

# SOLAR PANEL

Village of Flossmoor, Illinois  
Inspectional Services Department  
2800 Flossmoor Road  
Flossmoor, IL 60422

Monday through Friday 8:30 a.m. – 12:30 pm, 1:30 p.m. – 5:00 p.m.  
Phone: 708-957-4101  
Fax: 708-335-5490

## THIS IS A LIST OF THE MOST FREQUENTLY ASKED QUESTIONS AND ANSWERS REGARDING SOLAR PANEL PERMITS

### **Q. Do I need a permit?**

- A. Yes. A permit is required for any new, replacement or additional photovoltaic (PV) systems. The review time frame is 2-4 working days.

### **Q. How much will a permit cost?**

- A. The permit fee is calculated based on the cost of construction, approximately \$100-\$200. An additional \$300.00 is collected in review and inspection fees.

### **Q. How do I apply for a permit?**

- A. Complete the Building Permit application that is available at the Inspectional Services Department or on the Village website. All solar systems shall be designed and installed in accordance with the latest building codes and any applicable Flossmoor amendments. **Please submit 3 hard copies.**

Attach:

1. Contractor information, licenses and bonds
2. Detailed plans of system design including layout and elevations, materials cut sheets, and manufacturer's recommended installation instructions for all equipment and materials.
3. Design of the roof to which the system is to be installed to determine whether the roof can accommodate the additional load. An approved Structural Engineer's report must be submitted.

### **Q. Do I need an electrical contractor?**

- A. Yes. An electrical contractor is required. They must have a current Surety Bond and electrical license on file with us or submitted with the permit application.

Good luck with your project! Remember we are here to serve and protect you, our residents.

**PLEASE CALL J.U.L.I.E. AT 811 OR 1-800-892-0123 TO PLACE A UTILITY LOCATE REQUEST. THIS SHOULD BE DONE AT LEAST 3 DAYS PRIOR TO STARTING YOUR PROJECT. ONLINE REQUESTS CAN BE MADE AT <http://www.illinois1call.com>.**