

**VILLAGE OF FLOSSMOOR
COMMUNITY RELATIONS COMMISSION
MINUTES**

February 25, 2020

7:00 pm

There being no chairperson, Commissioner Jackie Riffice made a motion to appoint Commissioner Myron Graham as temporary chair. The motion was seconded by Commissioner Leon-Thompson and passed by a voice vote.

I. Call to Order

Commissioner Graham called the meeting to order at 7:22 p.m.

II. Roll Call

Present: Commissioners Graham, Riffice, Mustafa, Graham, O'Shea, Leon-Thompson

Absent: Commissioners Flynn, Harris

Staff: Commander Keith Taylor, Assistant Village Manager Allison Matson

III. Residents Present Wishing to Address the Commission

There were no residents present.

IV. Approval of January 13, 2020 Meeting Minutes

Commissioner Graham called for a motion to approve the meeting minutes of January 13, 2020. Motion: Commissioner Mustafa. Second: Commissioner Riffice. Motion passed by a voice vote.

V. Discussion of CRC Role and Objectives

Commissioners Riffice and Mustafa presented the final draft of the goals and objectives that Commissioner Riffice originally suggested. Commissioners Riffice and Mustafa worked together to refine the document. The Commission discussed renaming it the Community Relations Commission Purpose & Intent. Allison suggested presenting it at a future Village Board meeting. Commissioner Graham called for a motion to adopt the Community Relations Commission Purpose &

Intent. Motion: Commissioner Riffice. Second: Commissioner Mustafa.
Motion passed by a voice vote.

- VI. Review Martin Luther King, Jr. Day of Service
In the interest of time, the Commission deferred this item to the next meeting.
- VII. Review CRC Budget
The Commission discussed the remaining budget of \$1,300 for the current fiscal year. The Commission is interested in using a portion of the budget to purchase Flossmoor logo polo shirts.
- VIII. Underground Railroad/One Book One Flossmoor Program
The Underground Railroad program is scheduled for March 5. Commissioner Mustafa created a flyer for the event and asked that the Village consider creating flyers to share in the library for future programs.

Allison said she had not been able to put a lot of time into the One Book One Flossmoor program but would do so before the next meeting.

- IX. New Resident Event – April 18
Commissioner Mustafa discussed the plan for the New Resident Event which is scheduled for April 18 at the Flossmoor Public Library. There are 184 new residents from March of 2019 to this year. Food will be donated from Dunning's. Staff has contacted Jersey Mike's for a donation of food. We will consider purchasing food from Subway also. Commissioner Mustafa stated that we will need volunteers for the event. She presented a budget of \$650 and asked the Commissioner to approve the appropriation of \$650 to the event for postage, pizza and library bags. Motion: Commissioner O'Shea. Second: Commissioner Leon-Thompson. Motion passed by a voice vote.

The Commission also discussed seeking samples, giveaways and gift cards from local businesses and organizations. Allison said she and Nickie Brookens would reach out to businesses. Commissioner Leon-Thompson volunteered to come up with an ice breaker.

- X. Update on Flossmoor History Project
Allison shared that the Village was working with Carlile Architects. The first step phase of the project will be to photograph more than 1,000 homes and other structures.

XI. New Business

Allison shared the idea for TED Circles that came from Michelle Nelson. She will send it out for consideration for later in the year.

XII. Adjournment

Commissioner Graham called for a motion to adjourn the meeting.

Motion: Commissioner Riffice. Second: Commissioner Leon-Thompson.

Motion passed by a voice vote.