in the Municipal Parking Lots Funds from the decrease in commuter parking lot sales during the pandemic.

FY22 ACHIEVEMENTS:

- Began the first phase of improvements to our water system as part of the water supply change from the City of Chicago to the City of Hammond.
- Transferred funds to the Municipal Parking Lots Fund to replace lost revenue from a decrease in parking lot space sales due to the COVID pandemic.

FY23 GOALS:

- Fund other revenue loss or infrastructure needs as they are identified and funding is available.

AMERICAN RESCUE PLAN ACT FUND

		BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
	BEGINNING FUND BALANCE	463,101	0	0	0	0
ACCOUNT #	REVENUES					
04-00-3-440	ARPA Allotments^	622,285	622,285	622,285	0	0
04-00-6-480	Interest	500	64	500	0	0
	TOTAL REVENUES	622,785	622,349	622,785	0	0
ACCOUNT #	EXPENDITURES					
	CAPITAL OUTLAY/NON-OPERATING					
04-01-7-701	Water Supply System Improvements	1,078,285	0	455,500	0	0
	TOTAL CAPITAL OUTLAY/NON-OP	1,078,285	0	455,500	0	0
	TRANSFERS					
04-01-9-940*	Transfer to Municipal Parking Lots	0	159,248	159,248	0	0
	TOTAL TRANSFERS	0	159,248	159,248	0	0
	TOTAL EXPENDITURES	1,078,285	159,248	614,748	0	0
	ENDING FUND BALANCE	7,601	463,101	8,037	0	0

*Offset in Municipal Parking Lots Fund will be 40-00-9-904

^Total Allotment = \$1,244,570; estimated distribution dates 8-22-21 & 8-22-22

TAX INCREMENT FINANCING

SERVICES PROVIDED:

The Tax Increment Financing (TIF) Fund accounts for the increment in property tax collections from the TIF District located in southwest Flossmoor which was established by the Village in 1991. The purpose of a TIF District is to encourage development and improvement of “blighted” areas through the use of incentives. The TIF fund is the accounting mechanism for collecting the increment in property tax base over the years, interest income generated by these funds, as well as providing the ability for the Village to execute the incentive-related expenditures.

The TIF District dissolved December 31, 2015 and no longer collects tax increment earned after that date. In the dissolution, the Village set aside remaining funds to complete property acquisition that had been initiated and further pursue development with the support of a developer advisory consultant. Those funds were expended in their entirety by the end of Fiscal Year 2020.

TIF AREA NO. 1

<u>ACCOUNT #</u>	<u>REVENUES</u>	<u>BUDGET</u>	<u>PROJ'D</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ACTUAL</u>
		<u>22-23</u>	<u>21-22</u>	<u>21-22</u>	<u>20-21</u>	<u>19-20</u>
	BEGINNING FUND BALANCE	0	0	0	0	10,729
05-00-1-414	Property Tax	0	0	0	0	0
05-00-6-480	Interest	0	0	0	0	177
05-00-6-481	Unrealized Gain/Loss - Investments	0	0	0	0	6,245
05-00-6-489	Sale of Village Property	0	0	0	0	0
	TOTAL REVENUE	0	0	0	0	6,422
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	<u>EXPENDITURES</u>					
05-01-3-603	Postage	0	0	0	0	43
05-01-4-630	Professional Services	0	0	0	0	5,444
05-01-4-633	Accounting and Audit Service	0	0	0	0	1,100
05-01-4-634	Miscellaneous Services	0	0	0	0	0
05-01-4-653	TIF Planning and Promotion	0	0	0	0	10,563
05-01-7-701	Crawford Avenue Water Main Extension	0	0	0	0	0
05-01-7-702	198th Street Water Main	0	0	0	0	0
05-01-7-703	198th Street Sanitary Sewers	0	0	0	0	0
05-01-7-704	198th Street Reconstruction & Storm Sewer	0	0	0	0	0
05-01-7-705	Land Acquisition	0	0	0	0	0
05-01-7-706	Property Taxes	0	0	0	0	0
05-01-7-707	Crawford Avenue Roadway Improvements	0	0	0	0	0
05-01-7-708	Demolition	0	0	0	0	0
05-01-7-762	Meinheit Water Tower Painting & Repairs	0	0	0	0	0
	TOTAL FUNCTION	0	0	0	0	17,150
05-01-9-908	Transfer To Water Fund	0	0	0	0	0
	ENDING FUND BALANCE	0	0	0	0	0

*\$1,358,350 non-cash assets; aquired land held for resale.

DEBT SERVICE

SERVICES PROVIDED:

The Debt Service Fund accounts for principal and interest payments on outstanding general obligation (G.O.) debt for the Village. The Village has two outstanding general obligation bond issues: 1) the 2014 G.O. Water Main Improvement Bond Issue; and 2) the dual purpose 2021 G.O. Bond Issue; those two purposes being the 2021 G.O. Streets and Storm Sewer Improvement Bond Issue and the 2021 G.O. Refunding Bond Issue (which refinanced the original 2013 Water Main Improvement Bond Issue).

The 2021 Streets and Storm Sewer Improvement Bond Issue was issued in FY 21 in the amount of \$10,000,000 with a 20-year term and payments due on June 1 and December 1 each year through 2040. The balance on the 2021 Streets and Storm Sewer Improvement Bond Issue at April 30, 2022 will be \$10,000,000.

The 2021 G.O. Refunding Bond Issue was issued in FY 21 in the amount of \$2,110,000 with an 11-year term and payments due on June 1 and December 1 each year through 2032. The bonds refunded the 2013 Water Main Improvement Bond Issue. The balance on the 2021 G.O. Refunding Bond Issue at April 30, 2022 will be \$2,110,000. The bond issue will be paid off in FY 33.

The 2014 Water Main Improvement Bond Issue was issued in FY 15 in the amount of \$3,810,000 with a 20-year term and payments due on June 1 and December 1 each year through 2034. The balance on the 2014 Water Main Improvement Bond Issue at April 30, 2022 will be \$2,925,000.

DEBT SERVICE

	BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
Beginning Fund Balance	92,247	246,858	335,120	295,089	327,115
<u>ACCOUNT # REVENUES</u>					
06-00-1-401 Property Taxes-2013 GO Issue	0	225,916	219,155	207,683	211,352
06-00-1-402 Property Taxes-2014 GO Issue	245,000	248,507	244,350	229,659	231,879
06-00-1-403 Property Taxes-2017 GO Refunding	0	655,155	623,150	591,069	607,411
06-00-1-404 Property Taxes-2021 GO Issue	670,569				
06-00-1-405 Property Taxes-2021 GO Refunding	201,350				
06-00-9-419 Transfer from 2021 GO Refunding Bonds	0	0	0	1,500	0
TOTAL REVENUES	1,116,919	1,129,578	1,086,655	1,029,911	1,050,642
<u>EXPENDITURES</u>					
06-01-8-830 Debt Serv-2013 GO Issue-Principal	0	0	0	155,000	150,000
06-01-8-831 Debt Serv-2013 GO Issue-Interest	0	0	0	62,642	66,018
06-01-8-832 Agent Fees-2013 GO Issue	0	0	500	450	450
06-01-8-835 Debt Serv-2014 GO Issue-Principal	150,000	145,000	145,000	135,000	130,000
06-01-8-836 Debt Serv-2014 GO Issue-Interest	95,000	99,350	99,350	103,400	107,300
06-01-8-837 Agent Fees-2014 GO Issue	500	500	500	450	450
06-01-8-840 Debt Serv-2017 GO Refund-Principal	0	605,000	605,000	585,000	575,000
06-01-8-841 Debt Serv-2017 GO Refund-Interest	0	18,150	18,150	35,700	52,950
06-01-8-842 Agent Fees-2017 GO Refund Issue	0	500	500	500	500
06-01-8-845 Debt Serv-2021 GO Issue-Principal	365,000	0	0		
06-01-8-846 Debt Serv-2021 GO Issue-Interest	305,569	199,648	199,468		
06-01-8-847 Agent Fees-2021 GO Issue	500	0	0		
06-01-8-850 Debt Serv-2021 GO Refund-Principal	125,000	160,000	160,000		
06-01-8-851 Debt Serv-2021 GO Refund-Interest	77,850	56,041	56,041		
06-01-8-852 Agent Fees-2021 GO Refund Issue	500	0	0		
TOTAL EXPENDITURES	1,119,919	1,284,189	1,284,509	1,078,142	1,082,668
Ending Fund Balance	89,247	92,247	137,266	246,858	295,089

POLICE PENSION FUND

SERVICES PROVIDED:

The Police Pension Fund will undergo the statewide consolidation of Article 3 and Article 4 Police and Fire Pension Funds effective January 1, 2020 with a deadline of consolidation of June 30 2022, under Public Act 101-0610. The fund has been notified that the Illinois Police Officers' Pension Investment Fund (IPOPIF) intends to assume fiduciary control of the fund's assets on March 1, 2022 in accordance with Illinois Pension Code 40 ILCS 5/22B-120.

Currently, the fund is actively managed by the Flossmoor Police Pension Board with advice from the investment manager following the investment policy to assure the advantage of and or protection from market volatilities within the constraints allowable by Illinois statute; while concentrating on the long term health of the fund and funding ratio. The fund accounts for contributions, investments, and expenses related to the statutorily required pension plan for full-time sworn Village police personnel. Contributions to the Police Pension Fund are comprised of a 9.91% payroll deduction for participating employees, plus the annual employer's contribution; provided through the Village's tax levy, which is determined by an independent actuarial review completed on an annual basis. The fund is invested pursuant to current Illinois statutes governing pensions.

POLICE PENSION FUND

<u>ACCOUNT #</u>	<u>REVENUES</u>	<u>BUDGET 22-23</u>	<u>PROJ'D 21-22</u>	<u>BUDGET 21-22</u>	<u>ACTUAL 20-21</u>	<u>ACTUAL 19-20</u>
10-00-6-480	Interest	205,608	317,052	216,980	180,846	181,595
10-00-6-481	Unrealized Gain/(Loss)-Investments	1,028,367	2,800,859	1,115,429	3,371,538	(212,476)
10-00-6-482	Realized Gain/(Loss)-Sale of Investments	0	456,240	0	0	0
10-00-6-483	Emp. Pension Cont. - PPRT	8,000	7,832	6,000	5,519	5,845
10-00-6-484	Emp. Pension Cont. - Property Tax	761,949	947,263	977,263	791,979	658,931
10-00-6-485	Member Contributions	210,667	204,532	185,500	190,180	192,708
10-00-6-487	Contributions/Donations	0	0	0	0	0
10-00-6-489	Dividends	260,000	125,241	325,500	260,484	396,808
10-00-6-490	Other Police Pens. Funds-Portability	24,000	0	0	94,746	0
	TOTAL REVENUES	2,498,591	4,859,019	2,826,672	4,895,292	1,223,411
	EXPENDITURES					
10-01-2-592	Pension Benefit Payments	1,209,148	1,173,931	1,173,931	1,136,275	1,090,615
10-01-2-593	Disability Benefit Payments	139,249	139,249	139,249	139,249	158,730
10-01-2-595	Member Contribution Refunds	0	5,958	0	4,238	0
10-01-3-610	Miscellaneous	0	0	0	0	7,520
10-01-3-620	Investment Expenses	500	492	0	301	0
10-01-4-630	Department of Insurance Fees	3,200	3,058	3,200	3,078	2,920
10-01-4-633	Accounting Services	22,000	20,710	22,000	19,310	11,780
10-01-4-644	Legal Services	10,000	4,689	10,000	7,199	13,057
10-01-4-650	Investment Manager Fees	45,000	47,000	45,000	46,119	44,819
10-01-4-651	Medical Expenses	10,000	0	10,000	0	0
10-01-5-661	Training	4,000	2,565	6,000	3,330	3,496
	TOTAL EXPENDITURES	1,443,097	1,397,652	1,409,380	1,359,099	1,332,937

FIRE PENSION FUND

SERVICES PROVIDED:

The Fire Pension Fund accounts for contributions, investments and expenses related to the statutorily required pension plan for full-time Village firefighting personnel. Contributions to the Fund are comprised of a 9.455% payroll deduction for participating employees plus the annual employer's contribution provided through the Village's tax levy which is determined by an actuarial report. The fund also has three members contributing an additional 1.000% payroll deduction for continued service credit from previous fire pension fund employers.

The fund balance had been invested per the direction of the Fire Pension Board in various securities to generate income while still maintaining sufficient liquidity to meet any expenses and pension payment obligations. The majority of the fund balance is now invested under the direction and holding of Firefighters' Pension Investment Fund ("FPIF") as required by the pension consolidation state mandate.

FIRE PENSION FUND

<u>ACCOUNT #</u>	<u>REVENUES</u>	<u>BUDGET</u> <u>22-23</u>	<u>PROJ'D</u> <u>21-22</u>	<u>BUDGET</u> <u>21-22</u>	<u>ACTUAL</u> <u>20-21</u>	<u>ACTUAL</u> <u>19-20</u>
11-00-6-480	Interest	8,000	11,255	18,000	20,356	45,540
11-00-6-481	Unrealized Gain/Loss-Investments	0	(4,589)	0	(13,086)	48,743
11-00-6-482	Unrealized Gain/Loss-ITT Hartford	28,800	71,460	49,000	266,105	(55,598)
11-00-6-483	Unrealized Gain/Loss-Aviva/Athene	10,000	8,464	10,000	64,651	30,664
11-00-6-484	Emp. Pension Cont. - Property Tax	336,089	363,742	363,742	337,243	242,335
11-00-6-485	Member Contributions	51,600	49,409	50,100	48,006	53,900
11-00-6-486	Unrealized Gain/Loss-Mutuals	0	1,765	6,400	22,050	(2,873)
11-00-6-487	Contributions/Donations	0	0	0	0	0
11-00-6-488	Unrealized Gain/Loss-Pacific Life	7,100	1,113	4,700	15,918	755
11-00-6-489	Realized Gain/Loss on Sale	14,400	7,007	0	475	(292)
11-00-6-490	Dividends	0	0	930	1,376	1,469
11-00-6-491	Northern Trust Unrealized Gain/Loss	33,600	16,349			
	TOTAL REVENUES	489,589	525,973	502,872	763,094	364,643
	EXPENDITURES					
11-01-2-592	Pension Benefit Payments	359,600	349,137	356,000	251,140	279,889
11-01-4-630	Department of Insurance Fees	525	523	525	508	487
11-01-4-632	Actuary Services	0	0	0	0	0
11-01-4-633	Accounting Services	10,790	10,280	1,536	0	0
11-01-4-634	Miscellaneous Services	6,500	2,785	6,500	6,291	4,800
11-01-4-644	Legal Services	4,000	1,800	4,000	2,336	2,555
11-01-4-650	Investment Manager Fees	0	1,085	2,500	2,107	1,790
11-01-4-655	Bank Service Charges	800	796	750	665	642
11-01-5-660	Dues and Subscriptions	1,000	0	1,000	0	0
11-01-5-661	Training	3,000	0	3,000	285	641
	TOTAL EXPENDITURES	386,215	366,406	375,811	263,333	290,804

2021 STREETS AND STORM SEWER IMPROVEMENT FUND

SERVICES PROVIDED:

The 2021 Streets and Storm Sewer Improvement Fund accounts for financial activity of funds sent to the Village on the April 6, 2021 closing date for the 2021 Streets and Storm Sewer Improvements G.O. Bond Issue. The amount of the bond issue was \$10 million. Financial activity includes bond proceeds paid directly to the Village at closing, payment of all streets and storm sewer improvement project costs and payment of bond issue costs.

The 2021 Streets and Storm Sewer Improvement Fund was established to fund the rehabilitation of various streets throughout the Village and also fund the stormwater improvements to mitigate flooding at the Flossmoor Road Viaduct at the CN/Metra Railroads and upstream area of Berry Lane. The Berry Lane Drainage Improvements project is the first phase of the Flossmoor Road Viaduct project, and it is being partially funded through grants from the Army Corps of Engineers, the Illinois Environmental Protection Agency, and the Metropolitan Water Reclamation District.

The street rehabilitation work is based on the recommendations provided in the 2017 Pavement Management Report. The stormwater improvements to the Flossmoor Road Viaduct are the result a study that was completed in FY21. This study provided alternatives to address the flooding in the Viaduct and the Village Board selected an alternative that will be funded by this program. In November 2020, a G.O. Bond Referendum was passed by voters to cover the cost of these programs.

FY22 ACHIEVEMENTS:

- Coordinated the engineering and project bid of the Street Rehabilitation Project.
- Coordinated the engineering and project bid of the Berry Lane Drainage Improvements project.
- Continue the engineering of the Flossmoor Road Viaduct Drainage Improvements project.

FY23 GOALS:

- Complete the construction of the Street Rehabilitation Project.
- Complete the construction of the Berry Lane Drainage Improvements Project.
- Complete the design engineering of the Flossmoor Road Viaduct Drainage Improvements project.
- Begin the construction of Flossmoor Road Viaduct Drainage Improvements Project with completion anticipated in Fiscal Year 2024.

2021 STREETS AND STORM SEWER IMPROVEMENT FUND

	BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
BEGINNING FUND BALANCE	9,323,093	10,632,026	10,643,821	0	0
ACCOUNT # REVENUES					
17-00-6-410 Bond Issue Proceeds	0	0	0	10,000,000	0
17-00-6-411 Bond Issue Premium-Excess	0	0	0	839,734	0
17-00-6-480 Interest-IPRIME	500	450	8,750	160	0
17-00-6-481 Unrealized Gain/Loss	0	0	0	(6,189)	0
17-00-6-482 Interest-Certificates of Deposit	900	1,930	3,250	70	0
17-00-6-483 Interest-US Treasuries	6,750	7,400	5,000	(5,789)	0
17-00-6-484 Interest-US Agencies	0	0	5,000	0	0
TOTAL REVENUES	8,150	9,780	22,000	10,827,986	0
EXPENDITURES					
ENGINEERING SERVICES					
17-01-1-701 Streets Phase 1 Engineering	0	375,000	300,000	0	0
17-01-1-702 Streets Phase 2 Engineering	0	0	258,000	0	0
17-01-1-703 Flosmoor Rd Viaduct Engineering	0	0	350,000	0	0
TOTAL ENGINEERING SERVICES	0	375,000	908,000	0	0
CONSTRUCTION					
17-01-4-730 Streets Phase 1 Construction	4,250,000	0	1,700,000	0	0
17-01-4-731 Streets Phase 2 Construction	0	0	574,764	0	0
17-01-4-732 Flosmoor Rd Viaduct Construction	0	0	0	0	0
17-01-4-733 Berry Lane Drainage Construction	0	888,713	200,000	0	0
17-01-4-734 Berry Lane Drainage Construction Observation Services	121,500	55,000	0	0	0
17-01-4-740 Streets Phase 1 Const. Observation Services	375,000	0	0	0	0
17-01-4-741 Streets Phase 2 Const. Observation Services	0	0	0	0	0
17-01-4-742 Flosmoor Rd Viaduct Const. Observ. Services	0	0	0	0	0
TOTAL CONSTRUCTION	4,746,500	943,713	2,474,764	0	0
BOND ISSUE COSTS					
17-01-8-770 Bond Issue Costs	0	0	0	67,960	0
17-01-8-771 Bond Issue Underwriter Discount	0	0	0	128,000	0
17-01-8-772 Arbitrage Rebate Services	0	0	0	0	0
TOTAL BOND ISSUE COSTS	0	0	0	195,960	0
TOTAL EXPENDITURES	4,746,500	1,318,713	3,382,764	195,960	0
ENDING FUND BALANCE	4,584,743	9,323,093	7,283,057	10,632,026	0

2021 G.O. REFUNDING BONDS FUND

SERVICES PROVIDED:

The 2021 G.O. Refunding Bonds Fund accounts for financial activity of funds sent to the Village on the April 6, 2021 closing date for the 2021 G.O. Current Refunding bond issue. Financial activity included bond proceeds paid directly to the Village at closing and payment of bond issue costs. The 2021 bond issue refunded the 2013 G.O. bond issue which was used for water main improvements.

The fund was closed in April 2021 and the excess fund balance was transferred to the Debt Service Fund and utilized for an abatement of the bond and interest tax levy.

2021 G.O. REFUNDING BONDS

<u>ACCOUNT #</u>	<u>REVENUES</u>	<u>BUDGET</u> <u>22-23</u>	<u>PROJ'D</u> <u>21-22</u>	<u>BUDGET</u> <u>21-22</u>	<u>ACTUAL</u> <u>20-21</u>	<u>ACTUAL</u> <u>19-20</u>
BOND ISSUE REVENUES						
19-00-6-410	Bond Issue Proceeds	0	0	0	2,110,000	0
19-00-6-411	Bond Issue Premium	0	0	0	324,728	0
19-00-6-480	Interest	0	0	0	0	0
TOTAL REVENUES		0	0	0	2,434,728	0
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<u>EXPENDITURES</u>						
BOND ISSUE COSTS						
19-01-8-770	Bond Issue Costs	0	0	0	20,751	0
19-01-8-771	Bond Issue Underwriter Discount	0	0	0	27,008	0
19-01-8-772	Payment to Escrow Agent	0	0	0	2,385,470	0
TRANSFERS						
19-01-9-406	Transfer To Debt Service Fund	0	0	0	1,500	0
TOTAL EXPENDITURES		0	0	0	2,434,728	0

FEMA FIRE STATION ALERTING GRANT FUND

SERVICES PROVIDED:

In Fiscal Year 21, the Village ordered and received the station alerting equipment and software for all nine Departments involved in the 2018 Assistance to Firefighters grant from FEMA within E-COM (our combined emergency dispatch center) and South-Com. The communities include (Flossmoor, Glenwood, Hazel Crest Homewood, Matteson, Park Forest, Riverdale, South Holland and Thornton).

FEMA FIRE STATION ALERTING GRANT FUND

		BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
BEGINNING FUND BALANCE		(10,797)	(10,797)	0	3,270	0
<u>ACCOUNT #</u>		<u>REVENUES</u>				
		<u>GRANT REVENUES</u>				
22-00-3-440	FEMA Fire Assistance to Firefighters Grant	0	0	479,489	468,804	0
22-00-3-441	Local Share (Community Members) - Grant	0	0	42,684	42,863	0
22-00-9-428	Transfer from Foreign Fire Insurance Fund (Flossmoor Local Share) - Grant	0	0	0	0	5,085
		<u>NON-GRANT REVENUES</u>				
22-00-3-442	Local Share (Community Members) - Non-Grant	0	0	31,632	31,634	0
22-00-9-429	Transfer Foreign Fire Insurance Fund (Flossmoor Local Share) Non-Grant	0	0	0	0	3,515
22-00-3-449	Administrative Cost Reimbursements	0	0	0	0	0
TOTAL REVENUES		0	0	553,805	543,301	8,600
		<u>EXPENDITURES</u>				
22-01-7-701	FEMA Fire Assistance Grant Purchases	0	0	521,438	468,804	0
22-01-7-702	Fire Station Alerting Non-Grant Purchases	0	0	35,147	83,096	0
22-01-7-703	Administrative Costs	0	0	6,000	2,877	0
22-01-9-901	Transfer to General Fund	0	0	0	2,591	5,330
TOTAL EXPENDITURES		0	0	562,585	557,368	5,330
ENDING FUND BALANCE		(10,797)	(10,797)	(8,780)	(10,797)	3,270

PUBLIC SAFETY DONATIONS

SERVICES PROVIDED:

The Police Department has two primary donation accounts to account for persons or businesses that contribute to the Department. Two main accounts are used: Police General Donations Fund and the Police Equipment Fund. Small monetary contributions are deposited into the Police General Donations Fund and are utilized for honorary and memorial contributions. The Police Equipment Fund is for larger donations or donations earmarked for police special equipment. The donation accounts accrue interest and are allowed to carry over from year to year.

The Fire Department donations portion of the fund is utilized to purchase tools, equipment, or other items as specified by the individual, estate, corporation, or entity making the donation. Funds deposited also accrue interest and carryover from fiscal year to fiscal year.

PAST PURCHASES (POLICE)

- FY 14: Purchased Interview Room Camera System. The current system is unreliable and new State Mandates of recording interrogations has forced the department to invest in a new system. Funds used for a portion of this purchase will be utilized from the Police Equipment Fund.
- FY 15: Purchased two laptop computers for the investigations division.
- FY 16: Purchased four new Police Patrol Bikes to replace the worn and older police bikes.
- FY 17: Purchased one Thermal Imaging Camera to assist officers in managing surveillance activities, locate and apprehend suspects, investigative crime scenes, and conduct search and rescue operations.
- FY 18: Purchased one computer tablet, in-car mounting hardware, and mobile docking computing station for police administrator.
- FY 19: Utilized funds for The Power Safe Communities grant match.

PAST PURCHASES (FIRE)

- FY 15: Purchased ambulance 1370, A Type I Osage ambulance on a Dodge 4500 chassis and related equipment to place the ambulance in-service. The purchase was made possible thanks to a significant donation from the Donna Hendrickson Trust.
- FY 16: Purchased a medical oxygen bottle holder for the patient cot used in the ambulance purchased in FY 15.
- FY 18: Purchased a cabinet to house charging units for EMS equipment.
- FY 19: Purchased new EMS equipment and oxygen bags to be used in providing initial medical care to patients.
- FY 20: Purchased StatPacks color-coded EMS bags for providing initial medical care to patients
- FY 20: Purchased Mobile Data Terminals (MDTs) and CradlePoint Routers for both ambulances to be used in gathering call data while enroute to a medical run as well as gathering information on the Electronic Patient Care Report (EPCR).

PUBLIC SAFETY DONATIONS

<u>ACCOUNT #</u>	<u>BEGINNING FUND BALANCE</u>	BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
	Miscellaneous Police	1,654	1,660	1,560	1,560	1,642
	Special Police Equipment Fund	21,420	21,523	21,873	21,697	22,562
	Miscellaneous Fire & EMS	100	100	100	100	100
	Hendrickson Fire Par Equip FD	28,950	28,950	28,950	28,950	39,824
	TOTAL BEGINNING FUND BALANCE	52,124	52,233	52,483	52,307	64,128
<hr/>						
	<u>REVENUES</u>					
24-00-6-485	Miscellaneous Police Donations	0	100	200	100	0
24-00-6-486	Special Police Equipment Fund Donations	0	0	500	150	188
24-00-6-490	Miscellaneous Fire and EMS Donations	0	0	0	0	0
24-00-6-491	Hendrickson Fire Par Equip FD	0	0	0	0	0
	TOTAL REVENUES	0	100	700	250	188
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	<u>EXPENDITURES</u>					
24-01-7-770	Miscellaneous Police	0	106	100	0	82
24-01-7-771	Special Police Equipment Fund	0	103	2,000	324	1,053
24-01-7-780	Miscellaneous Fire and EMS	0	0	0	0	0
24-01-7-781	Hendrickson Fire Par Equip FD	0	0	4,000	0	10,874
	TOTAL EXPENDITURES	0	209	6,100	324	12,009
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	<u>ENDING FUND BALANCE</u>					
	Miscellaneous Police	1,654	1,654	1,660	1,660	1,560
	Special Police Equipment Fund	21,420	21,420	20,373	21,523	21,697
	Miscellaneous Fire & EMS	100	100	100	100	100
	Hendrickson Fire Par Equip FD	28,950	28,950	24,950	28,950	28,950
	TOTAL ENDING FUND BALANCE	52,124	52,124	47,083	52,233	52,307

11-501 “J” FUND

SERVICES PROVIDED:

The 11-501 “J” Fund was established as a receptacle for funds obtained through 730 ILCS 5/5-5-3(b) (8). State statute provides for the reimbursement of emergency services expenses to the community by persons convicted of driving under the Influence. Funds obtained through this program can be used to enhance the enforcement of DUI laws and related education expenses only. This fund, as it grows, will be available for the purchase of equipment/supplies related to DUI enforcement and education.

FY22 ACHIEVEMENTS:

- \$650.00 was awarded to the Village of Flossmoor in FY22 for the first half of this fiscal year.
- The department’s D.A.R.E. officer continues to teach D.A.R.E. classes at four District 161 schools and Infant Jesus of Prague School. The program has been expanded to include curriculum that will be presented to second grade students. This program is tentatively scheduled to commence early in 2022.

FY23 GOALS:

- The Police Department will file the necessary petitions for restitution in the case of every DUI arrest that requires supplemental emergency response as provided by statute.
- We will continue to utilize funds to help sustain the D.A.R.E. program and other DUI enforcement and education programs.

11-501 "J" FUND

<u>ACCOUNT #</u>	<u>REVENUES</u>	<u>BUDGET</u> <u>22-23</u>	<u>PROJ'D</u> <u>21-22</u>	<u>BUDGET</u> <u>21-22</u>	<u>ACTUAL</u> <u>20-21</u>	<u>ACTUAL</u> <u>19-20</u>
	BEGINNING FUND BALANCE	9,409	11,509	12,904	11,725	13,443
25-00-5-470	Fines and Forfeitures	1,000	900	1,500	187	269
	TOTAL REVENUE	1,000	900	1,500	187	269
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	<u>EXPENDITURES</u>					
	<u>Commodities</u>					
25-01-3-610	D.U.I. Enforcement and Educational	3,000	3,000	3,000	403	1,987
	<u>Training</u>					
25-01-5-661	DARE Training	0	0	0	0	0
	TOTAL FUNCTION	3,000	3,000	3,000	403	1,987
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	ENDING FUND BALANCE	7,409	9,409	11,404	11,509	11,725
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DRUG FORFEITURE FUND

SERVICES PROVIDED:

The Drug Forfeiture Fund was established in 1993 as a receptacle for funds obtained through forfeiture when those funds are connected to a drug-related arrest. State statute requires that funds obtained through forfeiture be kept separate from other funds and used only for the enforcement of laws governing cannabis and controlled substances. This fund, as it grows, will be available for the purchase of equipment related to drug enforcement.

FY22 ACHIEVEMENTS:

- So far, this fiscal year the fund has not yet received any seized funds. We will be donating a vehicle to the Flossmoor Fire Dept for training uses that had been seized within a previous year.
- Funds are used for membership fees and to pay for the equipment and training needs of our officers assigned to the South Suburban Emergency Response Team (S.S.E.R.T.) and other drug enforcement opportunities as they present themselves.

FY23 GOALS:

- The Police Department will continue to be alert for opportunities to obtain forfeiture of funds and assets when those funds and assets are connected to drug-related arrests.
- Use of money in the Drug Forfeiture Fund will be considered whenever a need for a drug enforcement, education, and drug related expenditures are identified.
- Funds will continue to be budgeted to support the South Suburban Emergency Response Team, S.S.E.R.T.

DRUG FORFEITURE FUND

	BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20	
BEGINNING FUND BALANCE	32,569	34,019	34,862	37,636	39,644	
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ACCOUNT #	REVENUES					
26-00-6-480	Interest Earnings	50	50	500	70	723
26-00-6-486	Forfeitures	0	0	1,500	0	0
26-00-6-489	Auction Proceeds	125	0	0	0	0
	TOTAL REVENUE	175	50	2,000	70	723
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	EXPENDITURES					
	Commodities					
26-01-3-610	Miscellaneous	0	0	0	2,875	1,956
26-01-5-661	Training	0	0	0	0	0
	Capital Outlay/Non-Operating					
26-01-7-701	So. Sub Emer. Res. Tm. Equip.	1,500	1,500	1,500	812	775
	EXPENDITURES	1,500	1,500	1,500	3,687	2,731
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	ENDING FUND BALANCE	31,244	32,569	35,362	34,019	37,636

PUBLIC ART PROGRAM

SERVICES PROVIDED:

The Public Art Program has been created to enhance the Village by placing outdoor sculpture and gardens in public areas. The program is planned to be a long-term effort funded by donations from residents who wish to contribute for a memorial to a loved one or a celebration of community. The goals of the Public Art Program are as follows:

- To enhance the appearance of the Village by placing outdoor sculpture and gardens in public places.
- To create a “signature” for the community and allow the Village to market its traditions of excellence in a very visible program.
- To educate and encourage Village residents and neighboring communities, especially the youth, to appreciate and support visual arts and creative landscape.
- To provide an opportunity for significant artists to showcase their art.

FY22 ACHIEVEMENTS:

- Managed a successful fundraiser, *Barrels of Hope*, that engaged community support for the arts, built community connections and raised approximately \$3,000 or the equivalent of one rotational sculpture for the Public Art Program
- Placed one new sculpture, *Reach for the Sky*, in Highlands Park
- Completed maintenance of the Howard Kalish sculpture, *Survivor*
- Continued to promote the engraved brick campaign

FY23 GOALS:

- Pursue additional sculpture for the rotational component of the program
- Create programming that raises awareness and support for Flossmoor’s Public Art Program
- Complete maintenance of sculpture

PUBLIC ART PROGRAM

		BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
ACCOUNT #	BEGINNING FUND BALANCE	58,626	69,869	62,991	73,321	73,623
REVENUES						
27-00-4-450	Fundraiser Events	5,000	4,099	5,000	0	3,038
27-00-6-480	Interest	100	20	850	130	1,373
27-00-6-486	Miscellaneous Revenue	50	50	0	0	
27-00-6-487	Contributions/Donations	3,000	3,370	2,450	6,704	2,818
TOTAL REVENUES		8,150	7,539	8,300	6,834	7,229
EXPENDITURES						
COMMODITIES						
27-01-3-619	Program Commodities Brick Purchases	400	660	440	1,264	476
TOTAL COMMODITIES		400	660	440	1,264	476
CONTRACTUAL SERVICES						
27-01-4-630	Art Consultant	0	0	0	0	0
27-01-4-634	Miscellaneous Services	350	1,600	1,750	174	174
27-01-4-635	Printing	300	335	0	0	0
27-01-4-638	Advertising	0	0	0	0	0
27-01-4-645	Special Events/Projects	2,500	737	2,500	148	3,881
27-01-4-646	Educational Programming	0	0	0	0	0
27-01-4-650	Rotational Sculpture Program Artists' Honoraria Artwork Transportation Artwork Installation	3,000	11,000	11,000	4,000	3,000
TOTAL CONTRACTUAL SERVICES		6,150	13,672	15,250	4,322	7,055
TRAINING						
27-01-5-660	Membership Dues & Subscriptions	0	0	0	0	0
27-01-5-661	Training/Transportation	0	0	0	0	0
TOTAL TRAINING		0	0	0	0	0
PROGRAM MAINTENANCE						
27-01-6-677	Program Maintenance Sculpture Maintenance Landscape Maintenance	5,000	4,450	5,000	4,700	0
TOTAL MAINTENANCE		5,000	4,450	5,000	4,700	0
TOTAL FUNCTION		11,550	18,782	20,690	10,286	7,531
ENDING FUND BALANCE		55,226	58,626	50,601	69,869	73,321

FOREIGN FIRE INSURANCE FUND

SERVICES PROVIDED:

The Foreign Fire Insurance Fund accounts for the tax or license fee paid by insurance companies, which are not incorporated in the State of Illinois and are engaged in effecting fire insurance within our municipal boundaries. The fee is paid annually to the Village Treasurer for the maintenance, use and benefit of the Fire Department as determined by the Fire Department Foreign Fire Insurance Board.

Please note that the Foreign Fire Insurance Board continually reviews the needs of the membership, thus the project list and priorities for budgeted items may change at any time during a given fiscal year.

FY22 ACHIEVEMENTS:

- Purchase and install remaining three Liftmaster Light Curtain safety lights on the remaining three apparatus bay doors.

FY23 GOALS:

- Continue the updating of kitchen utensils and supplies including some indoor and outdoor appliances.
- In FY 23, begin and/or continue updating kitchen, dayroom as needed. Projects may include, but not limited to furniture, electronics, and construction.

FOREIGN FIRE INSURANCE

	BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
Beginning Fund Balance	87,173	76,887	70,531	65,231	72,081
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<u>ACCOUNT # REVENUES</u>					
28-00-1-407 Foreign Fire Insurance Taxes	19,000	25,286	19,000	12,084	19,478
28-00-6-480 Interest	500	500	500	147	1,703
TOTAL REVENUES	19,500	25,786	19,500	12,232	21,181
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<u>EXPENDITURES</u>					
<u>COMMODITIES</u>					
28-01-3-605 Kitchen Supplies	3,500	8,500	0	315	7,104
28-01-3-615 Tools and Equipment	2,500	4,000	0	0	0
TOTAL COMMODITIES	6,000	12,500	0	315	7,104
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<u>TRAINING</u>					
28-01-5-664 Training Materials	1,500	0	0	0	0
TOTAL TRAINING	1,500	0	0	0	0
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<u>CONTRACTUAL SERVICES</u>					
28-01-4-634 Miscellaneous Services	0	3,000	0	260	817
28-01-4-639 Comcast	1,500	0	0	0	0
TOTAL CONTRACTUAL SERVICES	1,500	3,000	0	260	817
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<u>CAPITAL OUTLAY/NON-OPERATING</u>					
28-01-7-706 US Digital Fire Station Alerting	0	0	0	0	11,510
28-01-7-707 Training Facility	10,000	0	0	0	0
28-01-7-708 Kitchen Remodel	30,000	0	0	0	0
28-01-7-709 Station Improvements	7,500	0	0	0	0
28-01-9-922 Transfer to Fire Station Alerting Grant	0	0	0	0	8,600
TOTAL CAPITAL OUTLAY	47,500	0	0	0	20,110
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TOTAL EXPENDITURES	56,500	15,500	0	575	28,031
ENDING FUND BALANCE	50,173	87,173	90,031	76,887	65,231

9-1-1 FUND

SERVICES PROVIDED:

The 9-1-1 Fund was established by referendum in 1989 as a funding source for providing telephone users within the Village of Flossmoor with access to Fire, Police, and Emergency Medical Service by dialing the three digits – 9-1-1. Because the Flossmoor Fire Department also services the Sunnycrest Fire Protection District by contract, that area is included in the Flossmoor 9-1-1 service on a shared cost basis. Funds are used to purchase/maintain equipment and compensate employees involved in the emergency dispatch service.

E-COM, a combined emergency communications center, replaced the Village's emergency communications function in 2005; all 9-1-1 surcharge receipts are forwarded directly to E-COM and expended under the authority of the joint ETSB. E-Com is comprised of the City of Country Club Hills, Villages of East Hazel Crest, Flossmoor, Glenwood, Hazel Crest, Homewood, Riverdale, South Holland, and Thornton.

9-1-1 FUND

(EMERGENCY TELEPHONE SYSTEM)

		BUDGET	PROJ'D	BUDGET	ACTUAL	ACTUAL
		22-23	21-22	21-22	20-21	19-20
<u>ACCOUNT #</u>	<u>REVENUES</u>					
30-00-1-416	Telephone Surcharge	175,431	193,217	178,075	195,913	191,819
	TOTAL REVENUES	175,431	193,217	178,075	195,913	191,819
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	<u>EXPENDITURES</u>					
30-01-4-650	E-Com Budget Contribution	175,431	171,678	178,075	195,919	191,819
	TOTAL EXPENDITURES	175,431	171,678	178,075	195,919	191,819

MUNICIPAL PARKING LOTS FUND

SERVICES PROVIDED:

The Village operates and maintains two commuter lots: the South Lot, with 208 spaces available for lease, and the North Lot, with 84 spaces available for lease. In addition to the 84 commuter spaces, and because parking is limited in the Central Business District, 29 spaces in the North Lot are leased to merchants for their use and their employees. The Central Drive Lot contains 38 regular parking spaces and two handicapped spaces. Sixteen additional spaces are leased to merchants in lots on the south side of Central Drive. In order to maximize use of each available commuter parking space, the lots are over sold each month by 10%, and a number of permits are available for daily parking. Revenues from this fund are used exclusively to cover the operating and maintenance costs of the municipal lots and other associated commuter access amenities. The Village also maintains the Flossmoor Library Lot, in addition to its customer parking there are 6 merchant leased and 9 occasional commuter spaces available.

Prior to Fiscal Year 2021, this fund was comprised of a Grant Control Parking Fund and a Municipal Control Parking Fund. Starting in Fiscal Year 2021, the two funds were combined into one Fund called the Municipal Parking Lots Fund.

FY22 ACHIEVEMENTS:

- Completed annual parking lot striping on all commuter parking lots.

FY23 GOALS:

- Continue to monitor the parking needed in the downtown area so that the Village is responsive to the multiple demands for the very limited spaces available.
- Conduct annual parking lot striping on all commuter parking lots.

MUNICIPAL PARKING LOTS FUND

	BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
<u>GRANT CONTROL PARKING^</u>					
Unrestricted Net Assets (Beginning)*	0	0	0	143,455	114,390
<u>ACCOUNT #</u>	<u>REVENUES</u>				
41-00-6-480	0	0	0	0	1,647
	Interest				
	Commuter Parking Rental				
	Merchant/Individual Parking				
41-00-7-450	0	0	0	0	10,560
	North Lot - 22 spaces				
41-00-8-450	0	0	0	0	122,259
	South Lot - 204 spaces				
TOTAL GRANT CONTROL REVENUES	0	0	0	0	134,466
<u>EXPENDITURES</u>					
<u>North Lot</u>					
41-30-4-634	0	0	0	0	0
	Miscellaneous Services				
41-30-6-677	0	0	0	0	0
	Maintenance and Repairs				
41-30-9-901	0	0	0	0	10,504
	Transfer to General Fund for Operating Expenses				
Total North Lot Expenditures	0	0	0	0	10,504
<u>South Lot</u>					
41-31-4-634	0	0	0	0	0
	Miscellaneous Services				
41-31-6-677	0	0	0	0	361
	Maintenance and Repairs				
41-31-9-901	0	0	0	0	94,536
	Transfer to General Fund for Operating Expenses				
Total South Lot Expenditures	0	0	0	0	94,897
<u>Commuter Access</u>					
Total Expenses: Commuter Access	0	0	0	0	0
TOTAL GRANT CONTROL EXPENSES	0	0	0	0	105,401
41-33-7-790	0	0	0	0	5,329
	Depreciation Expense				
GRANT CONTROL LOTS					
ENDING UNRESTRICTED NET ASSETS*	0	0	0	0	143,455

^ Prior to 5-1-20, Fund 41 was entitled "Grant Control Parking Fund". Municipal Control and Grant Control Parking funds were consolidated into one Municipal Parking Lots fund on 5-1-2020.

*Unrestricted Net Assets balance at 5-1-20(\$143,455) included in asset transfer to Municipal Parking Lots Fund

MUNICIPAL PARKING LOTS FUND^

		BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
BEGINNING UNRESTRICTED NET ASSETS*		237,241	170,544	154,693	290,511	137,435
ACCOUNT #	REVENUES					
<u>North Parking Lot</u>						
40-00-7-450	Commuter Parking - 84 spaces	46,070	14,214	46,070	14,371	31,626
40-00-7-451	Merchant/Individual Parking Space Rental	10,810	7,402	10,810	9,056	8,442
Total North Lot Revenues		56,880	21,616	56,880	23,427	40,068
<u>South Parking Lot</u>						
40-00-8-450	Commuter Parking - 218 spaces	128,690	43,429	128,690	31,907	0
40-00-8-451	Merchant/Individual Parking	1,000	0	0	1,374	0
Total South Lot Revenue		129,690	43,429	128,690	33,281	0
<u>Central Drive, Library & Merchant Parking Lots</u>						
40-00-9-451	Merchant/Individual Parking Space Rental	7,500	6,652	7,500	5,917	5,626
Total Central/Library/Merchant Lot Revenues		7,500	6,652	7,500	5,917	5,626
<u>Miscellaneous</u>						
40-00-6-480	Interest	200	37	200	557	3,844
40-00-9-904	Transfer from ARPA Fund	0	159,248	159,248	0	0
TOTAL REVENUES		194,270	230,982	352,518	63,182	49,538
EXPENDITURES						
<u>North Parking Lot</u>						
40-30-4-634	Miscellaneous Services	2,600	3,000	2,600	0	0
40-30-6-677	Maintenance and Repairs	1,750	1,750	1,750	0	1,200
40-30-6-682	CBD Flags	1,500	1,500	1,500	3,507	3,010
40-30-9-901	Transfer to General Fund	11,184	11,012	11,012	10,843	0
Total North Lot		17,034	17,262	16,862	14,350	4,210

MUNICIPAL PARKING LOTS FUND^

<u>ACCOUNT #</u>		BUDGET 22-23	PROJ'D 21-22	BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20
	<u>South Parking Lot</u>					
40-31-4-634	Miscellaneous Services	1,000	1,300	1,000	0	0
40-31-6-677	Maintenance and Repairs	1,000	2,500	1,000	2,738	0
40-31-9-901	Transfer to General Fund	100,661	99,108	99,108	97,589	0
	Total South Lot	102,661	102,908	101,108	100,327	0
	<u>Central Drive, Library & Merchant Parking Lots</u>					
40-32-4-634	Miscellaneous Services	2,800	2,800	2,800	2,800	400
40-32-6-677	Maintenance and Repairs	250	250	250	458	100
40-32-7-701	Library Parking Lot Resurfacing	0	0	0	0	0
40-32-7-702	Merchant Parking Lot Resurfacing	0	0	0	34,460	100
	Total Central Drive/Library/Merchant Lots	3,050	3,050	3,050	37,719	600
	<u>Commuter Access-C.B.D.</u>					
40-33-1-590	Overtime - Central Business District	5,647	12,000	5,430	4,863	5,174
40-33-1-591	Part-Time Employees	-	1,815	15,000	13,903	13,406
40-33-3-615	Small Tools and Equipment	250	250	250	451	235
40-33-4-634	Miscellaneous Services	5,100	15,000	5,100	4,604	3,625
40-33-6-671	Maintenance and Supplies	6,600	12,000	6,600	6,933	12,668
	Total Commuter Access-C.B.D.	17,597	41,065	32,380	30,754	35,107
	TOTAL EXPENDITURES	140,342	164,285	153,400	183,149	39,917
40-33-7-790	Depreciation Expense	0	0	0	10,142	6,892
	ENDING UNRESTRICTED NET ASSETS	291,169	237,241	353,811	170,544	147,056

Note: Prior to FY 21, there were two parking funds: Municipal Control Parking and Grant Control Parking

*Includes \$143,455 from Grant Control Parking fund closed effective 5-1-2020

^Prior to 5-1-2020, Fund 40 was entitled "Municipal Control Parking Fund". Municipal Control and Grant Control Parking funds were consolidated into one Municipal Parking Lots fund on 5-1-2020.

LIBRARY

SERVICES PROVIDED:

Your Flossmoor Public Library is a bustling, diverse community center and vital resource committed to providing access to information, materials, and programs to patrons of all ages.

We offer resources for intellectual growth and personal development, assist children and people of all ages in achieving educational goals, provide support for cultural and recreational pursuits, and help people to effectively obtain and evaluate the information presented to them. Our friendly, customer service-oriented staff is on hand to provide assistance seven days a week, including reference and reader's advisory services; in person or through digital means.

The library's collection contains tens of thousands of books, magazines, music CDs, DVDs, video games, audiobooks, Playaways, eBooks and eAudiobooks. The library's reference collection is comprised of extensive automated resources and databases. In addition, thousands of magazine and newspapers articles are available online both at the library and remotely from a home PC or your mobile device. Fast internet access is available for patron use as well as computers with Microsoft Office Suite. We have computers for children and teens featuring fun and educational game apps and strong Wi-Fi access is available throughout the library. We also circulate Wi-Fi Hotspots. Last year we also added Kanapy— an online streaming service for movies, documentaries and more – free to use with your library card.

The library provides a variety of programs for all ages. However, this year we been offering programs both in-person as well as virtual. Our adult programming has taken us on a tour around the world, all from the comfort of your own home. As we begin to offer more in-person programming, we have discovered that many enjoy the virtual programming, especially during the winter months. We will continue to offer both for the time being. For detailed information about library programs, pick up a current copy of the library's quarterly newsletter from the Patron Services Desk or check out the library's website at www.flossmoorlibrary.org

The Flossmoor Public Library is a member of the SWAN Consortium (System Wide Area Network) which provides public access to an extensive range of materials and services beyond our doors. Patrons can search the SWAN catalog from computers in the library, their home PC, or mobile devices. Patrons can borrow materials from other libraries and have them delivered here, as well as use their library card at any of the other 100 SWAN libraries in Illinois. Additionally, Flossmoor is part of the RAILS library system that has merged with four other systems in the northern half of the state to create a new, much larger system, greatly expanding our lending capabilities.

Throughout the year, we have passes available to a variety of places, including Brookfield Zoo and the Children's Museum of Oak Lawn. During the Illinois Philharmonic Orchestra's season, we offer free tickets to their performances.

In addition, we are very proud to announce, the library received an AgeOptions grant, allowing us to offer more services to our senior patrons. We have been offering Senior Grab-n-Go Kits that change themes monthly. We are also excited to add a new item to our collection, Launchpads. These tablet-like devices have a series of games added onto each one including Hidden Item, Sudoku, Crosswords, Word Searchers and more.

This year has continued to be an adjustment for all of us. We have remained opened and available thanks to the diligence of our staff and our adherence to the state mandates. We thank you for your continued patience with us this year. Please stop by your Flossmoor Public Library today and see what we have to offer you!

FLOSSMOOR PUBLIC LIBRARY

REVENUES	APPROVED BUDGET 22-23	AMENDED BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20	ACTUAL 18-19	
<u>ACCOUNT # TAXES</u>						
50-00-1-401	Property Taxes	1,358,209	1,358,209	1,212,980	1,199,183	1,164,310
50-00-1-402	Property Tax - Soc Sec	57,490	57,490	51,715	52,481	49,940
50-00-1-403	Property Tax - IMRF	66,960	66,960	62,416	60,353	60,271
50-00-1-415	Personal Property Repl Tax	13,000	11,000	13,677	14,320	13,772
	TOTAL TAXES	1,495,659	1,493,659	1,340,788	1,326,337	1,288,293
<u>INTERGOVERNMENTAL AND GRANTS</u>						
50-00-3-440	Per Capita Grant	14,265	13,960	11,830	11,830	11,830
50-00-3-441	Other Grants	0	18,600	10,500	0	500
	TOTAL GRANTS	14,265	32,560	22,330	11,830	12,330
<u>CHARGES FOR SERVICES</u>						
50-00-4-450	Program fees	0	0	0	2,850	2,081
	PROGRAM FEES	0	0	0	2,850	2,081
<u>FINES AND FEES</u>						
50-00-5-471	Fines and Fees	4,000	4,000	3,091	7,599	8,155
	TOTAL FINES AND FEES	4,000	4,000	3,091	7,599	8,155
<u>MISCELLANEOUS REVENUES</u>						
50-00-6-480	Interest	2,250	1,250	8,799	56,064	36,252
50-00-6-483	Copier Income	6,600	4,000	3,910	10,406	11,271
50-00-6-485	Private Contributions	1,250	1,250	6,810	2,853	666
50-00-6-486	Miscellaneous Income	250	250	157	1,372	557
50-00-6-487	Designated Gifts	2,000	2,000	1,998	4,499	0
	TOTAL MISC. REVENUES	12,350	8,750	21,674	75,194	48,746
	TOTAL REVENUES	1,526,274	1,538,969	1,387,883	1,423,810	1,359,605

FLOSSMOOR PUBLIC LIBRARY

EXPENDITURES		APPROVED BUDGET 22-23	AMENDED BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20	ACTUAL 18-19
<u>ACCOUNT # PERSONNEL SERVICES</u>						
Salaries						
50-01-1-501	Library Salaries	765,000	751,500	699,392	737,938	685,068
Fringe Benefits						
50-01-2-590	Health Ins Prem/EAP	93,500	89,500	71,592	62,834	58,040
50-01-2-591	Life Insurance Premium	1,300	1,275	1,230	1,279	1,196
50-01-2-593	Unemployment Comp	2,500	2,500	1,585	2,296	2,497
50-01-2-595	Library FICA Contributions	46,593	46,593	42,613	44,486	41,863
50-01-2-596	Library Medicare Contr	10,897	10,897	9,966	10,404	9,791
50-01-2-597	Library IMRF Contributions	66,960	66,960	71,029	64,758	62,977
	TOTAL PERSONNEL SERV	986,750	969,225	897,407	923,995	861,432
<hr/>						
<u>COMMODITIES</u>						
50-01-3-601	Office Supplies	2,500	3,000	2,589	1,633	3,888
50-01-3-602	Books	76,210	74,210	60,496	72,470	69,031
50-01-3-603	Postage	2,200	2,200	1,870	2,197	2,303
50-01-3-604	Leased Books	4,300	4,300	4,208	4,137	0
50-01-3-605	Periodicals	9,550	9,550	8,075	10,013	10,345
50-01-3-606	Electronic Resources	11,000	10,000	9,480	10,213	10,309
50-01-3-607	Audio Visual	22,900	22,400	17,878	15,883	17,897
50-01-3-610	ILL Charges	300	300	0	19	792
50-01-3-611	Circulation Supplies	3,650	3,650	1,801	2,652	2,233
50-01-3-612	Technical Service Supplies	6,500	6,500	5,038	5,625	6,305
50-01-3-614	Building Supplies	7,000	7,000	3,164	5,007	5,037
50-01-3-615	Programming	30,000	25,200	18,542	26,607	23,069
50-01-3-616	Printer Supplies	5,500	5,500	4,289	2,828	4,208
50-01-3-617	Software and Updates	13,000	15,100	11,714	8,963	6,450
	TOTAL COMMODITIES	194,610	188,910	149,144	168,247	161,867

FLOSSMOOR PUBLIC LIBRARY

EXPENDITURES	APPROVED BUDGET 22-23	AMENDED BUDGET 21-22	ACTUAL 20-21	ACTUAL 19-20	ACTUAL 18-19	
<u>ACCOUNT # CONTRACTUAL SERV</u>						
50-01-4-633	Auditing Service	8,000	8,000	5,900	5,400	6,750
50-01-4-635	Printing and Advertising	7,800	7,800	6,124	7,349	10,418
50-01-4-637	Telecommunications	10,000	11,200	7,773	7,217	6,516
50-01-4-640	Workmen's Compensation	3,300	3,300	3,016	3,185	3,185
50-01-4-641	Ins-Prop/Casualty/Liability	15,200	15,000	14,089	13,417	12,457
50-01-4-644	Legal Services	3,500	3,500	1,041	2,599	5,510
50-01-4-645	Consultants	1,400	2,500	1,040	1,040	10,320
50-01-4-646	Security	2,500	5,000	13,853	0	0
50-01-4-647	Janitorial Services	40,000	40,000	35,627	35,130	37,320
50-01-4-648	Computer Technical Serv	4,000	5,500	0	0	5,000
50-01-4-649	Water and Sewer Service	3,300	3,300	1,405	2,734	2,498
50-01-4-650	Gas Energy/Heating	23,000	17,500	14,077	11,951	16,512
50-01-4-651	Equipment rental	7,000	7,000	6,100	6,571	4,873
50-01-4-655	Payroll Services/Fees	3,500	3,500	3,103	2,059	2,243
50-01-4-656	Village Accounting Serv	5,000	5,000	8,912	5,323	5,347
50-01-4-657	Surety Bond	0	0	0	256	491
50-01-4-659	SWAN/Data Entry	26,100	25,350	24,833	24,136	21,875
	TOTAL CONTRACTUAL SERV	163,600	163,450	146,893	128,367	151,315
<u>STAFF DEVELOPMENT</u>						
50-01-5-661	Staff Development	13,100	13,100	4,209	13,122	8,040
	TOTAL STAFF DEVELOPMENT	13,100	13,100	4,209	13,122	8,040
<u>MAINTENANCE</u>						
50-01-6-670	Equipment Maint/setup	17,000	36,000	24,893	13,116	17,422
50-01-6-676	Building and Grounds Maint	113,000	174,000	68,217	101,551	72,249
50-01-6-677	Emergency and Contingency	10,000	10,000	2,588	127,405	5,883
	TOTAL MAINTENANCE	140,000	220,000	95,698	242,072	95,554
<u>CAPITAL OUTLAY/NON-OPERATING</u>						
50-01-7-701	Equipment and Furnishings	5,000	5,000	0	0	0
50-01-7-702	Remodel Project	200,000	200,000	0	0	0
	TOTAL CAPITAL OUTLAY	205,000	205,000	0	0	0
	TOTAL EXPENDITURES	1,703,060	1,759,685	1,293,351	1,475,803	1,278,208
	SURPLUS/(DEFICIT)	(176,786)	(220,716)	94,532	(51,993)	81,397

FLOSSMOOR PUBLIC LIBRARY
 GASB 54 FUND BALANCE DISTRIBUTION
 PROJECTED FY21-22
 (for inclusion with FY22-23 Budget)

	General Projected FY21-22
PROJ FUND BALANCE TOTAL 4/30/22	2,048,879
 FUND BALANCE CLASSIFICATIONS	
RESTRICTED FUND BALANCE	0
 COMMITTED FUND BALANCE	
Private Donations-Special Acquisitions	320,000
Building- major exterior repair/maint	340,754
Building- major interior repair/maint	772,460
Building remodel	200,000
 ASSIGNED FUND BALANCE	
Technology projects	20,000
"Green" initiatives	4,000
Security upgrades	2,500
 UNASSIGNED FUND BALANCE	
Reserves	389,165
 TOTAL	<hr style="width: 100%; border: 0.5px solid black; margin-bottom: 5px;"/> 0

BUDGET NOTES

Village of Flossmoor

CAPITAL PROGRAM

for

Infrastructure Rehabilitation, Maintenance, and Improvements

For the past 31 years, the Village has implemented an ongoing capital program referred to as the Finance and Facilities Plan. The Plan has been developed as a continuing effort by the Village to identify important infrastructure needs, and to plan for meaningful maintenance and rehabilitation several years in advance. By proactively planning and identifying capital projects for the future, the Village developed a financial savings plan that covers the costs associated with major projects, while still maintaining day-to-day Village services at a level desired by the community. By laying out the long-range capital goals of the Village, the following challenges and improvements were accomplished:

Street Resurfacing Program

A street maintenance program had been developed to keep Village streets in “good to excellent” condition at all times using primarily funding from Motor Fuel Taxes (MFT). The program ensures that each year repairs and resurfacing are completed on approximately one mile of the Village’s 40+ miles of streets at an annual cost of approximately \$300,000. The plan was originally created so that every street in Flossmoor is resurfaced on a 15-year rotation. Over the last several years, the MFT Fund had become financially stressed and rehabilitation costs increased, resulting in approximately one mile of the streets resurfaced each year compared to the 2.5 miles of streets resurfaced per year when the program was designed. Beginning in FY 2019, the Village Board supplemented MFT funds with a General Fund contribution to complete more street maintenance at a cost of \$140,000, \$250,000 and \$150,000 for the past four years. This supplemental funding was a viable short-term solution but knowing it was not viable long-term, it became one of the reasons to pursue a G.O. Bond for streets as discussed below. In addition, the situation has improved with the increase in MFT by the State beginning in FY 2020. For FY 2022, MFT fund balances have dropped to a point where it can only support approximately \$200,000 for the program, however, Staff is recommending that the MFT Street Rehabilitation be deferred for FY2023 while the recently approved bond funded Street Rehabilitation Program is completed. This temporary change will allow the MFT Fund to build up and allow future work to be completed at a higher level following the bond funded program. Moving forward, identifying future funding and developing a viable street resurfacing program is needed.

Street Pavement Rehabilitation Program

In Fiscal Year 2017, Public Works staff retained a consultant to complete a Pavement Management Report of all streets in the Village. This report assigned a grade to each street and also recommendations for rehabilitation and estimates of cost to complete. The total cost of repair/rehabilitation in 2017 dollars for all Village owned streets was \$20,057,360. The street rehabilitation work consists of crack sealing and patching, mill and resurface, full depth pavement reconstruction, curb and gutter repairs, and sidewalk and ADA repairs. The report became the outline for the street maintenance program moving forward.

In November 2020, voters approved a \$10M General Obligation Bond referendum to be used to fund the Flossmoor Road Viaduct Drainage Improvements and this Street Rehabilitation Program. Staff has developed a major pavement rehabilitation project that can be supported by this bond issue. The scope of the project has been developed and is estimated to cost \$5M. The project was released for bid in February 2022, and work is anticipated to be completed in the 2022 construction season.

Sidewalk Replacement Program

The first phase of the Village's sidewalk replacement program was completed in Fiscal Year 2008. The program included the removal and replacement of approximately 750 defective sidewalk squares in the Old Flossmoor and Flossmoor Park neighborhoods. Due to the age of the community and an anticipated high number of sidewalk squares throughout the remainder of the Village warranting replacement, the program was initially designed to be implemented over a five-year period, but has taken longer to complete a cycle of the Village based on shrinking funding levels. Similar to streets, the Village Board allocated \$147,000 from the General Fund fund balance for the FY 2022 sidewalk replacement program.

- Fiscal Year 2009 – Replaced 600 defective squares in Pinewood subdivision and Flossmoor Hills
- Fiscal Year 2010 – Replaced 600 defective squares in Flossmoor Hills and Highlands
- Fiscal Year 2012 – Replaced 175 defective squares in the Heather Hill Neighborhood
- Fiscal Year 2013 – Replaced 220 defective squares in the Heather Hill Neighborhood
- Fiscal Year 2014 – Replaced 242 defective squares in the Heather Hill Neighborhood
- Fiscal Year 2015 – Replaced 446 defective squares in the Heather Hill Neighborhood and other various locations in the Village
- Fiscal Year 2016 – Replaced 467 defective squares in the Heather Hill Neighborhood
- Fiscal Year 2017 – Replaced 376 defective squares in the Heather Hill Neighborhood and on Flossmoor Road
- Fiscal Year 2018 – Replaced 397 defective squares in the Heather Hill, Old Flossmoor, and Flossmoor Park Neighborhoods.
- Fiscal Year 2019 – Replaced 537 defective squares in the Dartmouth neighborhood, on Avers Ave., and in the CBD island area.
- Fiscal Year 2020 – Replaced 506 defective squares in the Heather Hill, Old Flossmoor, Flossmoor Park, Flossmoor Hills, Southeast Flossmoor, and Chestnut Hills Neighborhoods.
- Fiscal Year 2021 – Replaced 239 defective squares in the Flossmoor Hills and Highlands neighborhoods and other concrete maintenance at the Village Hall Complex.
- Fiscal Year 2022 – Planned replacement of 700 defective squares on Flossmoor Road, Governors Highway, and Western Avenue during FY 23.

The sidewalk replacement program will increase with the implementation of the Street Pavement Rehabilitation Project because sidewalk within the street program will be replaced as part of that overall project.

Parkway Trees

Due to the importance of parkway trees in terms of aesthetics and impact on property values, the Village initiated a progressive parkway tree program in 1991. The program has resulted in the following:

1. A computer-based inventory of each and every tree on public property in Flossmoor. The inventory also maintains information on the location, species, size, health, appearance, and value of each tree.
2. A Village-subsidized planting program encourages residents to plant new parkway trees. Since 1991, approximately 2,386 new trees have been planted on Village parkways and public properties.
3. A rotational trimming program has been in place to ensure that each parkway tree is trimmed every five years.

In 2007, the Village dedicated additional financial resources to tree trimming throughout the Village. The additional funding toward an enhanced tree trimming program enables the Village to restore this program to a nearly five-year cycle for all parkway trees. Over the past fourteen years, the annual rotational Parkway Tree Trimming Program was completed in the following neighborhoods:

- Fiscal Year 2008 – Southeast Flossmoor and the Braeburn/Brassie Neighborhood
- Fiscal Year 2009 – South Section of the Heather Hill Neighborhood
- Fiscal Year 2010 – North Section of the Heather Hill Neighborhood and the East Section of the Flossmoor Hills Neighborhood
- Fiscal Year 2011 - West Section of the Flossmoor Hills Neighborhood, the Flossmoor Highlands Neighborhood and the Pinewood Neighborhood
- Fiscal Year 2012 – Old Flossmoor Neighborhood
- Fiscal Year 2013 – Flossmoor Park Neighborhood and Southeast Flossmoor
- Fiscal Year 2014 – Southeast Flossmoor and the Braeburn/Brassie Neighborhood
- Fiscal Year 2015 – North Section of the Heather Hill Neighborhood
- Fiscal Year 2016 – South Section of the Heather Hill Neighborhood
- Fiscal Year 2017 – Flossmoor Hills and Highlands Neighborhoods
- Fiscal Year 2018 – Old Flossmoor and Ballantrae Neighborhoods
- Fiscal Year 2019 – Flossmoor Park Neighborhood
- Fiscal Year 2020 – Southeast Flossmoor and Ballantrae Neighborhoods
- Fiscal Year 2021 - Braeburn/Brassie Neighborhood and the Dells Neighborhood
- Fiscal Year 2022 – Heather Hill Neighborhood

Beginning in FY 2021, the Village eliminated its 50/50 Parkway Tree Program and offered free trees instead. The intent of this program change was to reduce any financial barriers to populating trees in needed spaces. The change in the program was well received and has greatly increased the participation. Further, the Village has been able to increase tree plantings with the receipt of a grants from the Great Lakes Restoration Initiative from the USDA Forest Service and the Trees Forever Illinois Recover, Replant & Restore Program. Since 2018, these grants has provided approximately 200 free trees to the Village that have been planted throughout the Village.

Emerald Ash Borer

In Fiscal Year 2010, the Emerald Ash Borer was officially identified in the Village of Flossmoor. Confirmation was made by our certified arborist from Natural Path Forestry who was updating the

Village's Parkway Tree Inventory. Between Fiscal Year 2010 and Fiscal Year 2014, 1,350 ash trees were removed.

As of January 1, 2019, our parkway tree inventory consists of five large ash trees, which are in good condition and being treated by residents.

Water System Improvement Program

In November 2012, Flossmoor residents voted in favor of a general obligation bond referendum in the amount of \$7.28 million dollars for the replacement of approximately the worst 6 miles of water main throughout the Village. The Phase 1A, Phase 1B, Phase 2A, Phase 2B, and Phase 2C Projects of the Water System Improvement Program are completed. A brief description of each project is provided below.

Phase 1A (CY 2013) Completed the replacement of water main and services on Bob O'Link Road, Golfview Lane, Robertson Lane, Mast Court, Bunker Avenue, Brassie Avenue, First Private and Second Private Roads. The project included installation of 8,931 linear feet (1.7 miles) of new water main, 135 new water services, 27 new fire hydrants, and 26 new operating valves.

Phase 1B (CY 2014) Completed the replacement of water main and services on Gardner Road, Vollmer Road and Princeton Road. The project included the installation of 7,574 lineal feet (1.4 miles) of new water main, 53 new water services, 29 new fire hydrants, and 24 new operating valves.

Phase 2A (CY 2015) Completed the replacement of water main and services on Hutchison Road (Western Avenue to Marston Lane), Collett Lane (Hutchison Road to Latimer Lane), the Heather Hill North Neighborhood, and the block surrounded by Carroll Parkway, Evans Road, Travers Lane, and Flossmoor Road. The project included the installation of 5,911 lineal feet (1.1 miles) of new water main, 111 new water services, 23 new fire hydrants, and 23 new operating valves.

Phase 2B (CY 2016) Completed the replacement of water main and services on Travers Lane (Collett Lane to Vardon Lane), Latimer Lane (Collett Lane to Cummings Lane), Marston Lane (Travers Lane to Latimer Lane), Cummings Lane (Travers Lane to Latimer Lane), and Vardon Lane (Hutchison Road to Travers Lane). Also included in this project was the water main replacement for Tina Lane (Dixie Highway to End), Thomas Court (Tina Lane to End), Markey Lane (Dixie Highway to Tina Lane), and Pinehurst Lane (Dixie Highway to Tina Lane). The project included the installation of 8,554 lineal feet (1.6 miles) of new water main, 166 water services, 26 new fire hydrants, and 26 new operating valves.

Phase 2C (CY 2017) Completed the replacement of water main and services on Dundee Ave., Perth Ave. (Heather Rd. to Brumley Rd.), Sterling Ave. (Heather Rd. to Brumley Rd.), Berry Ln. (Flossmoor Rd. to Sunset Ave.), and Cambridge Ave. (1350 Cambridge Ave. to the Dartmouth bike path). The project included installing 3,414 linear feet

(0.65 miles) of new water main, 45 new water services, 11 new fire hydrants, and 14 new operating valves.

The Phase 2C Project was the last project in the 2014 Water Main Improvement Fund, and the final planned project in the Water System Improvement Program. This program resulted in a total of 6.5 miles of new water main, 510 new water services, 116 new fire hydrants, and 113 new operating valves. Funding for additional water main improvements will need to be identified, but this work represented the worst 10% of the system.

Sanitary Sewer System

Prior to 1996, the Village began initial planning for extensive sanitary sewer improvements. This included project engineering and coordination with the Illinois Environmental Protection Agency (IEPA) on loan application procedures for funding the necessary improvements. As a result of these efforts, the following projects were completed:

- Phase I (CY 1999)** A \$1.9 million project to rehabilitate the 80-year-old sanitary sewers in Flossmoor Park and Old Flossmoor neighborhoods.
- Phase II (CY 2001)** A \$1.7 million project to rehabilitate the sanitary sewers in the Braeburn/Brassie neighborhood.
- Phase III (CY 2003)** A \$2.2 million project to rehabilitate the sanitary sewers and lift stations in the southeast section of the Village.
- Phase IV (CY 2009)** Completed a majority of the design engineering and loan application for the rehabilitation of the sanitary sewer system in the Flossmoor Hills and Highland neighborhoods. The engineering plans and loan application were submitted to IEPA for funding through their low interest loan program. The IEPA allocated loan funds for the project in 2022. The project was bid in the spring of 2022 with construction to follow this summer.

Funding for three of the four projects was secured by low-interest loans obtained through the IEPA. Repayment of the loans is pledged with funds derived from an existing Sanitary Sewer Rehabilitation surcharge that residents pay along with their water and sewer bill each quarter. Repayment of the Phase I loan was completed in FY 2020 and Phase II was repaid at the end of FY 2022.

In Fiscal Year 2017, the Village approved a design-build project for the reconstruction/rehabilitation of the Woods Lift Station, located behind the Flossmoor Golf Club. This project involved the conversion of the station from a dry pump well configuration to a wet-well station. Also included was the installation of a natural gas powered emergency back-up generator to power the station during storm events.

In Fiscal Year 2018, Public Works contracted with a vendor to install a new SCADA system for the Village's six wastewater lift stations at a cost of \$56,630. The old system utilized phone circuits to relay alarms to the Public Works Department via ECOM. The new system utilizes cellular based cloud technology to

relay alarms to the Department via text messages. The system is web-based and allows staff to monitor the station remotely on their cell phones and computers. This improvement paid for itself in less than two years because of the savings related to the disconnected phone circuits.

In Fiscal Year 2023, Public Works will be working on a large-scale emergency back-up generator project for several facilities, including the Butterfield Lift Station. This is the Village's largest wastewater lift station, which frequently experiences power outages.

Contract Sanitary Sewer Cleaning Program

The Village is now in its 15th year of implementing its annual rotational contract sewer cleaning program. Components of the program include regular cleaning and maintenance for all sanitary sewers throughout the Village. Scheduling of this program ensures that all sanitary sewer mains are cleaned every five years. The success of these programs is readily apparent in the reduced incidences of sewer failure, sewer blockages, and flooded basements. As part of this program, in Fiscal Year 2008, a televising program was implemented along with the annual cleaning. A televising program provides Public Works the ability to proactively identify maintenance and repair needs before they become major reconstruction issues.

The last section of rotational cleaning and televising occurred in Fiscal Year 2022 in the HF High School Campus, Pinewood neighborhood, Baythorne neighborhood, and the Hampton Ct. and Pembroke Ct. neighborhood.

Storm Sewer Drainage System

In 2000, the Village received approximately \$115,000 through state grants for the completion of a storm sewer cleaning and rehabilitation study for Flossmoor Park and Old Flossmoor neighborhoods. The study identified that \$1.2 million in rehabilitation work was necessary to restore the storm system back to original design capacity. After reviewing and discussing the report, the Village completed final engineering and approved an \$836,000 contract to rehabilitate the storm sewer systems in both sections of the Village. The rehabilitation work was completed during the spring and summer months of 2002.

In 2000, the Mayor and Board approved funding for an engineering study to analyze the drainage conditions in the Oak Court area of Flossmoor Hills. Following periodic rain events, residents experienced significant flooding as a result of the Village's existing storm sewers' inability to convey proper flow. After reviewing the various alternatives, the Village determined that a larger bypass pipe extending from Flossmoor Road to a pond located on Coyote Run Golf Course was the best option. The design and construction were completed concurrently with the H-F Park District golf course renovation. The contract for construction of the storm sewer improvement was awarded in 2003. Pipe installation, final landscaping and paving were completed in 2005.

In 2005, the Mayor and Board reviewed an engineering study and cost estimates for a potential federally-assisted storm sewer project to reduce flooding in the central business district viaduct. It included the installation of a large diameter sewer pipe that would extend from the Canadian National viaduct to Butterfield Creek at Dixie Highway. The estimated cost of the project was \$2.7 million. After all options

were considered, it was determined that the cost-benefit ratio did not justify moving forward with this project at that time.

During 2006, the Village examined additional solutions for resolving the Flossmoor Road viaduct flooding. One option included upstream improvements to divert water away from the viaduct. After further investigation into the components associated with implementing this option, the Village determined that the costs were not justifiable at that particular time. In 2020, after several large storm events over the last couple of years, staff contracted with our consultant for an updated study of the issue, including extending the scope of study west to Leavitt Park and the tie-in to the Leavitt detention basin. During heavy rainfall events, the viaduct floods and cuts off vehicular access between the west and east sides of the Village. The flooding also inundates the adjacent downtown businesses. This is a very serious issue because emergency vehicles cannot access the east side of town in a timely response time. The study is nearing completion, and several alternatives have been developed for consideration. The Village Board has selected a viable alternative, which is being further developed for implementation. This alternative includes constructing a relief storm sewer flowing south on Sterling Avenue, to the Heather Hill Elementary School where a retention basin will be constructed to serve the viaduct and the Berry Lane Drainage Improvements. The Berry Lane Drainage Improvements project will be constructed in 2022 by the USACOE through a Section 219 Grant. In addition, green infrastructure grants were awarded by the MWRD and IEPA, which will be used for the reconstruction of Berry Lane with permeable street pavers and stormwater storage in the aggregate sub-base. Bond proceeds from the November 2020 G.O. Bond referendum and Water and Sewer Fund will provide the matching funds for the project.

In Fiscal Year 2010, Phase II of the Village's Storm Sewer Rehabilitation Program was completed in the Estates neighborhood. The project included a combination of spot repairs, total segment replacement, and cured in place relining to restore the function and integrity of our aging system at a cost of over \$1,000,000. This capital improvement has been vital to the performance of the Village's overall storm sewer system as this section of the Village has many of the larger diameter pipes that carry the Village's storm water to Butterfield Creek.

In Fiscal Year 2012, the Village established a Storm Sewer Fee and Storm Sewer utility fund. The fee covers the operational costs associated with storm management services as well as accounts for savings toward storm sewer capital improvements. When the fund was established, the Board directed staff to establish a Finance and Facilities plan similar to the other major funds once fund balance became available to set aside toward capital improvements. As a result of a small projected fund balance for Fiscal Year 2012, 75% of the Butterfield Lane Culvert Replacement project was paid for with storm sewer utility fee monies. Also, beginning in Fiscal Year 2016, 75% of the engineering design costs for the Brookwood Bridge and Butterfield Road Culvert were allocated to the Storm Sewer Fund.

There are areas in the Village where flooding is a concern and storm sewer improvements should be considered. One such area is on Hagen Lane. The Village contracted with our consultant for a study in 2018 to investigate the causes of the flooding and what improvements were recommended to address the issue. Another such area is the rear yards of Douglas Avenue between the Parker Junior High School and Douglas Avenue. The studies for both of these areas were completed in Fiscal Year 2020. Staff submitted these projects to the MWRD for funding consideration in their Stormwater Partnership

Program, and we were selected for participation. The project was constructed in Fiscal Year 2022 with approximately 92.4% of it paid for with grant funds. The construction contract was awarded at an amount of \$816,000 and the MWRD grant provided \$754,000 towards the project.

Municipal Facilities

The age of the municipal complex requires significant facility maintenance and improvements on an annual basis. The following municipal facilities' projects have been implemented:

- Replaced four rooftop air handlers and various undersized and deteriorated ductwork.
- Ventilated the exterior soffits of the Village Hall and sealed the perimeter of the building to eliminate infiltration of unconditioned outside air into the building.
- Conditioned the air in the space between the ceiling tiles and the roof pan.
- Replaced the twenty-year-old roof on the Public Works Service Center.
- Replaced all ceiling tiles and various sections of the ceiling tile suspension system. The cost of the replacement was \$92,000, and the project was completed in Fiscal Year 2006. A portion of the project was paid for with grant funding from the Illinois Department of Commerce and Economic Opportunity.
- Improvements were made to both Public Works and Fire Department bay floors. The Public Works Department's portion of the contract was for preventative maintenance purposes. The work conducted ensures that the integrity of the floor remains intact for at least the next 10 years. The Fire Department's portion of the contract included a complete restoration of their entire bay floor area. Both projects were completed in Fiscal Year 2008. The Fire Department Bay Floor will be replaced again in FY 23.
- The furnaces in the Fire Department apparatus bay were replaced with a new infrared heating system designed for greater efficiency. The project was completed in Fiscal Year 2008 and an upgrade is planned for FY 23.
- Through a FEMA assistance grant, a new vehicle exhaust capture system was installed on the Fire Department apparatus bay floor. The system contributes to the overall health of the Department's personnel throughout the building. The project was completed in Fiscal Year 2008.
- In Fiscal Year 2009, a centralized computer network server room was constructed in the Village Hall. The project included several facility improvements such as a separate air conditioner, humidity control unit and new flooring. The purpose of the room is to extend the overall life of the server equipment by storing it in a properly controlled environment. The HVAC in the room will be upgraded in FY 23.
- In Fiscal Year 2009, through the Illinois Clean Energy Foundation, the Village received a grant through the Public Safety Lighting Upgrade Program. With the grant money received, the Village converted all florescent fixtures, ballasts and exit lighting in the Village Hall to a more energy efficient system.
- In Fiscal Year 2010, the thirty year old exhaust fans were replaced in the Fire Department apparatus room.
- In Fiscal Year 2011, the Village received an Energy Efficiency Block Grant from Cook County in the amount of \$100,000 for the replacement of the Village Hall boiler. This replacement is the first replacement of the boiler since the building was constructed in 1979.

- In Fiscal Year 2015, the Village completed another HVAC system replacement at the Village Hall Complex. The project also included renovations to the Police Department Firing Gun Range, which enhanced the ventilation and cooling system in the shooting area. Other improvements included duct work insulation, new electronic thermostats, VAV upgrades, and a new computer controlled automation system.
- In Fiscal Year 2017, the Village completed the HVAC system replacement at the Public Works Service Center. Other improvements included new electronic thermostats and improvements to the outside air economizer which is an energy savings improvement. The roof at the Public Works Service Center was also replaced.
- In Fiscal Year 2023, the generator at the Municipal Complex will be replaced with a more robust generator that will service the entire facility in a power outage allowing full municipal operations to continue in such circumstances. A generator will also be installed at the Public Works Service Center in Fiscal Year 2023.
- In Fiscal Year 2023, the roof at the Municipal Complex will be replaced at an estimated cost of \$676,900. The existing roof is in poor condition and needs replacement.

Given the age of the Village Hall Municipal Complex (over 40 years old) along with the increased use of technology in operations and onerous records retention requirements, the Village Hall Municipal Complex needs attention. Those needs range from common area aesthetics and landscaping up to and including the provision of technology, storage and office space. In Fiscal Year 2016, Staff contracted with an architect to conduct an Assessment Study of the Village Hall complex. This study can be used to better plan for future capital projects and needs in the complex. The study presented improvement projects that can be completed in a phased approach. In Fiscal Year 2020, Staff worked with an architect on the planning for the Phase 1 improvements. These improvements included front desk security measures at the Administration/Finance and Building Departments, and remodeling of the Complex's bathrooms and locker rooms. The project was bid in Fiscal Year 2020, and bids were rejected due to them coming in well over the project budget. Given the economic uncertainty of the pandemic, this project was put on hold. In Fiscal Year 2023, Staff plans on pursuing the remodeling project to the lower level Police and Fire Department locker rooms and permanently installing glass at the Village Hall front counters.

Municipal Parking Lots

As part of the Fiscal Year 2019 budget preparation, Staff developed a schedule for the resurfacing and maintenance of the municipal parking lots. The Merchant Parking Lot was resurfaced in FY2021. Below is a summary of the lots, schedule and cost.

South Commuter Lot Resurfacing (FY24) -	\$125,000
North Commuter Lot Resurfacing (FY25) -	\$55,000
Central Drive Lot Resurfacing (FY27) -	\$40,000
Library Lot Resurfacing (FY34) -	\$60,000
Merchant Parking Lot Resurfacing (FY36) -	\$35,000

Water Meter Replacement

Stemming from a recommendation in the 2004 Water System Study, the Village implemented Phase I of the Water Meter Replacement Program in Fiscal Year 2008. This program installed 250 residential water meters and outside touch pad reading devices for accounts within Billing Cycle #2. The upgraded meter equipment provides a means to more effectively account for the Village's water usage, and provides the ability to read the meters more efficiently. Following the Phase I program, a more aggressive meter replacement schedule was implemented. Throughout Fiscal Year 2009, approximately 1,000 meters in the Village were replaced and upgraded. Also, in Fiscal Year 2010 an additional 500 meters were replaced and upgraded to the electric touch pad technology.

Between Fiscal Year 2014 and 2019, the Village replaced all of the large meters at its largest water user accounts to the newer style Sensus Omni meter. The larger meters are true performers in capturing lower water usages and have advanced tracking for daily and monthly usage at each location through a laptop computer.

In Fiscal Year 2017, Public Works Staff solicited a Request for Qualifications from Energy Services Performance Contract contractors for the replacement of the small meter inventory to an automated meter infrastructure system. This project will update the small meter inventory (5/8" to 1") to the newer style Sensus iPERL water meter with radio read technology. Staff anticipates that this project will result in a reduction in water loss due to poor metering accuracy and efficiency improvements in meter reading.

As part of the development of the Performance Contract Agreement, the vendor completed a performance analysis of approximately 103 meters in town. The analysis resulted in a guaranteed performance improvement of 3% from the Performance Contracting vendor, Johnson Controls. Staff anticipates that the actual improvement will be greater. With no other funding sources identified, the \$1.72 million for the meter replacement is a significant cash outlay that the Water Fund cannot support. Even this level of draw down from the General Fund is significant and given the current supply chain struggles, staff is concerned about obtaining the quantity of meters needed.

Grant Funding

As appropriate, the Village pursues available federal, state, and other grant funds to assist with the financing of these large capital projects. Current projects for which the Village has received grant funds through other governmental agencies include:

- Brookwood Bridge and Butterfield Road Reconstruction (DCEO, IDOT)
- Phase IV Sanitary Sewer Rehabilitation Construction (IEPA)
- Central Business District Roadway, Pedestrian and Streetscape Improvements (Cook County, IDOT)
- Local Road Safety Plan (CMAP)
- Lead Water Service Inventory (CNT)
- Flossmoor Road Viaduct Drainage Improvements (DCEO)
- Evans Road and Douglas Avenue Drainage Improvements (MWRD)
- Berry Lane Drainage Improvements (ACOE, MWRD, IEPA)

Over the past fifteen years, the following projects were all supported with stimulus and other State of Illinois funding.

- Water System Automation
- Crawford Avenue North Water Main Extension
- Resurfacing of Flossmoor Road from Western Avenue to Dixie Highway
- Resurfacing of Flossmoor Road from Sterling Avenue to Governors Highway
- Central Business District Street Light Replacement
- Meinheit Water Tower Painting
- Village Hall HVAC Upgrade Project
- Vollmer Road Water Main Replacement
- Brookwood Bridge and Butterfield Road Culvert Reconstruction

Proposed Future Projects

As part of the Fiscal Year 2023 budget preparation, the Public Works Department, the Village Manager and the Finance Department prepared the current Finance & Facilities Plan for the Mayor and Village Board's review. Before a tentative schedule was set, we discussed the list of potential Capital Projects, fund balances and reserves, along with other possible funding sources that may be available. The following is a three-year capital improvement schedule for the Mayor and Board of Trustee's consideration and approval. The budget identified is the full budget with no consideration of outside funding sources such as grants.

FISCAL YEAR 2023

- **Chicago Heights Water Supply Development – Phase 1 Engineering & Construction**
Projected Budget: \$1,681,000 (American Rescue Plan Act Fund and General Fund*) – This project includes the engineering and construction to develop a new water supply connection to the City of Chicago Heights through the Village of Homewood. This project will also include the demolition of the Sterling Avenue Water Tower, Vollmer Reservoir Improvements, and other system improvements that will be needed to make this water supply transition feasible. Staff has been working with our consultant on a feasibility study for the project and the project scope is still being developed and analyzed. The estimated cost for the project may be less depending on the final developed scope of work. The project will begin in Fiscal Year 2023. ***(Project funding is still being deliberated based on the final project scope and cost)**
- **Brookwood Bridge and Butterfield Road Culvert Reconstruction – Phase II Engineering**
Projected Budget: \$80,400 (25% General Fund and 75% Storm Sewer Fund*) – The project includes continuing with the Phase II design engineering for the reconstruction of the Brookwood Bridge and Butterfield Road Culvert. State Road Funds will be used to offset the costs for this project. ***(Project is contingent on grant funding.)**
- **Phase IV Sanitary Sewer Rehabilitation Construction***
Projected Budget: \$1,680,000 (Sanitary Sewer Rehabilitation Fund) – The project is anticipated to include a combination of spot repairs, total segment replacement, and cured in place lining to

restore the function and integrity of the sanitary sewer system within the Flossmoor Hills and Highlands neighborhoods. Engineering and loan preparation documents are substantially complete for this project. The project has been submitted to the IEPA for funding as part of their low interest loan program. In Fiscal Year 2017, additional work commenced on the Village's loan application and supporting documents; the allocation of resources for this project was precipitated by an influx of federal funding in the state program announced in Fiscal Year 2013 and the IEPA encouraging the Village to respond to application comments. The project was bid in FY2022 and the IEPA allocated loan funding for the project in 2022. The loan documentation will be finalized with the IEPA and the project construction will begin in the summer of 2022. ***(Project is contingent on receiving IEPA loan funding.)**

- **Street Pavement Rehabilitation Project**

Projected Budget: \$4,625,000 (2021 Streets and Storm Sewer Improvement Fund) – This project includes the engineering and construction of street resurfacing (1 ¾" surface, ¾" leveling binder), patching, curb and gutter repairs, sidewalk repairs (both ADA and mid-block), and crack sealing throughout the street rehabilitation project area. This program will be funded through the recent voter approved \$10M bond issue and started in the 2022 construction season. Due to inflation and other economic pressures, it is anticipated that this work will span multiple construction seasons.

- **Flossmoor Road Viaduct Improvements Phase 1: Berry Lane Drainage Improvements – Construction and Construction Observation**

Projected Budget: \$2,132,218 (General Fund, 2021 Streets and Storm Sewer Improvement Fund, Water & Sewer Fund) – This project includes storm sewer improvements to the Berry Lane area in the Heather Hill neighborhood. These improvements will tie into the proposed Flossmoor Road Viaduct improvements on Sterling Avenue, which will all lead to a proposed retention reservoir behind the Heather Hill Elementary School. The improvements will also include the replacement of the water main on Berry Lane, and permeable pavers on Berry Lane and stormwater storage under the pavement. Green infrastructure grants/partnerships from the MWRD and IEPA will fund the green infrastructure components and a Section 219 grant from the ACOE will fund a majority of the construction.

- **Flossmoor Road Viaduct Drainage Improvements Phase 2– Engineering and Construction**

Projected Budget: \$500,000 (General Fund/DCEO Grant) – This project includes a portion of the design engineering and construction for a selected alternative for the viaduct drainage improvements, which will be funded with a grant from the DCEO. In Fiscal Year 2021, Staff worked with our consultant to complete an updated study of the drainage issue at the viaduct. The updated study resulted in several alternatives that were presented to the Village Board, and one alternative was selected to proceed to design and construction. This alternative includes a relief storm sewer and a retention reservoir behind the Heather Hill Elementary School.

- **Residential Water Meter Replacement with Radio Read**

Projected Budget: \$1,557,827 (General Fund and Water & Sewer Fund*) – The project includes the upgrade of the remainder of the small meter inventory (1,895 meters) to the new style Sensus

iPERL meter and convert the entire meter inventory to a radio read system. A radio read system will provide the Village the opportunity to read meters quicker, more efficiently and provide the ability to identify leaks and meter issues on a daily basis with real time data. Due to supply chain issues, this project is anticipated to carry over into Fiscal Year 2024. *(Funding for this project is still being deliberated.)

FISCAL YEAR 2024

- **Central Business District Roadway, Pedestrian and Streetscape Improvements – Phase II Engineering**
Projected Budget: \$150,000 (General Fund*) - The project includes the Phase II Engineering for the Central Business District Roadway, Pedestrian and Streetscape Improvements project. The Village has identified the need for safety improvements included within the project such as re-configured intersection geometry, improved vehicle and pedestrian sight lights, improved crosswalk configuration and crossing safety treatments, evaluation of existing on-street parking locations, and improved roadway and pedestrian lighting. The Village has also identified the need to modernize and accentuate the Central Business District by adding parkway and crosswalk pavers, sidewalk replacement to remove tripping and other safety hazards, ADA access improvements, additional trees with tree grates, benches, bike racks, wayfinding and safety signage, and other decorative landscaping elements. While the Phase II work is not currently scheduled in the FY 2023 budget and workload, Staff is currently pursuing grant funding to offset the cost of the construction of this project. The receipt of construction funding could accelerate the completion of this phase. ***(Project is contingent on receiving grant funding.)**

- **Brookwood Bridge and Butterfield Road Culvert Reconstruction – Construction**
Projected Budget: \$1,104,180 (General Fund*) – The project includes construction and Phase III construction engineering for the reconstruction of the Brookwood Bridge and Butterfield Road Culvert. As described above, State Road Funds will be used to offset the costs for the Phase I Engineering, Phase II Engineering, Phase III Engineering, and a portion of the construction costs. STP Bridge Fund monies will be used to cover the remaining construction costs. ***(Project is contingent on grant funding.)**

- **Dartmouth Pedestrian Bridge Replacement and Streambank Stabilization Project**
Projected Budget: \$593,006(General Fund*) – This project includes the design engineering and construction for the Dartmouth Road Bridge replacement and bank stabilization of Butterfield Creek. Baxter & Woodman Consulting Engineers was retained to complete a Preliminary Design Memorandum in Fiscal Year 2016. This memorandum identified the scope for the project, alternative design options, cost estimates, and potential grant funding sources to offset the cost for the project. In 2021, the Village worked with Baxter & Woodman on an application to the IEPA for a Section 319 Grant for the streambank stabilization portion of the project that has an estimated cost of \$889,509. The total estimated cost of the project, which includes the

streambank stabilization and the bridge reconstruction, is \$1,482,515. ***(Project is contingent on receiving grant funding).**

- **Flossmoor Road Viaduct Drainage Improvements Phase 3– Construction**
Projected Budget: \$4,390,000 (2021 Streets and Storm Sewer Improvement Fund) – This project includes the construction and construction engineering for the selected alternative for the viaduct drainage improvements. This project will span both Fiscal Year 2023 and Fiscal Year 2024. Staff will continue to pursue grant opportunities to help offset the cost of this project.
- **Public Works Salt Storage Building Reconstruction**
Projected Budget: \$200,000 (General Fund) – This project includes the reconstruction of the Public Works Salt Storage Building, located at the Public Works Service Center. The existing pre-cast concrete salt storage building is 24 years old, and is showing its age and deterioration from salt corrosion and heavy use. Staff is investigating other alternatives for the reconstruction of this building that will be both cost effective and long lasting.

FISCAL YEAR 2025

- **Central Business District Roadway, Pedestrian and Streetscape Improvements – Phase III Construction**
Projected Budget: \$1,777,000 (General Fund) - The project includes the Phase III Construction and the Construction Engineering for the Central Business District Roadway, Pedestrian and Streetscape Improvements project. Staff is currently pursuing grant funding to offset the cost of the project. ***(Project is contingent on receiving grant funding.)**

Based on a continuous evaluation of infrastructure needs, a significant number of projects have been planned for the next three years. Each year, as progress is made, Village-wide capital project needs will be re-evaluated, and the plan will be extended. By planning into the future, major infrastructure conditions and service can be preserved, and every attempt can be made to finance these ongoing projects with money already saved for the purpose, along with additional revenue conservatively anticipated during ensuing years.

SUMMARY OF CAPITAL PROJECTS:

Included in the Capital Plan and the Finance and Facilities Plan for the next three years:

▪ Chicago Heights Water Supply Development – Engineering & Construction	\$1,681,000
▪ Brookwood Bridge & Butterfield Road Culvert Reconstruction – Phase II Eng.	\$80,400
▪ Brookwood Bridge & Butterfield Road Culvert Reconstruction – Construction	\$1,104,180
▪ Phase IV Sanitary Sewer Rehabilitation Engineering and Construction	\$1,680,000
▪ CBD Roadway, Pedestrian and Streetscape Improvements – Phase II Engineering	\$150,000
▪ CBD Roadway, Pedestrian and Streetscape Improvements – Phase III Const.	\$1,777,000
▪ Street Pavement Rehabilitation Project	\$4,625,000

▪ Flossmoor Road Viaduct Improvements Phase 1: Berry Lane Drainage Improvements – Construction	\$2,132,218
▪ Flossmoor Road Viaduct Drainage Improvements Phases 2 &3– Engineering & Construction	\$4,890,000
▪ Residential Water Meter Replacement with Radio Read	\$1,557,827
▪ Dartmouth Bike Bridge Replacement Project – Engineering and Construction	\$593,006
▪ Public Works Salt Storage Building Reconstruction	\$200,000
▪ South Commuter Lot Resurfacing	\$125,000

Other projects listed below have been identified as infrastructure needs, but have not been scheduled in the Capital Plan nor the Finance and Facilities Plan. These projects will be scheduled as funding becomes available or as priorities are changed.

▪ South Commuter Lot Resurfacing	\$125,000
▪ Western Avenue Tower Painting and Repairs	\$300,000
▪ Phase III Storm Sewer Rehabilitation - Engineering	\$175,000
▪ Phase III Storm Sewer Rehabilitation – Construction	\$1,100,000
▪ Dells Neighborhood Water Main Replacement	\$726,000
▪ Lynwood Ct. Water Main Replacement	\$690,000
▪ Vollmer Road 24” Sanitary Sewer Rehabilitation	\$910,000
▪ Imperial Ct. & Embassy Row Water Main Replacement	\$155,000
▪ Elm Ct. Water Main Replacement	\$75,000
▪ Hamlin Ave. Water Main Replacement	\$550,000
▪ Central Park Ave. Water Main Extension	\$232,500
▪ Butterfield Lift Station Forcemain – Assessment & Rehabilitation	\$1,120,000
▪ Woods Lift Station Forcemain – Assessment & Rehabilitation	\$660,000
▪ Heather Road Lift Station Forcemain – Assessment & Rehabilitation	\$165,000
▪ Sylvan Ct. Lift Station Forcemain – Assessment & Rehabilitation	\$225,000
▪ Commons Lift Station Forcemain – Assessment & Rehabilitation	\$30,000
▪ Dartmouth Rd. Lift Station Forcemain – Assessment & Rehabilitation	\$315,000
▪ Central Park Avenue Storm Sewer Impr. (Beech St. to Brumley Dr.)	\$150,000
▪ Heather Rd. Lift Station Reconstruction	\$250,000
▪ Braeburn Ave. Sanitary Sewer Improvement	\$500,000
▪ Village Hall Municipal Complex Improvements – future phases	\$1,000,000
▪ North Commuter Parking Lot Resurfacing	\$55,000
▪ Central Drive Parking Lot Resurfacing	\$40,000
▪ Library Parking Lot Resurfacing	\$60,000

GENERAL FUND
FINANCE AND FACILITIES PLAN
FINAL APRIL 30, 2022

<u>Designation</u>	Projected Balance <u>4/30/22</u>
Fund Balance	\$8,056,050
FY 23 Budget Operating Deficit	556,235
Reserves	3,429,000
Village Hall Municipal Complex Improvements	430,000
Public Works Salt Storage Building Reconstruction	200,000
Water Meter Replacement Program	1,501,577
Local Share - CBD Streetscape Grants	467,694
Local Share - Dartmouth Bike Bridge Grant	593,006
Water Supply System Improvements	<u>502,715</u>
Balance Available For Allocation	<u>\$ 375,823</u>

WATER & SEWER FUND
FINANCE AND FACILITIES PLAN
FINAL APRIL 30, 2022

<u>Designation</u>	Projected Balance <u>4/30/22</u>
Net Unrestricted Assets*	\$1,152,135
Reserves	<u>1,380,000</u>
Balance Available For Allocation	<u>(\$227,865)</u>

Notes:

*Does not include depreciation which posts to Net Capital Assets;
FY 21 depreciation expense = \$580,986

SANITARY SEWER REHABILITATION FUND
FINANCE AND FACILITIES PLAN
FINAL APRIL 30, 2022

<u>Designation</u>	Projected Balance <u>4/30/22</u>
Net Unrestricted Assets*	\$232,960
IEPA Loan Repayment-Dedicated Repayment Source	218,885
IEPA Loan-Dedicated to Sanitary Sewer System Maintenance	<u>14,075</u>
Balance Available For Allocation	<u>\$0</u>

*Does not include depreciation which posts to Net Capital Assets;
 FY 21 depreciation expense = \$149,268
 Phase 4 loan application projects NUA commitment of \$217,759 at 4-30-23

MFT FUND
FINANCE AND FACILITIES PLAN
FINAL APRIL 30, 2022

<u>Designation</u>	Projected Balance <u>4/30/22</u>
Fund Balance	\$391,054
No Projects Allocated	<u> -</u>
Balance Available For Allocation	<u><u>\$391,054</u></u>

MUNICIPAL PARKING LOTS FUND
FINANCE AND FACILITIES PLAN
FINAL APRIL 30, 2022

<u>Designation</u>	Projected Balance <u>4/30/22</u>
Net Unrestricted Assets*	\$237,241
North Commuter Lot Resurfacing	55,000
South Commuter Lot Resurfacing	<u>125,000</u>
Balance Available For Allocation	<u>\$57,241</u>

*Does not include depreciation which posts to Net Capital Assets
FY 21 depreciation expense = \$10,142

**VILLAGE OF FLOSSMOOR
FUND BALANCE DISCLOSURES
FY 23 BUDGET
PAGE 1 OF 3**

FUND BALANCE CHART

Projected and budgeted fund balances and net unrestricted assets (enterprise funds) for FY 22 and FY 23, respectively, follow on page 3 of the disclosure section.

GOVERNMENTAL FUND BALANCE CATEGORIZATIONS

Fund balance categorizations and Village Board action (if applicable) for each fund balance category at April 30, 2022 in conjunction with the approval of the FY 23 budget are as follows:

Nonspendable Fund Balance

Represents fund balances which are not available to be spent because of their form or because they must be maintained intact.

Restricted Fund Balance

Represents fund balances which are subject to externally enforceable limitations or result from enabling legislation adopted by the Village.

Committed Fund Balance

Represents fund balances that have self-imposed limitations put in place by formal action by the Village Board. The following is approved in conjunction with the FY 23 budget as committed fund balances at April 30, 2022.

Finance and Facilities Plan Set Asides

The set aside amounts disclosed in the Finance and Facilities Plan document which is included as an appendix in the FY 23 budget document are considered committed fund balances. The commitment of those fund balances can only be adjusted by Village Board action.

Assigned Fund Balance

Represents fund balances that have limitations due to being earmarked for an intended use. Authority to assign fund balances is designated to Village staff as disclosed in a later section.

Unassigned Fund Balance

Represents total General Fund balance in excess of nonspendable, restricted, committed and assigned fund balances. The categorization only applies to the General Fund. Unassigned fund balance is available and expendable for any General Fund purpose.

**VILLAGE OF FLOSSMOOR
FUND BALANCE DISCLOSURES
FY 23 BUDGET
PAGE 2 OF 3**

GOVERNMENTAL FUND FLOW ASSUMPTIONS

The Village's flow assumptions are stated in the FY 23 budget document to allow for application of GASB 54 in FY 22. The flow assumptions are based on GASB 54 definitions. The Village will spend the most restricted fund balances first; in the following order.

1. Restricted
2. Committed
3. Assigned
4. Unassigned

AUTHORITY TO ASSIGN GOVERNMENTAL FUND BALANCES

The Village Board's determination of authority to assign fund balances is stated in the FY 23 budget document to allow for application of GASB 54 in FY 22. Authority to determine assigned fund balances is conveyed to both the Finance Director and Village Manager/Treasurer.

**VILLAGE OF FLOSSMOOR
FUND BALANCE DISCLOSURES
FY 23 BUDGET
PAGE 3 OF 3**

GOVERNMENTAL FUNDS

	Fund	Projected	Projected	Budgeted	Budgeted
	Balance	Surplus/ (Deficit)	Fund Balance	Surplus/ (Deficit)	Fund Balance
<u>Fund</u>	<u>5/1/2021</u>	<u>FY 22</u>	<u>4/30/2022</u>	<u>FY 23</u>	<u>4/30/2023</u>
General	\$ 6,616,801	\$ 1,439,249	\$ 8,056,050	\$ (2,020,276)	\$ 6,035,774
Motor Fuel Tax	100,341	290,713	391,054	226,697	617,751
Rebuild Illinois Bonds	149,544	99,811	249,355	207,905	457,260
American Rescue Plan Act	-	463,101	463,101	(455,500)	7,601
Debt Service	246,858	(154,611)	92,247	(3,000)	89,247
Capital Equipment	2,576,018	123,242	2,699,260	(1,075,014)	1,624,246
2021 Streets & Storm Sewer Improve	10,632,026	(1,308,933)	9,323,093	(4,738,350)	4,584,743
FEMA Fire Station Alerting Grant	(10,797)	-	(10,797)	-	(10,797)
Public Safety Donations	52,233	(109)	52,124	-	52,124
11-501 (J)	11,509	(2,100)	9,409	(2,000)	7,409
Drug Forfeiture	34,019	(1,450)	32,569	(1,325)	31,244
Public Art Program	69,869	(11,243)	58,626	(3,400)	55,226
Foreign Fire Insurance	76,887	10,286	87,173	(37,000)	50,173
E-911	-	-	-	-	-

FIDUCIARY FUNDS

	Fund	Projected	Projected	Budgeted	Budgeted
	Balance	Surplus/ (Deficit)	Fund Balance	Surplus/ (Deficit)	Fund Balance
<u>Fund</u>	<u>5/1/2021</u>	<u>FY 22</u>	<u>4/30/2022</u>	<u>FY 23</u>	<u>4/30/2023</u>
Police Pension	\$ 18,814,279	\$ 3,461,367	\$ 22,275,646	\$ 1,055,494	\$ 23,331,140
Fire Pension	3,115,371	159,567	3,274,938	103,374	3,378,312

ENTERPRISE FUNDS

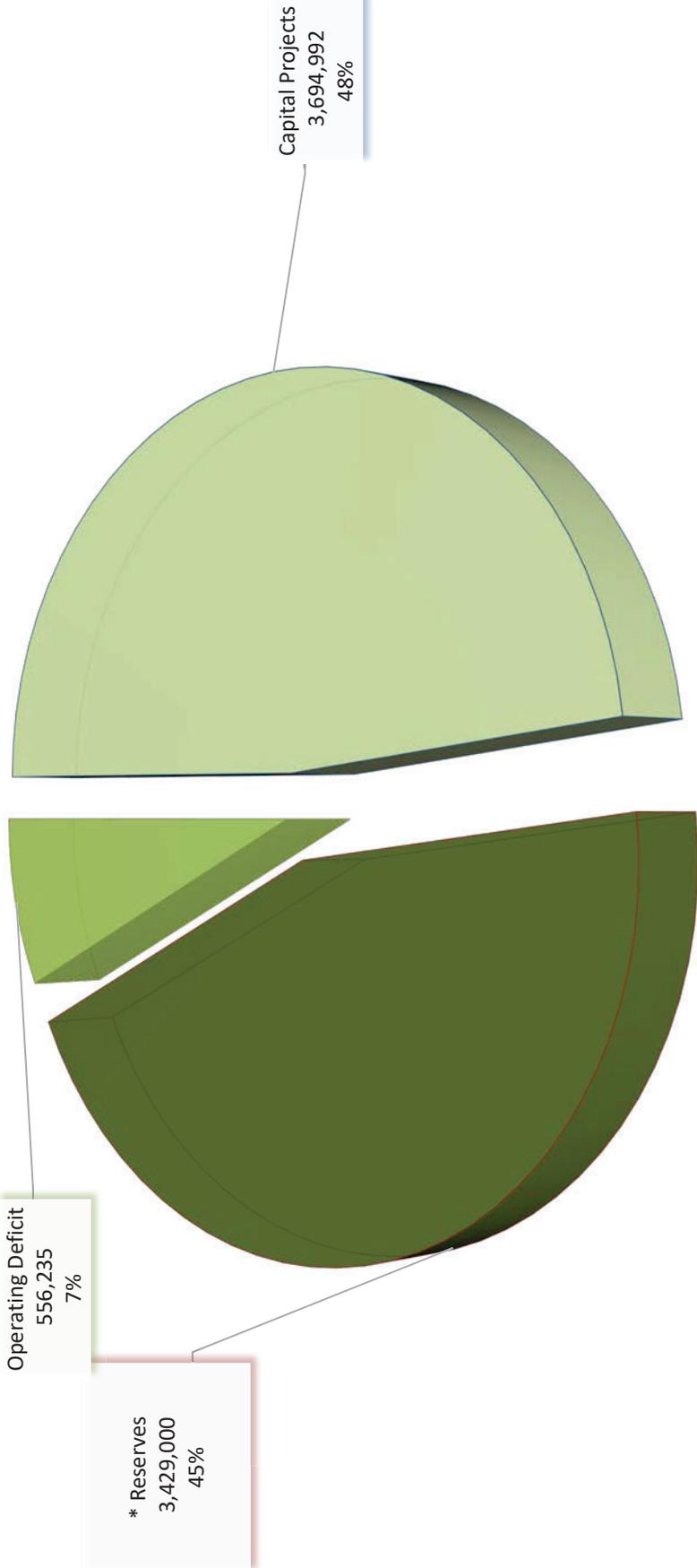
	Net	Projected	Net	Budgeted	Net
	Unrestricted Assets	Surplus/ (Deficit)	Unrestricted Assets	Surplus/ (Deficit)	Unrestricted Assets
<u>Fund</u>	<u>5/1/2021</u>	<u>FY 22</u>	<u>4/30/2022</u>	<u>FY 23</u>	<u>4/30/2023</u>
Water & Sewer	\$ 1,355,636	\$ (203,501)	\$ 1,152,135	\$ 283,188	\$ 1,435,323
Sanitary Sewer Rehabilitation	136,846	96,114	232,960	121,125	354,085
Storm Sewer	173,900	(39,728)	134,172	7,730	141,902
Municipal Parking Lots	170,544	66,697	237,241	53,928	291,169

NOTE: Enterprise Funds projected and budgeted surplus/(deficit) shown based on cash basis budget with estimated adjustment for depreciable capital outlay; actual impact to Net Unrestricted Assets will be adjusted for full accrual basis.

SOURCE: FY 23 draft budget document and FY 21 CAFR.

GENERAL FUND FUND BALANCE ALLOCATION

FY 2023



TOTAL: \$8,056,050

*Non-audited figures as approved in the Finance and Facilities Plan in the FY 2023 Budget
 Identified needs in FY 23 - FY 25 are greater than available allocation amounts.

Actual spending will need to be further prioritized.

VILLAGE OF FLOSSMOOR
FRINGE BENEFIT ALLOCATIONS
FY 23 BUDGET

Description	Account Number	Total Budget																														
		FY 22	41	Legislative	Executive	Finance	Pl & Zon	Police	Fire	PSRR	Building	PW Adm	PW Str	PW Snow	PW Hort	PW Tree	PW Wlot															
Health Insurance Allocation %	01-xx-2-590	1,131,000	0%	79,170	7%	169,650	15%	487,640	44%	101,790	9%	67,860	6%	22,620	2%	192,270	17%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	1,131,000
Life Insurance Allocation %	01-xx-2-591	3,880	0%	272	7%	427	11%	1,591	41%	349	9%	233	6%	155	4%	660	17%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	3,880
EAP & Wellness Allocation %	01-xx-2-592	25,000	0%	1,250	5%	2,750	11%	9,500	38%	2,750	11%	1,750	7%	1,000	4%	5,000	20%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	25,000
Unemployment Allocation %	01-xx-2-593	14,200	1%	994	7%	1,278	9%	5,112	36%	2,556	18%	852	6%	568	4%	2,272	16%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	14,200
Vill HSA Contrib Allocation %	01-xx-2-594	35,500	0%	2,500	7%	1,000	3%	11,000	31%	9,500	27%	5,500	16%	3,000	8%	3,000	8%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	35,500
Vill FICA Contrib Allocation %	01-xx-2-595	293,000	2%	32,230	11%	38,090	13%	11,720	4%	70,320	24%	26,370	9%	14,650	5%	70,320	24%	2,930	1%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	293,000
Vill Med Contrib Allocation %	01-xx-2-596	100,000	1%	7,000	7%	9,000	9%	37,000	37%	16,000	16%	6,000	6%	4,000	4%	16,000	16%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	100,000
Vill IMRF Contrib Allocation %	01-xx-2-597	286,000	0%	42,900	15%	54,340	19%	14,300	5%	5,720	2%	28,600	10%	22,880	8%	97,240	34%	2,860	1%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	286,000
Vill Pol Pen Cont Allocation %	01-xx-2-598	761,949	0%	-	0%	-	0%	761,949	100%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	761,949
Vill Fire Pen Cont Allocation %	01-xx-2-598	336,089	0%	-	0%	-	0%	-	0%	336,089	100%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	336,089
Vill PEHP Cont Allocation %	01-xx-2-599	42,000	0%	-	0%	-	0%	42,000	100%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	42,000

VILLAGE OF FLOSSMOOR
 IRMA PREMIUM ALLOCATIONS
 FY 23 BUDGET

Description	Account Number	Total Budget FY 23	Executive	Finance	Pl & Zon	Police	Fire	PSRR	Building	PW Adm	PW Str	Allocation %
Work Comp	01-xx-4-640	105,000	2,100	2,100	2,100	74,550	4,200	2,100	2,100	2,100	13,650	105,000
Allocation %		100%	2%	2%	2%	71%	4%	2%	2%	2%	13%	
Liab Insurance	01-xx-4-641	105,000	6,300	2,100	2,100	11,550	6,300	2,100	15,750	2,100	56,700	105,000
Allocation %		100%	6%	2%	2%	11%	6%	2%	15%	2%	54%	
Total		210,000	8,400	4,200	4,200	86,099	10,501	4,200	17,850	4,200	70,350	210,000

**VILLAGE OF FLOSSMOOR
 FULL-TIME POSITION SALARY RANGES
 MAY 1, 2022 (4.00%)**

	<u>Position</u>	<u>Entry Level Salary</u>	<u>Maximum Salary (Goal)</u>	<u>Number</u>
	<u>Village Manager's Office</u>			
**	Village Manager	145,074	181,343	1
	Village Mgr Vehicle Allowance	9,000	9,000	
**	Assistant Village Manager	120,370	150,463	1
**	Communications Manager	61,297	76,622	1
	<u>Finance Department</u>			
**	Finance Director	120,370	150,463	1
**	Assistant Finance Director	106,045	132,556	1
	Accounting Clerk	54,901	68,624	2
	General Finance Clerk	47,590	59,488	1
	Cashier/Receptionist	47,590	59,488	1
	<u>Fire Department</u>			
**	Fire Chief	120,370	150,463	1
**	Assistant Fire Chief	106,045	132,556	1
	Shift Captain	83,499	104,373	3
	Department Secretary (Fire)	51,162	63,953	1
	<u>Building Department</u>			
**	Building & Zoning Administrator	106,045	132,556	1
	Department Secretary	51,162	63,953	1
	<u>Police Department</u>			
**	Police Chief	120,370	150,463	1
**	Deputy Chief	106,045	132,556	1
**	Police Commander	102,252	127,815	1
	Sergeant	99,482	124,353	3
	Patrol Officer-Detective	63,744	102,485	2
	Detective Clothing Allowance		700	
	Patrol Officer-Shift Leader	63,744	102,485	3
	Patrol Officer-Acting Shift Leader	61,261	100,002	3
	Patrol Officer	60,580	99,321	7
	Community Service Officer	57,382	71,728	1
	<u>Public Safety Reception & Records</u>			
	Civilian Administrative Assistant	58,697	73,371	1
	Police Records Clerk	52,757	65,946	3
	<u>Public Works Department</u>			
**	Director of Public Works	120,370	150,463	1
**	Assistant Public Works Director	106,045	132,556	1
	Forestry Maintenance Technician	67,337	84,171	1
	Mechanic	76,308	95,385	1
	Foreman	71,277	89,097	2
	Utility Maintenance Technician	69,420	86,776	1
	Maintenance Worker	61,981	77,476	7
	Department Secretary	51,162	63,953	<u>1</u>
**	Exempt Position - not eligible for overtime			

VILLAGE OF FLOSSMOOR

PART-TIME SALARIES

MAY 1, 2022

(4.0%)

<u>Position</u>	<u>Number</u>	<u>Eligible For ATB Increase</u>	<u>Pay Type</u>	<u>Wage Rate</u>	<u>Annual Hours</u>	<u>Budget FY 22-23</u>	<u>Dept. Totals</u>
<u>Executive</u>							
Temporary Assistant	1	Yes	Hourly	20.31	105	2,133	
Administrative Assistant	1	Yes	Hourly	30.00	1,508	45,240	
Program & Event Coordinator	1	Yes	Hourly	22.73	1,508	34,283	
							81,656
<u>Finance</u>							
Part-Time Assistant	2	Yes	Hourly	20.31	200	4,062	4,062
<u>Finance-Wat/Sew Adm</u>							
Meter Reader-Wat/Sw	1	Yes	sal nov-feb	465.35	9	4,188	
Bud: W=7854 S=2618			" mar-oct	369.56	17	6,284	10,472
<u>Police</u>							
Comm Serv Offr-A -3 yrs (imrf)	1	Yes	Hourly	23.63	1,180		
Comm Serv Offr-A -2 yrs (imrf)	0	Yes	Hourly	21.73			
Comm Serv Offr-A -1 yr (imrf)	1	Yes	Hourly	19.81			
Comm Serv Offr-B - 3 yrs	0	Yes	Hourly	23.63			
Comm Serv Offr-B - 2 yrs	1	Yes	Hourly	21.73			
Comm Serv Offr-B - 1 yr	0	Yes	Hourly	19.81	600	42,409	
Animal Warden	0	No	Hourly	12.00	0	0	
Crossing Guards	2	No	Daily	27.50	180		
Crossing Guards	2	No	Daily	25.00	180		
Crossing Guards	2	No	Daily	above rates	180	23,400	65,809
<u>Pub. Safety Records & Rec.</u>							
Records Clerk-A -> 5 yrs (imrf)	1	Yes	Hourly	30.65	1,000		
Records Clerk-A -3-5 yrs (imrf)	0	Yes	Hourly	27.57			
Records Clerk-A -< 3 yrs (imrf)	0	Yes	Hourly	24.50			
Records Clerk-A -training (imrf)	0	Yes	Hourly	18.39			
Records Clerk-B -> 5 yrs	5	Yes	Hourly	30.65			
Records Clerk-B -3-5 yrs	1	Yes	Hourly	27.57			
Records Clerk-B -up to 3 yrs	1	Yes	Hourly	24.50			
Records Clerk-B -in training	0	Yes	Hourly	18.39	2,500	197,839	197,839
<u>Fire</u>							
Summer Help	2	No	Hourly	12.00	810	9,728	
Duty Shift-Plan I Commander	10	Yes	Hourly	26.69			
Duty Shift-Plan II (FF/PM or Eng)	28	Yes	Hourly	23.92			
Duty Shift-Plan III (FF/EMT or PM)	5	Yes	Hourly	18.72			
Duty Shift-Plan IV (FF or EMT)	3	Yes	Hourly	15.34			
Duty Shift-Plan V (Candidates)	1	Yes	Hourly	12.48	6,264		
Duty Shift-Plan VI	0	Yes	Hourly	0.00			
Duty Shift-Sat & Sun	0	Yes	Hourly	0.00	2,496		
Duty Shift-Commndr Sat & Sun	0	Yes	Hourly	0.00		446,970	
Mechanic	0	Yes	Hourly	39.18		0	
Mechanic Helper	1	Yes	Hourly	36.77	85	3,000	
Temporary Assistant	1	Yes	Hourly	20.31	196	3,997	
Fire Inspector	2	Yes	Hourly	27.00	999	28,000	

<u>Position</u>	<u>Number</u>	<u>Eligible For ATB Increase</u>	<u>Pay Type</u>	<u>Wage Rate</u>	<u>Annual Hours</u>	<u>Budget FY 22-23</u>	<u>Totals</u>
<u>Fire-Continued</u>							
Paramedic- 0-3 yrs (85%)	6	No	Monthly	180.35			
Paramedic- 4-8 yrs	5	No	Monthly	212.17			
Paramedic- > 8 yrs	11	No	Monthly	245.91	12	55,800	
EMT- 0-3 years (85%)	10	No	Monthly	90.17			
EMT- 4-8 years	4	No	Monthly	106.08			
EMT- > 8 years	6	No	Monthly	122.95	8		
Photography Coord.	1	Yes	Annual	3,508.96	1	3,509	
Fire & Paramedic Calls	all	No	Per call/point				
-Lieutenant				18.00			
-Engineer				15.00			
-Firefighter EMT-Paramedic				12.00			
-Firefighter EMT-Basic				11.00			
-Firefighter	(per call-not hourly)			10.00			
-Probationary Firefighter	(per call-not hourly)			9.25	4,930	25,000	576,004
<u>Inspectional Services</u>							
Temporary Assistant	1	Yes	Hourly	20.31	194	3,940	
Structural Code Administrator	1	No	Review-hrly	60.00			
			Consult-hrly	25.00	300	7,000	
Electrical Code Administrator	1	No	Per review	35.00			
			Per inspec	35.00	300	10,500	
Plumbing Code Administrator	2	No	Per review	35.00			
			Per inspec	35.00	200	7,000	
Building Inspector	2	Yes	Review-hrly	21.05	464	9,767	
		No	Per inspec	35.00			
		Yes	Admin asst	21.05			
Property Maint Inspectors	2	Yes	Hourly	21.05	1,994	41,967	
Back-up Inspectors & Administrators	1		(At above part- time rates)				80,174
<u>Public Works</u>							
Temporary Assistant	1	Yes	Hourly	20.31	335	6,804	
Horticult. Workers-Seasonal	2	Yes	Hourly	13.83-19.78	1,250	0	
Laborer - WD/SC/SSR (6 month)	1	No	Hourly	12.00-18.00	999	14,985	21,789

4/13/22 - FINAL